



BUSSELTON HOCKEY STADIUM CLUB
(INCORPORATED)
BY-LAWS
SENIORS, MASTERS & JUNIORS
COMPETITIONS

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DEFINITIONS: *Throughout these By-laws the words hereunder referred to shall bear the meanings herein below:*

- **“Association”** shall mean any Association affiliated with the Hockey WA
- **“BUSSELTON HOCKEY”** shall mean the Busselton Stadium Hockey Club (Incorporated)
- **“Board”** shall mean the elected members of the Busselton Stadium Hockey Club (Incorporated)
- **“Team” OR “Club”** shall mean any organised group of players entered into a competition sanctioned by the Busselton Stadium Hockey Club (Incorporated)
- **“Affiliated Associations”** shall mean Busselton, South West Hockey, Bunbury & Districts & Collie Associations; senior, junior & master grades for misconduct penalties

WAIVER AND INDEMNITY AGREEMENT

To be read and signed by players (or parents if players under 18yrs) to complete player/team registration form

I am aware that playing Hockey, observing Hockey, learning to play Hockey and training to play Hockey, and participating in any activity carried out by the club, are activities that inherently involve risk, and that in undertaking these activities I do so at my own risk.

I am also aware that, as a condition of my admission to membership of the club, its office bearers, officials, coaches, managers, umpires, members, and/or agents are absolved from all liability arising from injury or damage howsoever caused. That injury or damage may arise out of membership of the club, playing Hockey, observing Hockey, learning to play Hockey, and training to play Hockey, or negligence of any nature whatsoever on the part of the club, their representatives, office bearers, officials, coaches, managers, umpires, members, and/or agents.

I understand and agree that nothing in this agreement purports to exclude any liability that may be owed by the club and their representatives pursuant to the provisions to any relevant Statutory Act/s covering these activities. To the extent that any part of this agreement may contravene any of the Statutory Act/s.

By signing the team or player registration form, I agree that part of the agreement may be severed and rendered void but the rest of the agreement will remain valid and continue to have effect.

These By-laws are to be read in conjunction with other supporting Governance and Procedure Documents including the following, but not restricted to:

- ✓ **Board Nomination Form/Member Conflict of Interest Policy**
- ✓ **Busselton Hockey Conditions of Entry and Patron's Code of Conduct: Player's, Officials, Team Officials, Spectators, Patrons**
- ✓ **Healthy Club Policy (Smarter Than Smoking Hockey for Health) (approved Sept 2017)**
- ✓ **Complaint Handling & Disciplinary Policy (Amended 27/07/16)**
- ✓ **Constitution**
- ✓ **Incident Report (Turf Attendant file)**
- ✓ **Injury Report (Match Report Books)**
- ✓ **Hockey Australia Member Protection Policy (adopted in principle 2014)**

The above documents and relevant forms and are available on the Busselton Hockey website.

www.busseltonhockey.org.au

Additional governance documents may be approved by the Board and uploaded as required.

1. ADMINISTRATION OF BY-LAWS

1. The By-laws as hereunder described are applicable to all members, Clubs and Associations of BUSSELTON HOCKEY
2. The Board will monitor adherence to these By-laws and take such action as necessary as a result of these By-laws, or should a breach of these By-laws be brought to their attention. In the event of a discrepancy with the interpretation of these By-laws, the State Association By-laws shall be used for clarification.

2. POWERS AND DUTIES OF CLUBS, AMALGAMATION OF CLUBS

1. Clubs do not have the power to commit BUSSELTON HOCKEY.
2. Clubs shall comply with all reasonable requests of the Board and in particular the sub-committees of BUSSELTON HOCKEY and the Protests and Disputes Tribunal.
3. Coaches, Captains and Managers of teams must bear the ultimate responsibility for their teams' actions and conduct on and off the hockey field both during home and away matches.
4. In the event of an amalgamation of Clubs after the close of one season and prior to the commencement of the next season, the Board shall have the power to grade the teams nominated by the new Club in such a manner as in its opinion shall produce a balanced competition.

3. AFFILIATION, REGISTRATION AND SUBSCRIPTIONS

1. An affiliation for each grade shall be decided upon by the Board. Each Club shall pay, to BUSSELTON HOCKEY, 75% of the set fee by the sixth (6th) fixture week of the current season with the remaining 25% to be paid by May 30th of the current season.
 - 1) In the event that a Club or Regional Association fails to pay any other money that is due and owing by it within sixty (60) days following the due date for tax invoice payment, then a finance charge calculated as the greater of \$10 per tax invoice monthly, or 1.5% of the amount due per tax invoice monthly, shall also be payable. *Approved 27/07/16*
 - 2) In the event that a player fails to pay any amount that is due and owing by him or her within sixty (60) days following the due date for tax invoice payment, then a finance charge calculated as \$10 monthly, irrespective of the quantum of the amount due, shall also be payable. *Approved 27/07/16*
 - 3) The due date for tax invoice payment (except as defined at 3.1 above) shall be 30 days from the last day of the month in which the tax invoice was raised, unless otherwise modified by disclosure on the tax invoice itself or in any other rule on any nomination form. *Approved 27/07/16*
2. A registration list of each Club's members to be presented to the Stadium Manager by the sixth (6th) fixture week. Dates of birth, addresses and phone numbers of all players are also required. In addition, every senior and junior player (parents if under 18yrs) must sign a waiver and indemnity on the registration form prior to playing in his or her first (1st) fixture for the season. Failure to pay the required fees or present the register of members will render the Club (or team) ineligible to participate in further games and will forfeit such games from the due date until the situation is rectified. *Amended 03/04/13*
3. The names, dates of birth, addresses and phone numbers of any players joining the Club after the sixth (6th) fixture week must be written on the back of the Fixture Card of the match they are first playing in. **Note:** By-law 5.0 also applies - Transfers *Amended: 03/04/13*

4. UNIFORMS

1. The Stadium Manager shall keep a register of all Team/Club uniforms. All Team members whilst participating in Association fixtures must wear these registered uniforms. Umpires have the authority to remove from the field of play any player not wearing the correct team uniform by the commencement of the third (3rd) playing date of the current hockey season.
2. No existing Club may change its playing uniform without the prior written approval of the Board. Any new Club formed must advise the Board of its proposed playing uniform. No new Club shall use a playing uniform that does not have the prior written approval of the Board of Directors.

3. If the playing uniforms of both teams in a fixture are so similar that it may lead to a possible confusion, the second named team in that fixture shall wear an alternate uniform. If the club wearing the new playing uniform has contravened by-law 4.1.2 above, that team shall wear an alternate uniform.
Amended 27/07/16
4. Numbers must be displayed on the backs of playing shirts in senior grades and must be of contrasting colour to playing shirts. Player's names may also be displayed on the backs of playing shirts, however sponsorship is not permitted. A three hundred millimetre (300mm) sponsorship logo and a seventy-five millimeter (75mm) Club logo will be permitted on the front or sleeves of the playing shirts.
Amended:25/03/08; 25/05/16
5. The uniform of BUSSELTON HOCKEY shall be coloured royal blue and white. Only members representing the Association shall wear the above-mentioned uniform, When in Association uniform, no player shall behave in a manner that reflects discredit to the Association. Breach of the rule will result in action by the Board.
6. Umpires are responsible to write on the card players who are not in correct uniform after the 3rd playing date. Clubs will incur a fine of \$20 dollars per team for every game players are not wearing correct uniform, with exemptions for fill-in players.
Amended: 25/03/08
7. School Based Teams: All school based teams are to wear their school sports uniform or the second named team are to wear an alternative shirt or bibs and socks if colours are too similar, to be approved by the Director of Juniors.
Approved 27/07/16

5.0 TRANSFERS AND SEASONAL AGREEMENTS

5.1 Seniors

1. A Club shall not play a person who has played for another Club, Association or Metropolitan Club until that person has been transferred in accordance with this By-law. A person who has not played hockey for more than three (3) years does not require a transfer. Transfer conditions do not apply to the South West Strikers who are registered players of the Association
2. No person may be a playing member of two (2) Clubs or Associations at any time, except when that person is a member of a Masters team with one Club/Association and also plays in any other grade of another Club/ Association, or in special circumstances as determined by the Director of Fixtures
Amended:25/03/08.
3. **A Special Circumstance Agreement** for Junior/Senior Registered Player: An application must be signed by both club officials and sighted for approval by the Director of Fixtures at least 24 hours prior to the Junior/Senior registered player taking the field for a SWL team, subject to by-law Two Fixtures in a Weekend. All agreements expire at the end of the season
Amended 03/04/13;27/04/16
4. **Players transferring from Club to Club** within the Busselton Association must submit a transfer, on the approved form, to the Director of Fixtures at least twenty-four (24) hours prior to the commencement of the game in which the player is to play
5. **Players transferring from Association to Association** must provide a signed clearance/transfer from their former club to the Director of Fixtures at least ten (10) days before the commencement of the game in which the player is to play. Permission may be granted within this time frame at the discretion of the Director of Fixtures, with added evidence of the new player's permanency for the remainder of the season. *Amended 27/07/16*
6. A Club may refuse a clearance of a player on the grounds that the person is indebted to that Club or in possession of Club property. Any question as to a clearance may be referred to the Board who may, notwithstanding the failure of the Club to grant a clearance, declare the player eligible to play for another Club (subject to all debts and property being cleared and or returned to the players' former Club).
7. A Club shall not play a person who is not resident in Western Australia unless prior to playing he/she is granted a permit by the Board of Directors. A person who has continuously resided in Western Australia for not less than two (2) months is deemed a resident of Western Australia. The Board shall grant a permit to a Club unless in its absolute discretion the Club will obtain an unfair advantage. Note: a deposit of twenty (\$20) dollars must accompany each application and may be refunded on verification of the player's eligibility to play with this Association.

8. Transfers will not usually be accepted after 30th June in each year. A letter from the club should accompany the request for clearance to the Board. The Board retains the right to approve or disapprove.

Amended: 24/04/07

TRANSFERS AND SEASONAL AGREEMENTS con't

5.2 JUNIORS

1. Any Junior player from any other Association will be able to play in the Busselton Association provided that they have not been a member of a senior team in the other Association.
2. To develop and maintain an even and fair competition, the Junior Committee reserves the right to place new players into teams including those moving from school (J4-6's) to club (J7-8's) teams.
3. Clubs are to present a list of new players at the junior muster. These new players will be placed into teams at the discretion of the Junior Committee, with input from club representatives.
Amended 27/07/16
4. **NO POACHING RULE:** A club who wishes to recruit a junior (J7-8's, J9-12's) player from another club must formally approach the player's existing club in writing before making any approach to the player. A transfer or Special Circumstance Agreement form must be signed by the junior player's parents and their former club and new club and sighted by the appropriate Age Coordinator, Junior Coordinator and Director of Juniors at least 24 hours prior to playing for the new club.
Amended 27/07/16
5. Junior players (J7-8's, J9-12's) – a transfer or Special Circumstance Agreement form must be signed by parents, both club officials and sighted for approval by the appropriate Age Coordinator, Junior Coordinator and Director of Juniors at least 24 hours prior to the Junior player playing for (2) different clubs at all levels of competition - Juniors, Seniors & SWL.
Amended 27/07/16
6. Junior players can only play for two successive age divisions, the first being their own age division. A junior player may apply for permission to fill in for a higher level (third) team at the discretion of the Junior Director.
Amended 27/07/16

6.0 COMPETITION COMPLIANCES, PLAYER ELIGIBILITY & TWO FIXTURES IN A WEEKEND:

No player is permitted to play in more than one (1) match on any fixture week, except in the cases listed in by-laws below or Special Circumstance Agreements (5.1.3. & 5.2.5). Also in the case of a replayed or postponed fixture, or a split round of fixtures played on two (2) separate days which shall be regarded as one fixture week for the purpose of this By-law. A fixture week consists of Thursday to Wednesday inclusive.

Amended: 01/05/08 ;27/07/16

6.1 MASTERS

1. To be eligible to play in any Masters grade, each player must be aged thirty-five (35) years or over as of the first (1st) January in that year.
2. Each Masters team will be permitted a maximum of up to two (2) players aged thirty-three (33) years or over as of the first (1st) January in that year, with written application to the Director of Masters.
3. Players playing in the Masters Competition are also eligible to play in the grade competition in the same week of a fixture.
4. Tomahawks are not allowed.

Approved 27/04/16

6.2 SENIORS

1. The minimum age for a player wishing to play in senior grades shall be twelve (12) years old as at January 1st, in that current hockey season Clubs wishing to play younger players must apply to the Board of Directors in writing for special dispensation.
2. **Goalkeeper Rule:** In any fixture week, any registered goalkeeper may play in any grade as a field player, as well as a normal scheduled goalkeeping match, and such player shall be clearly marked on the fixture card. The nominated player is eligible to play in the named first eleven in two (2) senior games in the same fixture week.
3. **Fifteen Minute Rule:** Any player will be eligible to act as a substitute player in any match for their Club provided that they do not enter the field of play during the first fifteen (15) minutes of the match, unless substituting for a player, who in the opinion of the umpire, has sustained an injury either preventing them from immediately resuming their part in the match or preventing them from

taking any further part in the match. This substitute player is eligible to play in the first eleven (11) in a lower grade in the same fixture week, but may only be named as a substitute once in the same fixture week.

4. **Club of Origin:** Special dispensation for borrowed players (for Clubs with no SWL team) to be permitted to play for their club of origin in the Senior grade competition, regardless of the first 11 rule. The borrowed players can play in the first 11 for SWL and for their club of origin in the Senior grade, subject to Special Circumstance Agreement approval. *Approved April 2015*

1. Qualification for Club of Origin Players: Players must have had playing history for that club for at least (2) seasons and subject to Special Circumstance Agreement (Bylaw 5.3.1) *:Amended 26/04/2017*

5. **Shift Workers/FIFO Dispensation:** Clubs to submit player's details with evidence of employment restrictions affecting player availability to the Director of Fixtures, in order to allow these players a Special Circumstance Agreement, to permit these players to play in Busselton from other Associations in the senior grades, with exception of the SWL competition. *Approved 24/08/16*

6.3 JUNIORS

1. **Goalkeeper Safety Rule:** Each team must have a fully kitted goalkeeper, that is, wearing all protective gear -helmet, throat guard, chest plate, arm guards, gloves, padded pants, kickers and pads.

1. If a substitution is made at half time for the goalkeeper, the substitute player must be fully kitted up in time for the second half to recommence.
2. If a goalkeeper is injured during a game, the game will not recommence until a substitute player is fully kitted up. The game time will continue due to time restraints for following games.
3. If a team refuses to comply to this "Goalkeeper Safety Rule" as outlined above and the umpires consider time wasting is deliberate, then the umpires are to deem the game forfeited by the offending team. *Amended 23/08/17*

2. All players, except goalkeepers, must wear a mouth guard and shin pads during games.

3. J4-6's COMPETITION:

1. Tomahawks are not allowed.
2. The stick rule (stick not to be lifted above the shoulder) applies.
3. No raised balls are allowed

4. To be eligible to play in any junior grade, each player must be under the age limit of each grade as at January 1st in that current hockey season. *Amended: 24/04/07*

5. The Junior Committee may in special circumstances allow a player to play in the age division below the player's age. This player is not eligible to play in the same age group representative team.

6. Junior players can only play for two successive age divisions. A player may fill in for a higher level (third) team for up to four games during the season.

7. **After four games in a higher division, a junior player can choose to play up in the higher age division for the remainder of the season but cannot play down in the lowest level competition, including finals.**

8. J4-6's, J7-8's, J9-12's Busselton Junior Boys competitions: a girl may only play in a boys team, if that team has acquired Special Exemption approved by the Junior Committee

Approved 23/07/12

9. J9-12's competition stays school years 9-12 or equivalent age to be in Year 12 if not attending school. These school years only with no restrictions on players participating in senior grades. Normal qualification for finals will apply. *Approved 25/03/15*

7.0 MATCH REPORTS - Mandatory for all competitions: A team shall select eleven (11) players for each match. An additional five (5) players, from the same or lower grade, may be selected to act as reserves for substitution for each match. A written team list is to be recorded on the match report and will have the first eleven players numbered from 1 – 11 and will only contain names of those players at the

ground at the start of the game. The match report is to be completed by the team captain and handed to the umpires or tech bench officials before the start of the match. The umpires may add names of players who arrive late to the list, provided the list does not exceed sixteen (16) names. No players' name may be added to the match report unless he/she takes the field in that game. *Amended 25/05/16*

7.1 SENIORS and MASTERS

Match reports shall record the result of the match, a list of players who participated in both teams (numbers, surname and first name) and any comments regarding the match. *Amended 25/05/16*

1. The Captains of each team are responsible to confirm all recorded details are correct by signing the match report immediately after the umpires have completed the game score. *Amended 25/05/16*
2. The umpires are responsible to record the best players for each team on the match report, then to select (3) best players for the match (from the {6} team best players) on the secret ballot for the Association Fairest & Best votes and to seal in the envelope provided. *Amended 25/05/16*
3. The umpires are responsible to return the completed match report and the sealed secret ballot envelope in the locked Records box outside the office door. *Amended 25/05/16*
4. Match Reports are to be left on the tech bench for umpires to complete game results. Team managers/captains are to sign immediately after the game and to collect their match reports from the tech bench. *Approved 03/04/13; Amended 25/05/16*
5. The Stadium Manager shall keep a record of all player registrations and the matches in which each registered member has played. The Director of Fixtures is responsible to report any discrepancies to the next practicable Board meeting and to adjudicate the by-laws with assistance from other directors as deemed appropriate for each individual breach. *Amended 23/03/16*
6. For breaches of all by-laws, the Stadium Manager or the Director of Fixtures will notify the penalty or the outcome to (2) office bearers of the offending club. *Approved 23/03/16*

7.2 JUNIORS

1. The first named Club for each fixture is responsible for the collection of the match report from the appropriate pigeonhole prior to the commencement of the fixture. *Amended:24/04/07;25/05/16*
 - 1) By-laws 7.0 - 7.2 above "Match Reports", applies to all junior matches. *Amended 25/05/16*
 - 2) J9-12's: Match reports to be returned to the tech bench area before the commencement of the game and at completion of match report. The umpires are responsible to place completed match reports in the locked box outside the office door. *Amended 25/05/16*
2. The Junior Coordinator shall keep a record of all player registrations and the matches in which each registered member has played. The Director of Juniors is responsible to report any discrepancies to the next practicable Board meeting or to email the Board for approval to adjudicate the by-laws as deemed appropriate for each individual breach. *Amended: 25/03/08 & 23/03/16*

8.0 FIXTURES, FORFEITS AND PLAYER SAFETY

8.1 SENIORS and MASTERS

1. All fixtures must be played on the date, time and at the ground appointed unless prior authorisation is obtained from the Director of Fixtures.
2. This By-law is only applicable after the first four (4) fixtures of the season: On a fixture week where a team has a bye, a player having played half their previous fixtures in a higher numerical grade, may not play in a lower numerical grade, unless permission has been granted by the Director of Fixtures. Written application for permission must be submitted to the Director of Fixtures at least forty-eight (48) hours prior to the fixture. *Amended: 25/03/08*
3. When a team forfeits a fixture, it shall notify an Office Bearer of the opposing Club, the Director of Fixtures and the Stadium Manager, at least forty-eight (48) hours before the scheduled fixture time. No player qualification applies to forfeited fixtures. *Approved 03/04/13; Amended 25/05/16*
4. If notification of the forfeit has been given forty-eight (48) hours prior to the scheduled fixture, the turf hire fee for both teams shall not be charged. *Amended: 24/04/07*
5. In the event of any team being unready or unwilling to commence play at the scheduled time and if not ready to commence within ten (10) minutes of the appointed time, the match shall be forfeited in

favour of the team that was ready to play. In this case, the team who forfeits the match shall pay the full turf hire fee for both teams.

Amended: 24/04/07

6. When any team forfeits a fixture, full points are credited to the opposing team and three (3) goals are debited against the team forfeiting. Three (3) goals are credited to the team receiving the forfeit.
7. When a Club has more than one (1) team and wishes to forfeit in one or more grades, it must forfeit in the lowest grade in which it is represented, or offending team will lose premiership points.

Amended: 24/04/07

8. Where any team that has begun playing the fixture withdraws from that fixture, it shall not score points for that fixture, but full points for a win shall be credited to the opposing team. Goals for and against shall stand for each team.
9. **Inclement Weather & Player Safety- (including lost game time due to player injury):** Where weather or ground conditions are unsatisfactory, a fixture may be postponed if both captains and umpires together with the Busselton Hockey Match Officer or—Board Representative/s are in agreement. Any game that is postponed shall be completed or replayed at such venue and at such time and date as agreed by the captains and approved by the Director of Fixtures according to the following:

Amended: 25/03/08; 25/05/16

If the fixture has not been commenced, or less than 20 minutes has been played, the fixture will be replayed in full, otherwise it will be completed.

1. The score upon resumption of the match shall be the score standing at the time of the interruption.
2. The teams playing a postponed fixture shall consist of the same players as originally selected for the fixture unless in special circumstances the *Director of Fixtures* allows a change. In the event of a postponed fixture, a completed match card, complete with players' names, is to be placed in the match card box by the umpires on the day of postponement.
3. If a team refuses to complete a match after it has been postponed, that team shall forfeit the match.
4. **MASTERS:** Due to difficulty to reschedule, a drawn result option (nil all) may be taken if both team captains or club officials and competition coordinator agree. Alternatively, if more than half of the game has been completed, the score will be recorded as a completed game. Score sheets to be submitted officially, for player qualification and goal scorer awards

Approved 27/04/16: Amended 25/05/16

5. **JUNIORS: Inclement Weather & Player Safety (including lost game time due to player injury):** The following procedures are to be followed in the event of inclement weather occurring:

Approved September 2013; Amended 25/05/16

1. Lightning close to the grounds - The Age Coordinator, Junior Coordinator, Director of Juniors and Match Officer will have the authority to halt all games and everyone is to make their way to shelter. The 30/30 rule will be applied - lightning followed by thunder within 30 seconds will cause game to be stopped for a period of 30 minutes after the last lightning strike.
2. Rain – only for PP-3's: both coaches to agree if dangerous situation arises and the game is to be halted.
3. Hail- both coaches to agree if dangerous situation arises and the game is to be halted.
4. Strong winds - parents, players, managers and coaches are required to be aware of their surroundings in strong winds and squally conditions and the potential for flying or falling objects. Please have a parent at each goal during these events.
5. If a game is stopped at half time of a game or later the score will stand and the result of the game will be recorded with that score. If the game is halted during the first half, a nil all draw will be recorded.

9.0 REPRESENTATIVE TEAMS *The Patron's Code of Conduct applies to all Player's, Officials, Team Officials, Spectators and Patrons supporting all Busselton Hockey teams. Any breaches of behaviour bringing discredit to Busselton Hockey will be dealt with discreetly and in a timely manner, in accordance to the Complaint Handling and Disciplinary Policy process.* Approved 27/07/16

1. Any player from another association will not be included in any carnival team at the expense of senior and master members affiliated with the Busselton Hockey Association and all who are eligible for selection in Busselton senior and master association teams must nominate for the Busselton Association first.
2. No senior and master player affiliated with the Busselton Hockey Association may play for a club or team not associated with the Busselton Hockey Association in any senior and master competition except in circumstances where the Busselton Hockey Association or affiliated South West Hockey Association have not entered a team, or under special circumstances as deemed by the Board.
3. Any player who nominates and is chosen in any Association representative team who fails to be present at any appointed match without a legitimate written excuse shall be penalised by suspension from their next three (3) Club matches.
4. The penalties detailed in the above sub-paragraph, may be varied for a lesser penalty (on appeal) or at the discretion of the Board of Directors
5. All junior members affiliated with the Busselton Hockey are eligible for selection in Busselton junior association teams and must nominate for the Busselton Association first. No junior player affiliated with the Busselton Hockey Association may play for a club or team not associated with the Busselton Hockey Association in any junior competition except in circumstances where the Busselton Hockey Association or affiliated South West Hockey Association have not entered a team, or under special circumstances as deemed by the Board.
6. The Age Group Coordinator is responsible for coordinating the selection of representative teams as follows:
 1. Busselton players will have priority in the No.1 side.
 2. Players must play in their own age division at carnivals.
 3. Players wishing to play in a higher age division can only play if there are insufficient numbers from the higher age group, can only play if there are two teams and preference in the first team must be given to players of the eligible age group regardless of ability.
 4. Any junior player, up to and including under Yrs 9-12's, playing in any carnival team representing Busselton, will pay for the bus, regardless of whether or not they use it.
 5. All players nominating to play in representative teams must read, sign and abide by the conditions laid down in the player's contract.
 6. Late nominations will only be accepted where teams are short of players and this decision is to be made in conjunction with the Age Coordinator and nominated team coach.
 7. At carnivals the team coach and Manager is responsible for the management of the team, including conduct and playing arrangements.
 8. Resolution of any disputes in team selection is by the Age Group Coordinator and if further input is required, by the Director of Junior Development with assistance from the Board.

7. CARNIVAL BEHAVIOUR:

1. The Director of Junior Development and the Carnival Coordinators will form a disciplinary committee to deal with breaches of the Players Contract. If their own children are involved, the Director of Junior Development may choose another person.
2. The committee is to meet within 14 days of being notified of the breach.
3. If necessary, spot checks on bags and players (with parents present if possible or parent representatives) may be carried out.

4. Players breaching the player's contract may be suspended from representing Busselton for 12 months plus a club game penalty of 3 weeks

10. ASSOCIATION AWARDS AND PROPERTY

1. Umpires are to select best players for each team and write them on the scorebook, with three (3) votes scored for the best player, two (2) for the second best player and one (1) vote for the third best player
2. Umpires are to select the best players for the match from the (6) best players selected for each team by writing them on the voting slips and envelopes provided, as follows: three (3) votes for the best player on the ground, two (2) votes for the second best player and one (1) for the third best player.
Amended: 24/04/07: 27/04/16
3. In the event of two or more player being awarded an equal number of votes for the Fairest and Best award, a count-back will be conducted to determine a winner. The count-back will establish the numbers of 3 votes, 2 votes, and 1 vote that have been awarded to the players in question. The player with the greatest number of 3 votes (if equal 2 votes and if equal 1 votes) will be declared the winner. If players are unable to be separated, joint winners will be declared.
4. In the event of an ineligible player playing in any fixture, goals scored and fairest & best votes should only be counted for the team offended against. Those goals scored and fairest & best votes for the offending team shall be deducted.
5. Fairest and Best trophies will be awarded in each grade in the form of a perpetual trophy and individual trophy. The winner will be decided on the highest total number of votes attained each week. These secret votes are to be recorded on the secret ballot and sealed by the umpires at the completion of the match.
Amended: 24/04/07
6. All Premiership, Challenge and other Cups, Trophies and Pennants, and other awards and presentations won by the Association, shall at all times remain the property of BUSSELTON HOCKEY and at all times be kept in the safe custody of BUSSELTON HOCKEY. Such custody is deemed to include the display in a locked glass cabinet in the Busselton Hockey Stadium Club clubrooms, save and except for those presentations for which this requirement will be impractical. ie. pennants and banners.
Amended: 25/03/08
7. All such Cups, Trophies, Pennants and other awards and presentations are to be in the sole custody of BUSSELTON HOCKEY Stadium Manager, who, shall keep such items in good repair and up to date at all times. The removal of any item for repair or updating may only be done with the permission of the Stadium Manager.
8. Any person found to be responsible for the loss or damage of Cups, Trophies, Pennants and other awards and presentations may be required by BUSSELTON HOCKEY to make full restitution.
Amended: 25/03/08
9. Busselton Hockey award presentations for senior and masters competitions will be arranged by the Stadium Manager and the Board and junior competitions by the Junior Coordinator and Age Coordinators as deemed appropriate.
Approved 23/03/16

11. PREMIERSHIP TABLES AND WITHDRAWAL OF TEAMS

1. The Premiership Table shall be computed by awarding three (3) points for a win, one (1) point for a draw and zero (0) points for a loss.
2. Where two teams have played in an equal number of fixtures and have an equal number of premiership points, their relative positions on the premiership table shall be decided:
 1. Firstly, on goal difference. Goal difference is arrived at by subtracting the goals scored against a team from the goals scored by it (e.g. 40 goals scored by the team and 20 goals conceded by the team, gives a goal difference of 20).
Amended 25/05/16
 2. Then, if still equal, then by the most number of wins.
 3. Then, if still equal, then by the most number of goals.
 4. Then, if still equal, then by the highest total of goals scored when the teams played each other during the season:

5. Then, if still equal, then by the tossing of a coin.
3. Where the teams have played in an unequal number of games, the position of teams on the premiership table shall be decided on percentages. A team percentage is arrived at by dividing the points scored by the possible points and multiplying the result by a hundred (e.g. games played = possible points 36, points scored = 18. Percentage $18/36 \times 100 = 50\%$). This clause shall not apply to a team that has played three or more games less than that team having played the most number of games.
4. Clubs querying or wishing to correct the premiership table must do so in writing to the Director of Fixtures. Confirmation of the correct score is required in writing from both Clubs involved in the match concerned. Should an error on the premiership table as published not be queried or otherwise corrected within two weeks of the date of publication of that premiership table, the table will be deemed to be correct.
5. The team finishing first at the completion of the qualifying fixtures in each grade is the winner of the Minor Premiership for that grade.
6. **WITHDRAWAL OF TEAMS:** When a team is withdrawn from the competition after the commencement of the season, all points and goals scored in fixtures involving the team prior to its withdrawal are to be cancelled.

12. CHALLENGE CUPS AND SPECIAL EVENTS

12.1 SENIORS AND MASTERS

1. The teams finishing top at the end of the first round are presented with the perpetual trophy at the end of season presentations, in honour of the trophy donors and to maintain the history of BUSSELTON HOCKEY
Amended: 25/03/08
2. The Director of Fixtures may schedule challenge cup games as a special event at a time to be approved by the Board.
Approved 23/03/16
3. Qualifications for Challenge Cup: All players must have played 2 fixtures for that team or club; or apply for special dispensation from the Director of Fixtures
Approved 23/03/16
4. Player of the match to be selected and presented by the umpires of the match. *Approved 23/03/16*

12.2 JUNIORS

1. The leading two Yrs 9-12's teams at the completion of the first round shall contest the Challenge Cup which will be played at the next scheduled fixture of the two top teams or the junior committee may opt to schedule a separate fixture with presentations to follow. *Amended 27/07/16*
2. All players must have played at least two fixtures for that team in the first round.
3. The junior committee reserves the right to cancel the Challenge Cup if there are four or less teams in the relevant competition

13. FINALS QUALIFICATIONS AND FORMAT

1. The leading four (4) teams at the completion of the qualifying fixtures shall contest the semi finals in each grade. The third (3rd) and fourth (4th) teams on the premiership table will play the First Semi Final. (Elimination Final). The first (1st) and second (2nd) teams on the premiership table will play the Second Semi Final.
Amended: 24/04/07
2. The winner of the First Semi Final will play the loser of the Second Semi Final in the Preliminary Final.
3. The winner of the Second Semi Final will play the winner of the Preliminary Final in the Grand Final to determine the Premiership winner of that grade for that season.
4. All players playing in a finals series, (semi finals, preliminary finals or grand finals) must have played in at least four (4) fixtures prior to the semi finals for that Club in the current season. In addition, to be eligible to participate in the finals series, each player must have played in that grade or lower for their

last four (4) qualifying round matches; or must have played at least half their fixtures for the season in that grade or lower.

5. A Club must apply in writing to the Board to obtain permission to play a person in a finals fixture that does not fulfil the eligibility criteria. The Board may meet within the week prior to the Finals fixture if required. Only in special circumstances when it is proven to the satisfaction of the Board that an unfair advantage is not the objective of the Club, may approval be granted.
6. **Borrowed players and players under Special Circumstance Agreements** must have played more than half of the season in the lower grade to qualify to play finals in the lower grade, limited to (2) players per team and subject to approval of written application to the board, no later than the August meeting.
Approved 22/07/14
7. **Goalkeeper Ruler:** If a player plays as a field player in one grade and a goalkeeper in another throughout the season, that player can qualify for two finals, BUT can only qualify in a final for the position in which the player has predominantly played in that grade throughout the season. This Rule is not to be used to obtain an unfair advantage.
Approved 26/04/2017

13. FINALS QUALIFICATIONS AND FORMAT (continued)

8. JUNIORS
 1. All junior players playing in the finals must have played in at least four fixtures for that team during the season.
 2. No finals for PP-3's and Yrs 4-6's

14. UMPIRING, PENALTIES AND CODE OF CONDUCT

1. An Umpire's rulings during the progress of the match shall be final and shall not be the subject of dispute or argument, except in extraordinary circumstances. The captain has the right to query a decision in a respectful manner on behalf of his/her team.
Amended: 24/04/07
2. In the event of excessive harassment of umpires by Coaches, Club Members, Officials or supporters, umpires shall have the power to stop the match, call both Captains and ascertain whether the person(s) is a Coach, Club Member, Official or Supporter: If a Supporter, the umpire has no directive from the rules and the game is to continue. However any member of BUSSELTON HOCKEY is responsible to deal with unsportsmanlike behaviour from spectators under the "Condition of Entry" and "**Patron's** Code of Conduct" endorsed by BUSSELTON HOCKEY
Amended: 24/04/07
3. An umpire appointed by a Club to perform allocated umpiring duties, must have played at the level equal to, or higher, than the grade of the appointment unless the umpire is an accredited umpire or permission has been obtained from the Director of Fixtures or Umpires Coordinator. If an allocated Club fails to attend a rostered match, or fails to arrange a substitute umpire, the offending Club will be fined \$50 per senior duty and \$20 per junior duty made payable to BUSSELTON HOCKEY. Fill in umpires will receive \$30 per senior duty and \$10 per junior duty compensation for their time.
Amended 27/07/16
4. In addition, should a Club fail to supply an umpire as allocated in the senior and master fixtures, and then in that Club's next fixtured game (including semi-finals) they shall play the first half of their game with one (1) player LESS.
Amended: 03/04/13
5. If more than one (1) umpire of a Club allocated to umpire fails to attend an allocated senior and masters fixture then the penalty shall be for a full game (including semi-finals) with one (1) player LESS.
Amended: 03/04/13
6. Substitutions can take place as normal but no more than the starting total number may be on the field for the first half of the game at any time or for the entire game as per player suspensions in accordance to the rules.
7. **The fifteen (15) minute rule** will still apply for "two games in a weekend players." The Stadium Manager shall advise all Clubs by email and the Director of Fixtures of the team that has contravened this by-law before the next fixture.
8. The team that contravenes any points in by-law ***14.3 -14.7**, inclusive, shall be penalised by losing any points gained from the fixture and the team offended against shall receive three (3) points for the win. Any goals scored by the team offended against shall be retained by that team. Those goals scored by the offending team shall be deducted.
Amended: 24/04/07

9. The Stadium Manager is responsible to notify the Turf Attendant for the umpires' information.

Amended: 25/03/08, 27/04/16; 25/05/16

10. JUNIOR GAMES

1. When a team is required to supply an umpire, the club shall ensure that the umpire is of a competent standard and conversant with the current age group rules.
2. An umpire shall not coach during a game. However, assisting the coach to explain the rules to players is to be encouraged by the senior mentor and junior umpire. *Amended 27/07/16*
3. It is the umpire's duty to ensure that they and the team captains sign the card at the completion of the match *Amended: 24/04/07*
4. To ensure duty of care for all players, junior umpires are not permitted to officiate more than 2 games consecutively. *Approved 27/04/16*
5. If a club fails to provide a senior mentor for the "green shirts" umpiring program as per the J4-6's umpiring roster, a fine of \$50 will apply. Fill in senior mentors will receive \$30 compensation for their time. *Approved 27/04/16; Amended 27/07/16*

15. MISCONDUCT CARDS

Amended: 22/04/08

Any breach of the FIH Rules of Hockey shall be dealt with, where applicable, with the imposition of either a:

- A verbal warning or 2 minute suspension (Green card) - time starts when player on penalty seat, game time continues
 - Temporary suspension (Yellow card) – minimum 5 minutes
 - Permanent suspension (Red card) – must leave premises.
1. Temporary Suspensions - The Stadium Manager will record and administer, temporary suspensions as follows:
 1. When a player accumulates four (4) temporary suspensions in the Busselton Association and affiliated association during the competition season, a one-game suspension from all Busselton competitions and affiliated associations.
 2. For every additional three (3) temporary suspensions a player receives in any Busselton Association competition during the season after the fourth caution, a two game suspension is imposed from all Busselton Association competitions and affiliated associations
 3. If at the end of the qualifying season a player is due for disqualification under this rule then the disqualification shall apply for the finals series or for the next playing date of official competition the player is available to play.
 4. For the purpose of finals, all temporary suspensions will be removed from a player's record at the end of the qualifying season.
 5. When a player accumulates two (2) temporary suspensions in any Busselton competition during the finals series, a one-game suspension is imposed from all Busselton and affiliated association competitions as determined
 2. Permanent Suspensions (red cards)
 1. In the event of a player receiving a permanent suspension, the umpire concerned must submit a report (Red Card Report Form- back of score card) on the incident to the Director of Fixtures within 48 hours of the offence occurring.
 2. The player will be suspended from all Busselton and affiliated Association competitions for the next fixture for which they are available. The Stadium Manager will notify the club of player/s who are automatically suspended, with a minimum 24 hours notice. *Amended 25/05/16*
 3. The player under suspension permanent suspension may face a tribunal where the tribunal will decide if further penalty/penalties are to be incurred *and in accordance to the Complaint Handling and Disciplinary Policy.* *Amended 25/05/16*
 4. Suspended players have the right to defend allegations through the Complaints and Handling Policy formal procedures. *Amended 25/05/16*
 5. If at the end of the season, if a player is due for disqualification under this rule, (permanent or temporary suspension), then the disqualification shall apply from the commencement of the following season. *Amended 25/05/16*
 3. Game Suspensions

A player shall be deemed to be available for a game unless they are:

 1. Representing WA in an Australian Championship or Australian Hockey league game;
 2. Participating in an Australian Representative Team, or
 3. Serving a suspension imposed by the Protest and Disputes Tribunal or any further penalty which may be imposed by the Board from a complaint/incident report, in compliance to the Complaint Handling Policy formal procedures. *Amended 25/05/16; 27/07/16*

16. PLAYER AND CLUB PENALTIES, SUSPENSION OF A PLAYER BY A CLUB

1. In the event of an ineligible player playing in a qualifying fixture, the offending team shall lose any points gained from the fixture and shall be penalised three (3) further points. The team offended against shall receive a maximum of three (3) points for the win. Any goals and fairest & best votes should only be counted for the team offended against. Goals scored and fairest & best votes for the offending team shall be deducted.
Amended: 25/03/08
2. The penalty for playing an ineligible player in any finals fixture will result in a forfeit. The next placed team will automatically play in the following finals fixture.
Approved 03/04/13
3. In the event of a false recording of a name on the match card in addition to the penalties stipulated in By-law 16.1 herein, the player who plays under the false name and the player, if any, under whose name they have played shall be deemed not to have played on that day at all for the purpose of qualifying for a Finals fixture.
Amended: 25/03/08
4. If a Club fails to pay the required fees or present a register of members, the Club (or team) will be ineligible to participate in further games and will forfeit such games from the due date until the situation is rectified.
Amended: 24/04/07
5. If a team uses the goal circles for training purposes or match warm-up, the Club will be fined \$100 dollars.
Amended: 24/04/07
6. If a Club fails to fulfill any volunteer duties as specified by the Board of Directors, it shall be fined an amount to be determined by the Board of Directors
7. **SUSPENSION OF A PLAYER BY A CLUB** Where any player is suspended by their Club for misconduct at a hockey fixture, and the fact of the suspension is advised to BUSSELTON HOCKEY, then that player shall not be permitted to participate in a hockey fixture in Western Australia for the duration of the suspension, save that the Board may vary the period of or remove the suspension as it deems fit.

17. REPORTS, COMPLAINTS, PROTESTS AND DISPUTES

1. It shall be the duty of any umpire or team Captain, staff or member of BUSSELTON HOCKEY board to make a report or complaint in circumstances of a serious nature such as:
 1. Disputing the decision of any umpire;
 2. Use of insulting or abusive language before, during or after a match;
 3. Striking a player or umpire;
 4. Execution of a deliberate act contrary to fair play;
 5. Causing interference or attempting to cause interference with the control exercised by an umpire during a match;
 6. Acting in a manner likely to bring discredit to the game of hockey.
2. An incident report or complaint should be forwarded in writing to the Stadium Manager within 2 working days following the alleged incident. Each report or complaint, other than one made by person/s other than mentioned above in 17.1, must be accompanied by a fifty (\$50) dollar fee. The fee may be refunded at the discretion of the Board.
3. All Charges or offences committed against the rules of the Association must be proved to the satisfaction of the Board following the Complaints Handling and Disciplinary Policy process. The Board may call upon any member to attend any meeting and reply to questions relating to the said report. If such member, after receiving due notice, fails to appear to answer such questions shall, at the discretion of the Board, be reported to the Club to which they are a member of, disqualified from taking part in any match under the Association rules or from holding any position in BUSSELTON HOCKEY or in any member Club, and shall suffer any further penalty which may be imposed by the Board.
4. In the event of any member, player, official or Club member of the BUSSELTON HOCKEY being proved to the satisfaction of the Board to have been guilty of any violation of the laws of the game, the Constitution or By-laws of BUSSELTON HOCKEY or any decision or order of the Board, or of any misconduct, the Board by majority of five (5) shall have the power to order the offending member Club, player or official to be removed from BUSSELTON HOCKEY and suspended for a stated period or fined, penalised, disqualified or dealt with in such manner as the Board shall think fit.

Amended: 25/03/08

5. Any decision reached by the Board in terms of this rule, must be executed in writing and signed by the Board authorising the decision. Notification by text of this scanned documentation to be forwarded by email to the offending member Club, player and official within twenty-four (24) hours of the decision being reached, in compliance to the Complaint Handling and Disciplinary Policy process.

Amended 25/05/16

6. The Board shall have the power to adjudicate on all disputes and matters brought before it of any nature that in any way affects the BUSSELTON HOCKEY of any Officer thereof, a Member Club or any of their members. The Board also has the power to delegate any of the powers under its Constitution or By-laws to the Protest and Disputes Tribunal.

7. PROTESTS AND DISPUTES

1. Members of the Protests and Disputes Tribunal are to be decided by the members of the BUSSELTON HOCKEY from a panel put forward by the Board.
2. The Protests and Disputes Tribunal shall hear all referred protests as soon as practicable and in accordance to the Complaint Handling and Disciplinary Policy procedures. *Amended 25/05/16*
3. Should it be deemed necessary by the Protests and Disputes Tribunal, the Club against which the complaint is lodged shall be given at least twenty-four (24) hour notice by the Stadium Manager of the time and place at which a Club representative and the player(s) concerned may be asked to appear before the Protests and Disputes Tribunal. The Umpires who officiated the match in which the incident took place may also be required to attend.
4. The Stadium Manager will document the report, complaint, protest or disputes procedure, disciplinary action and outcome for confidential records and email the offending member/s and club official within twenty-four (24) hours of the decision being reached. *Approved 25/05/16*
5. All reports or complaints (By-law 17.1; 17.2) will receive official email acknowledgement, as received and notice that the matter is in due process, by the Stadium Manager to the club and person who lodged the report or complaint within 2 days working days. *Approval 27/07/16*

18. TRAVELLING OR VISITING TEAMS AND ELITE PLAYERS

Clubs interested in travelling, or hosting visiting teams or elite players, are to notify the Board of their intentions.

19. CHANGES TO BY-LAWS

No clause, or part of a clause of these By-laws shall be repealed or amended and no new clause shall be added to these By-laws except by a majority of votes at any meeting of the Board of Directors, or Special Meeting called for that purpose. Proposed alterations and present clauses(s) must be circulated to all Clubs at least ten (10) days before such meetings and must be dealt with no later than the next Board meeting.