



AusDBF Risk Assessment Summary – Child Safe Environments

Review Date: February 2012

	Risk (people, information, physical assets and finances, reputation)	Likelihood	Consequence	Risk Level	What we are doing now to manage this risk.	Effectiveness of our strategies	New risk level	Further Action Needed Opportunities for improvement
Human	Abuse of a junior member/participant	Rare	Major	High	Member Protection Policy & Code of conduct	Good	Low	Education and Monitoring
	Inappropriate behaviour- Physical contact	Unlikely	Major	High	Code of Conduct and Screening process	Good	Low	Induction and Monitoring
	Inappropriate relationship with juniors inc. outside events & training	Rare	Major	High	Code of Conduct covers both officials and participants	Good	Low	All participants sign off on code of conduct. Education.
	junior member /participant alone with trainer, volunteer or other student	Rare	Mod.	Mod	Code of Conduct – All officials and members encouraged to never be alone with Junior Members	Good	Low	Monitor
	Non- notification	Unlikely	Major	High	Ensure all are aware of policies and procedures	Good	Low	Education and monitoring
	Accusation by junior member/participant	Rare	Major	High	Policies and Procedures	Good	Low	Education and Monitoring
	Criminal history assessment – negative; refused to undertake	Rare	Major	High	Non employment or appointment	Excellent	Non Exist	Monitor and review
	Non completion of sign off code of behaviour	Rare	Major	High	Non employment, appointment or registration	Excellent	Low	Monitor and review
	Bullying or harassment of junior participant	Rare	Major	High	Member Protection policy and Code of Conduct	Good	Low	Education, monitor and review
	Inappropriate language and comments	Unlikely	Major	High	Policies and Code of Conduct	Good	Low	Monitor and review

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	Parents not provided with information	Unlikely	Major	High	Parent sign consent form on registration	Good	Low	Ensure information available on Website - monitor
	No Member Protection Officer & structure for support	Rare	Major	High	MP policy and training provided	Good	Low	Training and information made available
	Threat to reporter of issue	Rare	Major	High	MPIO Officer accessible	Good	Low	Access procedures and monitor
	No Supervision of personnel and junior member/participant	Unlikely	Major	High	Code of conduct , MP policy	Good	Low	Information and monitor
Technology	Inappropriate message- Social media including photos.	Possible	Major	Extr	Code of conduct , MP policy	Good	Low	Education and monitor
	Inappropriate Email from staff; student.	Possible	Major	Extr	Code of conduct , MP policy	Good	Low	Education and monitor
	Data base used inappropriately	Rare	Cat	Extr	Privacy Policy, MP Policy, Security of Data Base system	Good	Low	Education and monitor
Occupational Health and Safety (also Volunteer Protection)	Sexual harassment of junior member/participant volunteers etc.	Unlikely	Major	High	MP Policy, Code of Conduct	Good	Low	Education and monitor
	Unsafe physical environment – positioning of seating etc.	Unlikely	Major	High	Coaches and sweeps all fully accredited. PFDs worn by all Juniors	Good	Low	Education and monitor
	Toilet & showers open exposed	Rare	Major	High	No unauthorised access to showers – signage Policy for Juniors to shower in bathers/shorts in Mens area.	Good	Low	Information and monitor
	Reporting procedures unknown	Poss	Major	High	Induction for participants and trainers	Good	Low	Education and monitor

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	No Organisational discipline procedures	Rare	Major	High	MP Policy	Good	Low	Education and monitor
	No Training for volunteers, officials and personnel	Rare	Major	High	Accreditation process for all volunteer officials	Good	Low	Education and monitor
Economic	Fine for non – notification of suspected abuse	Rare	Major	High	All aware of MP policy	Good	Low	Education and monitor
	Costs of criminal history assessments	Rare	Minor	Low	Voan is registered and applied appropriately. MP Policy	Good	Low	Education and monitor
	Loss of funding	Rare	Minor	Low	Policies up to date	Good	Low	Monitor
Legal	Legal action junior member/participant, volunteer	Rare	Major	High	Access to State Sports Dispute Centre. Access to legal assistance through our lawyer	Good	Low	Retain Access
	Criminal behaviour on site	Rare	Major	High	Clearly visible police contact details at clubrooms. Supervision and Mp policy	Good	Low	Review and monitor
	Legal action against DBSA	Rare	Major	High	Policies and procedures are accessible to all and are current Risks assessed and managed Insured	Good	Low	Monitor
	Non compliance re Act.	Rare	Major	High	Compliance Statement	Good	Low	Monitor and educate
	Breach of Constitution & Policies	Unlikely	Major	High	Constitution and Policies accessible to all. Sign off on MP policy	Good	Low	Review and monitor
	Liability Privacy Act DBSA official charged	Rare	Major	High	Privacy Policy Insurance	Good	Low	Review and monitor
	False criminal History Assessment	Rare	Major	High	Member Protection Policy and identity checks and reference checks	Good	Low	Ensure procedures followed

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	Natural justice – Policies and Procedures not transparent and clear	Rare	Major	High	Appeals Policy MP Policy State Sport Dispute Centre	Good	Low	Monitor
	Negative Media coverage	Unlikely	Major	High	Adhere to policies and act ethically	Good	Low	Monitor

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