



## COVID-19 SAFETY PLAN

<b>Event Location</b>	Woden Park Athletics Track
<b>Club Facility Location</b>	Woden Park, Ainsworth Street, Phillip, ACT, 2605
<b>Person responsible for amending this document</b>	Matthew Wade
<b>Contact Email</b>	<a href="mailto:development@actlaa.org.au">development@actlaa.org.au</a>
<b>Contact Number</b>	(02) 6247 1296
<b>Plan last updated</b>	19/11/21
<b>Please contact Matt via <a href="mailto:development@actlaa.org.au">development@actlaa.org.au</a> if you have concerns or suggestions on how these measures could be improved.</b>	

The purpose of this COVID-19 Safety Plan (**Plan**) is to provide an overarching plan for the implementation and management of procedures by Little Athletics ACT (LAACT) to support its members and participants at the Coles LAACT Relay Carnival.

The arrangements set out in this Plan are intended to prevent the transmission of COVID-19 among members, participants, coaches, officials, administrators/volunteers, visitors, families and the broader community. The Plan provides the framework to govern the general operation of the LAACT, any facilities it controls, the competition behaviour of all members and participants and the monitoring and reporting of the health of attendees.

## 2. Responsibilities under this Plan

LAACT retains the overall responsibility for the effective management and implementation of the return to sport activities and operations outlined in this Plan.

The LAACT staff and the LAACT Competition & Technical Director are responsible for:

- Approving the Plan and overseeing the implementation of the arrangements in the Plan; and
- Revising the Plan as required, ensuring it reflects up to date information from government and public health officials.

LAAC has appointed the following people as the COVID-19 Safety Officers to execute the delivery of the Plan and to act as a point of contact for information relating to this Plan:

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### 3. The Plan

LAAC's intent is to follow the COVID Safety at events checklist provided by ACT Health [here](#). Key actions as indicated in the checklist and how LAAC will address each action are outlined below;

#### Adhere to Public Health Directions

LAAC will follow current guidance and direction from ACT Public Health officials as required.

#### Register for Check in CBR and display your QR Code

All people entering the venue will be required to use the Check in CBR app and display evidence of your check in to the COVID Officer stationed at the entry gate. If you are unable to check in yourself, please ask the COVID Officer, and they will facilitate check in for you.

LAAC will ensure that there are multiple QR Codes positioned at the front gate, however please note that there may be small delays on entry due to this check in process.

#### Adhere to density and capacity limits

Woden Park is a large outdoor venue and general operations of an athletics meet means that density limits are unlikely to be threatened. LAAC will manage capacity limit through athlete registration numbers and a gate entry headcount.

To reduce the risk of exceeding capacity limits we will actively communicate with parents and encourage only one (1) parent per family to attend.

#### Manage attendees

All athletes are required to be pre-registered to participate in the Coles LAAC Relay Carnival. Parent/Carer details are captured for each athlete. If required by ACT contact tracing LAAC will be able to provide a definitive list of pre-registered athletes and their parents details, which will provide an accurate reflection of which families were at the ground, even if any parents fail to check in via the Check in CBR app.

#### Encourage physical distancing

Regular announcements will be made encouraging physical distancing.

Centre managers are also asked to remind athletes and parents/carers from their Centre about their physical distancing requirements, as will the roving COVID Safety Officer.

## Provide hand sanitiser and encourage good hygiene

Hand sanitizer stations will be provided at entry points to the venue, to the field of play and at various other locations around the venue.

## Regular cleaning and disinfecting

Venue cleaning is conducted routinely by ACT Sportsgrounds. LAACT will maintain COVID safe practices in higher traffic and indoor areas such as the canteen and toilets.

## Use COVID safe messaging

All LAACT staff, Board Members, Centre Executive Committees and Centre Managers will have been briefed on the COVID plan prior to the event start.

Athletes and parents will be encouraged to ensure they monitor ACT Health websites for exposure sites and not attend Little Athletics in cases where they have been present at a location during the specified time and date.

Athletes and parents will be reminded that they must not attend little athletics if they are displaying any COVID 19 symptoms.

## Manage illness on site

Should an athlete or parent present with COVID 19 symptoms they will be asked to leave the venue and present to an ACT health clinic for testing. They will be encouraged to notify LAACT on receipt of a test result. Any interaction by volunteers or safety officers will be conducted with available PPE including masks and gloves.

## Use COVID Safety Officers

The COVID Safety Officers are designated in Section 2 of this Covid Safety Plan.

## Manage staff and Event Contractors/Vendors

This LAACT event will be 100% volunteer run. All volunteers will have been briefed prior to the start of the event and provided with adequate instruction to allow us to operate under COVID safe conditions.

The canteen/BBQ will be staffed by Centre volunteers and there are specific canteen guidelines listed in the section below.

## Manage key activities

All stakeholders have been appropriately briefed and we have everything in place to run a safe event.

# 4. Little Athletics COVID Safety Plan considerations

Little Athletics by its very nature has some nuances that require additional detail in LAACT's COVID Safety Plan to make sure that all attendees at the event are safe. This extra detail is included below.

## Results and ribbons

Results will be posted electronically as soon as possible after the event. Ribbons will be distributed to Centres in the week following the event, to be handed out by the Centre.

## Officials/admin room

The officials/admin room will only be available for officials to store bags for volunteers and officials. There is to be no mingling in this room, and no more than 6 people may be in this room at any one time.

## Event specific cleaning

The canteen/BBQ/food delivery volunteers will seek to minimise food handling as much as possible. They will have cashless payment and there will be specific reminders, including extra signage, to physically distance in this space. There will only be two (2) people allowed in the canteen at any one time.

## Event specific cleaning

Relay batons will be cleaned with disinfectant wipes on a regular basis. More than one complete set of relay batons will be available.

Surfaces such as tables will be cleaned with disinfectant wipes on a regular basis.

All other equipment used will be cleaned with disinfectant wipes before and after the event.