



Athletics
South Australia

VIDEO AND PHOTOGRAPHY POLICY

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1. Purpose

Athletics South Australia (ASA) is mindful of the potential concerns that may arise in regard to the taking of video and photography of its members, with particular regard held to upholding child protection. This policy is designed to provide an understanding of issues surrounding the acquisition and display of images and/or video of registered participants participating in athletics activities throughout South Australia. It also serves as an administrative reference in relation to the management of photography and videography by any person at ASA and affiliated functions, events and competitions. This policy should be read in conjunction with the Athletics Australia and ASA's Member Protection Policy and Code of Conduct, and ASA's Child Safe Environment Policy and Privacy Policy.

2. Scope

ASA and associate organisations and/or individuals have a responsibility to uphold the prescribed Video and Photography Policy Statements. This policy applies to participants, coaches, officials, staff and spectators across all ASA activities including competitions, events, programs, courses, trainings, clinics, trials and any other activity organised by ASA in any geographic location.

Staff	Board Members	Clubs	Officials and Volunteers	Athletes	Event Attendees
✓	✓	✓	✓	✓	✓

3. Policy Statement

This policy serves to ensure that the acquisition and display of images and/or videos of registered athletics participants throughout South Australia are appropriately regulated and controlled to ensure that child/member protection is upheld.

3.1 Taking and Use of Video and Photography Materials

- The majority of ASA's sanctioned events are located at the SA Athletics Stadium, Mile End SA 5031.
- ASA acknowledges that images of children can be used inappropriately or illegally. Athletics Australia requires that individuals and associations, wherever possible, obtain permission from a child's parent/guardian before taking images.
- ASA requires the privacy of others to be respected and prohibits the use of camera phones, videos and cameras inside changing areas, showers and toilets.
- ASA and associated Clubs will only use appropriate images of registered athletes, relevant to athletics and depicting them suitably clothed in a manner that promotes participation in athletics.
- When using a photo of any registered athlete, ASA and its affiliated Clubs will not name or identify the athlete or display personal information such as residential address, email address or telephone numbers without gaining consent.

- Photography and video footage is usually only required at ASA and associated sanctioned events and functions for three purposes:
 - Athlete training and development
 - ASA and associated Club promotion and publicity
 - Participants and family use

3.2 Restrictions and Controls

- Some venues may already have particular photography/video restrictions or guidelines in place which ASA, associated Clubs, as a user of the centre, is required to follow.
- Only permitted ASA sanctioned photographers will be allowed to enter the field of play at the SA Athletics Stadium. These photographers will be identified and wearing suitable clothing to acknowledge their role on the day. These photographers will have the appropriate DHS Working with Children Screening Checks.
- So that participants are aware that photography and videography will in all probability occur at events including events and competition; it is recommended that participants sign an acknowledgement on their participant application attesting to the fact that they are aware that images are likely to be taken and that such images may be used for ASA and associated Club purposes. Except for situations described in where competitions are held on public land (Local Government Councils grounds) individuals are able to photograph or video competition and individuals whether participating or not.

3.3 Exceptions to Freedom to Photograph

There are specific instances in law where the taking of any image is banned. Such instances generally relate to child custody matters, wards of the state, restraining orders and witness protection. It is also possible that from time to time other circumstances may also preclude the taking of any image of an individual. Where such orders are in place it is the responsibility of the parent or guardian or individual to notify ASA or the relevant associated Club including where appropriate the provision of a confidential copy of the order. In such cases ASA or the relevant associated Club will use its best endeavours to prevent the taking of such images.

3.4 Photography for Publication or Commercial Use

Where a photographer or videographer has been contracted by ASA or an associated Club or event to acquire images or videos of individuals or teams, the contractor is required to be suitably identified and provide the appropriate certificates and accreditation materials to act as a photographer at an event with children (i.e. a Working With Children's Check). Where a contractor has been engaged, ASA or the relevant associated Club has the obligation to advise the contractor of any limitations as prescribed by a court order or law. In the event that ASA or any person or body authorised by it, is not satisfied of the photographer or videographers suitability at any time, permission may be denied or withdrawn.

3.5 Photography for Private Use

There are no restrictions on parents, guardians and/or family members taking photos or video footage of their children participating in athletics provided the images are for personal use and ensure that it is line with prescribed standards as described in 3.1. Equally there are no restrictions on officials (including coaches, referees and administrators) taking images for coaching purposes and athlete development provided that it is line with prescribed standards as described in 3.1.

ASA recommends gaining appropriate approval for any additional people in any photo taken. Parents, family and friends should consider refraining from sharing of participants full names and locations (e.g. First Name, Last Name, School) as this information could make them vulnerable to individuals who wish to take advantage of this knowledge.

3.5 Inappropriate Photography and Reporting Procedure

If anyone has concerns about people videoing or taking photographs of minors, they should first raise them with a senior member of ASA staff. Any concerns or complaints about the inappropriate taking, or use of, photographs or videos should be reported to the ASA Chief Executive Officer at the earliest opportunity during business hours.

Where an individual is believed to be inappropriately photographing any participant, ASA or the associated Clubs can ask the individual to stop. If the individual refuses, the police may be called to deal with the matter.

The information in this publication (Video and Photography Policy) is of a general nature only and it is neither intended to be relied upon as, nor to be a substitute for, specific professional advice. No responsibility can be accepted where an individual or group or by any person acting on behalf of any individual or group does not comply with the general policy or intent of the policy

4. Responsibilities and Delegations

The Board and Senior Management are responsible for;

- This Policy and upholding the standards within.

Managers are responsible for;

- Adhering to and upholding the standards prescribed in this Policy.

Workers (including Officials) are responsible for;

- Adhering to and upholding the standards prescribed in this Policy.

Other persons are responsible for;

- Understanding that child and member protection must be upheld in line with this Policy and other relevant policies.

5. Definitions and Abbreviations

<i>Term</i>	<i>Definition</i>
DHS	Department of Human Services
AA	Athletics Australia
ASA	ASA

6. Authorisation

This Policy was adopted by the Board of ASA on 23 August 2023.

This Policy was last updated on 23 August 2023.