



Women's Masters Policy

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1. HQ Women's Masters State Championship

1.1. VENUE

- 1.1.1. When possible, the Championship should be held at a two (2) turf venue. If the event is held at a one turf venue, then the event must be held at a two (2) turf venue in the next year. A minimum of six (6) pitches is required to avoid limiting team entries. Associations may negotiate off-site field access to provide the required number of pitches.
- 1.1.2. Hockey QLD Women's Masters Committee (HQWMC) will liaise with HQ, the host Tournament Convenor and Organising Committee and the Tournament Director to offer support and advice.
- 1.1.3. HQWMC will, if possible, source a volunteer photographer who will be responsible for content for HQWMC website and Facebook.

1.2. SCHEDULING

- 1.2.1. Preferred dates each year – second weekend in June, with 45+ and Goal Keeper Trials scheduled for the Thursday prior to the Championship.

1.3. CHAMPIONSHIP PROGRAM

- 1.3.1. HQ together with the host Association will develop an electronic program. HQWMC will provide the following information:
 - 1.3.1.1. Electronic versions of previous HQ Women's Masters Championship programs
 - 1.3.1.2. History of past venues of Championship
 - 1.3.1.3. History of past winners of Championship
 - 1.3.1.4. List of HQ Women's Masters Association Service Award Recipients
 - 1.3.1.5. List of HQ Women's Masters State Representative Award Recipients
 - 1.3.1.6. List of HQ Women's Masters Committee
- 1.3.2. HQWMC will, within seven (7) days of the Championship, liaise with Associations and HQ Umpires' and Technical Operating Committees to provide updated lists of teams and officials to HQ and the host Association for the Championship Program.

2. HQ Women's Masters State Teams

2.1. STATE TEAM NOMINATION PROCESS

- 2.1.1. Players nominate to represent QLD and are not asked to specify a team preference. Selectors will determine the most appropriate team for each selected player.
- 2.1.2. To be eligible to compete in the HQ State Championship or be selected to compete in a HQ State Team a player must have paid the HQ Senior Player Levy for that calendar year.
- 2.1.3. When nominating, players must indicate whether, if not selected in a State team, they wish to be included in the HQ Women's Masters Pick Up List (Pick Up List) which will include all **eligible** players.
- 2.1.4. To become an **eligible** player, nominees must submit an online nomination form using HQ's website prior to the deadline specified in Appendix 2 of HQ Women's Masters Tournament Regulations, must pay the nomination fee and, with the exception of nominees eligible for 55s, 60s, 65s and 70s, must **play** at the HQ Women's Masters State Championship.
- 2.1.5. Nominees eligible for 55s, 60s, 65s and 70s become an **eligible** player by playing in official Trial Matches on the day prior to the Championship and/or by playing at the HQ Women's Masters State Championship.
- 2.1.6. A non-refundable nomination fee of \$45 must be paid online (debit/credit card) when completing and submitting any nomination.

- 2.1.7. Nominations close at 10.00am on the Friday prior to the commencement of the official trials; these nominations are forwarded to the Chair of Hockey QLD Women's Masters Committee (HQWMC) for review and dispersal to Selectors.
- 2.1.8. Players who are unable to **play** at the State Championship or Trials may nominate and apply for an exemption. Exemption from the full process is given to players who are attending a concurrent event as a Hockey QLD or Hockey Australia representative and to players who, in a Masters World Cup year in which the World Cup is not hosted in the Oceania Federation, have been selected and represented, or will participate the World Cup. Exemption may, at the discretion of the Selection Panel and with HQ approval, be given to players who provide a medical certificate and/or to players seeking exemption relating to a bereavement or other extenuating circumstances. Supporting documents will be required for the possibility of an exemption to be given. For an exemption to be considered and granted, the player must have nominated as per the process above before seeking an exemption. There is no guarantee that these players will be selected to represent QLD. Following the closing date for exemptions, HQ will forward the exemptions to the Chair of the selection panel. The selection panel will meet via ZOOM and forward its decisions to Hockey QLD for notification to the individual seeking the exemption. If emergent situations (e.g. COVID restrictions, accidents) occur after the closing date for exemptions, the selection panel will consider these on a case by case basis on the day prior to the trials.
- 2.1.9. Associations are required to submit the team entry list to the Championship as per HQ's State Championship Schedule – Key Dates (approximately one (1) week prior to Championship). After that date players will only be allowed to be added in extenuating circumstances with HQ approval. Any players added through that process shall, through HQ, be able to nominate for QLD after the deadline mentioned in 2.1.4 has passed but must do so prior to 10.00am on the Wednesday prior to the Championship.
- 2.1.10. Late nominations and nominations which do not include payment will not be accepted.
- 2.1.11. All nominees must wear a white or maroon ribbon adjacent to their shirt number (whichever is the best contrast with playing shirt colour) during the HQ Women's Masters Championship.
- 2.1.12. If selected, players must be available for all official pre-Championship training, for all matches throughout the HA Championship, for compulsory team functions including Meet & Greet, Opening Ceremony, Contingent Dinner, the Closing Ceremony, organised team meals and for a compulsory injury identification test which may be held at a time and date set yearly by HQWMC. Exceptions to this may be endorsed by HQWMC.
- 2.1.13. Players and officials are required to wear the current HQ dress shirt and black shorts/skirt/pants, or official uniform shorts or track suit pants to the Opening and Closing Ceremonies at the HA Women's Masters Championships.
- 2.1.14. **Eligible** players will not be cleared to play for another Member Association (MA) unless they have nominated for QLD, paid the \$45 nomination fee and have played at the HQ Women's Masters Selection Trials and/or State Championship in that year unless an exemption has been granted.
- 2.1.15. **Exceptional circumstances** for interstate clearance of ineligible players, will be considered on a case by case basis as per HQ policies and as per HA eligibility policies:
 - 2.1.15.1. Dual registration and currently actively playing in both states
 - 2.1.15.2. Historical commitment of playing for another state/territory for a minimum of three (3) consecutive years. However, as soon as a player plays for QLD, the historical commitment is voided
 - 2.1.15.3. State of Origin i.e. an interstate player living and playing in QLD who wishes to represent their previous State is not required to nominate for QLD

2.2. STATE TEAM SELECTION PROCESS

- 2.2.1. State Representative Teams will be selected for all HA Championship Age Groups providing that nominees are of the standard required to represent HQ. A second team in an age group may, at the discretion of the selection panel, be selected and endorsed by HQWMC and HQ.
- 2.2.2. Players will be selected by a Selection Panel using the following criteria:
 - 2.2.2.1. Performance at current HQ Trials and Championship
 - 2.2.2.2. Past performance at previous National Championship
 - 2.2.2.3. Evidence of appropriate fitness and skills to make a meaningful contribution to the team
 - 2.2.2.4. Potential to improve fitness and skills
 - 2.2.2.5. Record of adherence/compliance with HQ Code of Conduct and #TeamQLD values
 - 2.2.2.6. Regular participation in current Association fixtures/programs in Australia
- 2.2.3. Prior to finalising teams, HQ and the Selection Panel may consider any repeated history of past withdrawals.
- 2.2.4. Players may not necessarily be selected in their age appropriate team, but can be selected in another Qld team.
- 2.2.5. Players must attain the appropriate age in the year of the Championship. That is, be of the age of the respective age championship on the 31st of December of the year of the Championship, subject to HA Operational Manual Attachment V Clause 1.2 "Except in the Women's 34+ Championship, a State may submit through the HAMC for dispensation to register up to two (2) players who are within two (2) years of the age limit with no penalty."
- 2.2.6. The Selection Panel will ensure that, from eligible nominations received, the best overall contingent is selected to represent QLD i.e. following selection, individual players may be moved to another team.
- 2.2.7. The Selection Panel will select fifteen (15) players per team, including one goalkeeper, and a maximum of seven (7) suitable shadow players.
- 2.2.8. Up to sixteen (16) players, including one (1) or two (2) goal keepers, may be selected.
- 2.2.9. If there are insufficient **eligible** nominations for a team, or nominations are not deemed to be suitable by the Selection Panel, HQWMC will recommend to HQ, a process for completing the composition of the team.
- 2.2.10. Selection will be by a panel of up to eight (8) members including a Chair who will be appointed by HQ.
- 2.2.11. Prior to the Selection Trials and State Championship, the Selection Panel will meet to discuss the player feedback submitted by coaches from the previous year.
- 2.2.12. Prior to the Championship, where appointments have been finalised, each appointed HQ team coach will be given a list of age appropriate player nominations.
- 2.2.13. During the Championship, the Chair of the Selection Panel will liaise regularly with appointed coaches who, if in attendance, are part of the selection process for their individual teams.
- 2.2.14. The Selection Panel will develop a team list including two (2) team leaders, and a list of shadow players after consultation with the coach.
- 2.2.15. Teams and shadow players will be advertised on HQ website on the Thursday following the HQ State Championship.
- 2.2.16. Players and shadow players must confirm their selection at a date specified by HQ.

2.3. FINAL TEAM ENTRY PROCESS

- 2.3.1. Post Championship, HQWMC will assist HQ by compiling contact lists (including shirt numbers) and HA team entry forms for each team.

- 2.3.2. Shirt numbers will be allocated as per HQWM numbering system in Appendix A; where there is a clash of numbers, the player moving into a new team will be allocated an alternate number.
- 2.3.3. HQWMC will, for all players and shadow players, coordinate and conduct a Pre-championship Injury Test (PIT) at least four (4) weeks prior to the HA Championship.
- 2.3.4. Results, where necessary, will be shared with the Selection Panel, the Coaching Coordinator and relevant team coaches.
- 2.3.5. Where necessary, results of PIT will be forwarded to HQ for follow up and monitoring.
- 2.3.6. Following discussions between Selectors, coaches and individual players, the final composition of the teams will be forwarded to HQ by the HQWMC.
- 2.3.7. Players who are identified as injured and are unable to provide a medical clearance proving their ability to meet the demands of playing the HA Championships will be refunded as per HQ's Financial Policy.
- 2.3.8. HQ will, if necessary, recall players who have been cleared to an alternate MA.
- 2.3.9. Three (3) weeks prior to the event, the Selectors will, if possible, add to the nominated team, the names of three (3) players who may, with permission from HQWMC, be called into the team in an emergency. These **standby players** will be identified in the following order:
 - 2.3.9.1. Shadow players who had not been called into a team or released to another MA
 - 2.3.9.2. Non-shadow players who were eligible for selection as they paid a nomination fee but failed to be selected
 - 2.3.9.3. Players who nominated and did not play at the Championship but were granted an exemption
 - 2.3.9.4. Contingent officials including team managers and coaches
 - 2.3.9.5. Selections to fill vacancies under special circumstances will be at the discretion of HQ
- 2.3.10. Standby players, where possible, should include one Goal Keeper and two field players.
- 2.3.11. Standby players would not be recognised in HQ Annual Report as official QLD players unless called into a team.
- 2.3.12. Coaches are expected to include all team members in a minimum of 50% of total playing time at an event. Following agreement with HQ Coaching Coordinator, a player's field time may be reduced because of injury, lack of preparation for the event and/or disciplinary matters.
- 2.3.13. A coach whose team has been reduced to thirteen (13) players who are able to participate in a match may approach the HQ Coaching Coordinator or nominee to seek permission to access a standby player.
- 2.3.14. A standby player called into a team shall be accommodated with the team, paying pro rata share of the player levy. A standby player who participates fewer than three matches may not need to be accommodated with the team and will not be charged.
- 2.3.15. HQ will enter all teams and standby players into Altiusrt; HQWMC may assist if necessary.
- 2.3.16. Players are required to complete a confidential online player survey within fourteen (14) days of the completion of the HA Championship. Responses are collated by the Survey Coordinator and shared with HQ.

2.4. CLEARANCE PROCESS

- 2.4.1. Hockey QLD Women's Masters Committee (HQWMC) responsibility: Following the announcement of the HQ Women's Masters State teams, HQWMC will identify eligible players to be placed on the Pick Up List. To be eligible to nominate/apply for clearance to play for another MA players must have:

- 2.4.1.1. Submitted an online nomination form on HQ's website (including payment of non-refundable \$45 nomination fee) prior to the deadline specified in Appendix A of HQ Tournament Regulations and;
- 2.4.1.2. Indicated, when nominating, whether they wish to be included in the Pick Up List and;
- 2.4.1.3. Played at the HQ Women's Masters Championship or attended trials in that year or;
- 2.4.1.4. Been granted an exemption or;
- 2.4.1.5. Been identified for clearance under clause 2.1.15 above
- 2.4.2. HQWMC will appoint a Player Clearance Coordinator to manage the Pick Up List and liaise with all MAs re clearance of players.
- 2.4.3. The Clearance process begins following the selection confirmation date set by HQ.
- 2.4.4. The Player Clearance Coordinator will contact all MAs advising them that QLD players are not to be contacted individually and that all requests should be directed, by email, to the Player Clearance Coordinator as the Pick Up List will not be advertised on a website.
- 2.4.5. On receipt of requests, the Player Clearance Coordinator will contact eligible players from the Pick Up List in the following order until a player accepts:
 - 2.4.5.1. Shadow players according to positional requirements of alternate MA
 - 2.4.5.2. Non-shadow players who have a long term history of playing with another MA
 - 2.4.5.3. Non-shadow players
- 2.4.6. In the event that the Pick Up List of eligible players is exhausted, the Player Clearance Coordinator, after consultation with HQWMC, will contact players whose exemptions were not endorsed.
- 2.4.7. Players on the Pick Up List may, through email to the Player Clearance Coordinator, indicate a preference of alternate MA.
- 2.4.8. The Coordinator will remind players that if released, they may, up to two (2) weeks prior to the Championship, be recalled to the relevant QLD team, as per HA Operations Manual, Attachment V Women's Masters.
- 2.4.9. The Coordinator contacts the Chair of Selectors to verify that this player is not currently required for a HQ team.
- 2.4.10. The Coordinator sends the player's contact details to the MA which is requesting a player.
- 2.4.11. In the event that the list of eligible players is exhausted and any other nominating players are not available, the request will be referred to HQWMC for consideration and action.

2.5. ALTERNATE MEMBER ASSOCIATION (MA) RESPONSIBILITY

- 2.5.1. On receipt of the eligible player's contact details, the alternate MA contacts the eligible player.
- 2.5.2. The alternate MA should advise the Player Clearance Coordinator within three days whether the player has agreed to represent the alternate MA.
- 2.5.3. The alternate MA completes HA Attachment F (player clearance) and forwards request to HQ to process.
- 2.5.4. Once the clearance has been returned, the alternate MA forwards Attachment F to HA and HAWMC.

2.6. HOCKEY QUEENSLAND RESPONSIBILITY

- 2.6.1. Prior to signing off on any transfer (HA Attachment F), HQ will contact the Chair HQWMC to verify that the player is eligible for clearance and is not required for a HQ team.
- 2.6.2. HQ will notify the Chair HQWMC and HQWMC Player Clearance Coordinator that the clearance has been completed.

2.7. STATE TEAM OFFICIALS

- 2.7.1. A Contingent Leader and Coaching Coordinator will be appointed through a process outlined in the HQWMC Terms of Reference.
- 2.7.2. A coach and manager will be appointed for each team through a process outlined in the HQWMC Terms of Reference.
- 2.7.3. Each coach will receive a Live Hockey subscription for the duration of the HA Championships.
- 2.7.4. Assistant coaches may be appointed where it is deemed appropriate by Hockey QLD.
- 2.7.5. Newly appointed Contingent Leader, Coaching Coordinator, managers and coaches receive from HQ, a track suit and two current polo shirts as per HQ policy.
- 2.7.6. Continuing Contingent Leader, Coaching Coordinator, managers and coaches receive from HQ, a new track suit and two new polo shirts as per HQ Financial Assistance Policy.
- 2.7.7. Contingent Leader, Coaching Coordinator, managers and coaches will forward a report, using the HQ template, to HQ within fourteen (14) days of the end of the HA Championships.
- 2.7.8. Self-funded team statisticians may be appointed through a process outlined in the HQWMC Terms of Reference.

2.8. STATE TEAM TRAVEL & ACCOMMODATION REQUIREMENTS

- 2.8.1. HQ will work with the HQWMC to organise travel and accommodation of a standard that meets the requirements of the selected teams and officials within the limitations of the location, availability and cost.
- 2.8.2. Players must stay in the accommodation allocated to them by the team manager.

2.9. STATE TEAM SPORTS TRAINERS

- 2.9.1. HQ in consultation with HQWMC will source three (3) sports trainers who live at or near the Championship location.
- 2.9.2. Sports trainers will be contracted to support teams at the hockey ground prior to matches, during matches and to treat minor injuries following matches.
- 2.9.3. The Coaching Coordinator will be responsible for developing a contingent timetable to enable all teams access to a sports trainer one (1) hour prior to a game, during a game and for one (1) hour following the game.
- 2.9.4. Players requiring physio advice/treatment and/or extensive massage must do this at their own expense.
- 2.9.5. When not rostered for matches, sports trainers may wish to provide "pay as you go" treatment to players in addition to the above.
- 2.9.6. Prior to and during the event the Contingent Leader will support the sports trainers.

2.10. AUSTRALIAN NOMINATION

- 2.10.1. Any player, if included in a QLD team or cleared to play for another MA, may nominate for an Australian team.

3. AWARDS

3.1. HQ WOMEN'S MASTERS ASSOCIATION SERVICE AWARDS

Presented annually at HQ Women's Masters Championship

3.1.1. Criteria:

- 3.1.1.1. Substantial contribution to Masters Hockey within an Association for a significant period. The nominee does not have to be currently involved with Masters Hockey or a current member of an Association. The major part (approx 75%) of the contribution should have

been as a coach, manager, selector, umpire, technical official and/or administrator. The contribution may be a combination of these roles together with a playing role. However, the contribution as a player must not be the major involvement.

- 3.1.1.2. It should be noted that this Award is not for contribution to QLD Teams or Australian Teams and Championships. It is for contribution at QLD Masters Championship and within the local Association.

3.1.2. Process:

- 3.1.2.1. Each year, HQWMC invites all Associations to forward the name and history of one nominee to the committee.
- 3.1.2.2. QWMC reviews nominations and endorses awards that meet the criteria. Awards are presented at the HQWM Championships, preferably on Saturday evening.

3.2. HQ Women's Masters State Representative Awards

Presented annually at HA Masters Championships (Women)

- 3.2.1. Criteria: For those who have represented Hockey QLD at Hockey Australia Women's Vets/Masters Championships as a player and/or official:

- | | | | |
|----------|--|-----------------|--------------------------|
| 3.2.1.1. | First Representation Award Certificate | | |
| 3.2.1.2. | Bronze Award | Min of 10 years | Bronze Pin & Certificate |
| 3.2.1.3. | Silver Award | Min of 15 years | Silver Pin & Certificate |
| 3.2.1.4. | Gold Award | Min of 20 years | Gold Pin & Certificate |
| 3.2.1.5. | Special Award | Min of 25 years | Award & Certificate |

- 3.2.2.Process: All four (4) awards to be presented at Meet & Greet or Contingent Dinner

3.3. HA Women's Masters Service Awards

Presented annually at Opening Ceremony of HA Masters Championships (Women)

3.3.1. Criteria:

- 3.3.1.1. Significant contribution to Masters Hockey within the home State as a player, coach, manager, selector, technical official, umpire and/or administrator for at least ten (10) years, not necessarily consecutive years

3.3.2.Process:

- 3.3.2.1. Members of HQWMC consider eligible recipients throughout the State
- 3.3.2.2. A history is then developed for each nominee and forwarded to HA Masters Committee (HAMC). HAMC endorses the nominations that meet the criteria.

4. COMMUNICATION & RECORDS

- 4.1. HQWMC will continue to develop and maintain a website and Facebook page.
- 4.2. HQWMC will store relevant information in Google Drive or Revolutionise so that it is accessible to HQ, the current committee and future committees.
- 4.3. Each Association should nominate a Women's Masters Delegate; HQWMC will continue to communicate with designated Association Women's Masters Delegates via email
- 4.4. HQWMC will meet annually with Association Women's Masters Delegates at HQ Women's Masters Championship or via video conferencing.
- 4.5. HQWMC members communication to HA, HQ, Association Delegates and team officials will be copied to HQWMC Chair.

5. #TeamQLD AMBASSADOR, HQWMC MEMBERS & SELF-FUNDED TECHNICAL OFFICIALS

- 5.1. HQWMC together with HQ may appoint one or more HQ Ambassadors to accompany the Qld Contingent at HA Championships when the Championships are conducted at a HQ Association venue.
- 5.2. Self-funded Technical Officials who have been appointed by HA may accompany the Qld Contingent at HA Championships.
- 5.3. The Ambassador, HQWMC Members and Technical Officials may choose to be included in the team levy process.
- 5.4. The Ambassador, HQWMC Members and Technical Officials may attend official Contingent events.

6. SUPPORTERS

- 6.1. HQWMC recognises the role and function of the Supporters Group which supports QLD Women's Masters teams at the National Championship.
- 6.2. Supporters and families are not to be accommodated with the teams and interaction with teams and players should be outside of official team commitments.
- 6.3. Supporters who are past QLD players and/or officials are invited, each year, at their own expense, to attend the Meet & Greet and the Contingent Dinner at the HA National Championships.

7. DEFINITIONS

- 7.1. For the purpose of this document the definitions of the following terminology are as follows

Wording	Meaning
Eligible Players (for QLD Selection)	Eligible players are all females who will be 34 years old or above as of the 31 st of December in the year that the tournament they wish to nominate for is being played. Player eligibility is outlined as per clauses 2.1.2 – 2.1.5 above Exception: Players who have been exempted from the process as per 2.1.16 above
Pick Up List	A list of all eligible players who, when nominating, have indicated they wish to be included on a list of players available to play for other MAs at the HA Masters Championships (Women).
Standby Player	Standby players must meet eligibility requirements and are added to specific teams with permission from HQWMC to be called into the team in the case of an emergency.
Exemption	Exemption from the full selection process is only available to specific players outlined in this policy and must be approved by HQ Masters Selectors and HQ.
Clearance	A Clearance is required for all HQ registered players who wish to play for another MA at the HA Masters Championships (Women) and must be approved by HQWMC, HQ and HA.

8. Appendix A

2022 GRAYS INITIAL SHIRT NUMBERING - WOMEN'S MASTERS

34 M	34 G	40 M	40 G
1	54	31	77
2	55	32	78
3	56	33	79
4	57	34	80
5	58	35	81
6	59	36	82
7	60	37	83
8	61	38	84
9	62	39	85
10	63	40	86
11	64	41	87
12	65	42	88
13	66	43	89
14	67	44	90
15	68	45	91
16	69	46	92
17	70	47	93
18	71	48	94
19	72	49	95
20	73	50	96
21	74	51	97
22	75	52	98
23	76	53	99
24			
25	29	27	30
26		28	

45 M	45 G	50 M	50 G
1	54	31	77
2	55	32	78
3	56	33	79
4	57	34	80
5	58	35	81
6	59	36	82
7	60	37	83
8	61	38	84
9	62	39	85
10	63	40	86
11	64	41	87
12	65	42	88
13	66	43	89
14	67	44	90
15	68	45	91
16	69	46	92
17	70	47	93
18	71	48	94
19	72	49	95
20	73	50	96
21	74	51	97
22	75	52	98
23	76	53	99
24			
25	29	27	30
26		28	

55 M	55 G	60 M	60 G
1	54	31	77
2	55	32	78
3	56	33	79
4	57	34	80
5	58	35	81
6	59	36	82
7	60	37	83
8	61	38	84
9	62	39	85
10	63	40	86
11	64	41	87
12	65	42	88
13	66	43	89
14	67	44	90
15	68	45	91
16	69	46	92
17	70	47	93
18	71	48	94
19	72	49	95
20	73	50	96
21	74	51	97
22	75	52	98
23	76	53	99
24			
25	29	27	30
26		28	

65 M	65 G	70 M	70 G
1	54	31	77
2	55	32	78
3	56	33	79
4	57	34	80
5	58	35	81
6	59	36	82
7	60	37	83
8	61	38	84
9	62	39	85
10	63	40	86
11	64	41	87
12	65	42	88
13	66	43	89
14	67	44	90
15	68	45	91
16	69	46	92
17	70	47	93
18	71	48	94
19	72	49	95
20	73	50	96
21	74	51	97
22	75	52	98
23	76	53	99
24			
25	29	27	30
26		28	

Process

- 1 Field players in each team listed alphabetically and allocated numbers in numerical order
- 2 GKs in each team listed alphabetically and allocated numbers in numerical order
- 3 In 2022 the green numbers would be allocated first to players with shadow players "taking over" the number when called into the team
- 4 In 2023 the blue numbers would be used initially for new players into the team i.e. there are 8/9 numbers available; history indicates this is more than enough
- 5 In 2024 the remaining blue numbers would be used and then the green numbers of players who have "graduated" to an older age group or have not represented for two years
6. Where there is a clash of numbers, the player moving into a team must purchase a new shirt

9. Appendix B

Guideline for the Management of Covid Positive Cases within HQWM Touring Contingent

1. Rapid Antigen Tests (RAT) to be purchased by HQWM as required
2. If a player or official is unwell, they remain at the accommodation and undertake a RAT
3. The positive RAT must be registered through the QLD government (<https://www.qld.gov.au/rat-positive>). The player/official must keep a record of the receipt after reporting. This will be required by HQ Covid Insurance
4. If the person is Covid positive and extremely unwell, they must be transported to the nearest Emergency Department for treatment
5. If the person is Covid positive and not extremely unwell, then urgent separate accommodation is sought by the Contingent Leader (CL) for the positive case according to the State Government Health Policy of the State that the Team is currently in
6. CL arranges urgent cleaning of the positive case's unit
7. The positive case will need to self cater via a delivery service at their own expense
8. If a Manager becomes Covid positive, the CL arranges for the "buddy manager" to take on the role of game day Manager
9. If a Coach becomes Covid positive, the Coaching Coordinator (CC) arranges for either the CC or "buddy" coach to take on the role of game day Coach

The CL will need to have prior knowledge of available emergency accommodation where positive Covid cases can reside. The CL will also have made prior arrangements with accommodation management regarding urgent cleaning services to be utilized if the need arises.