

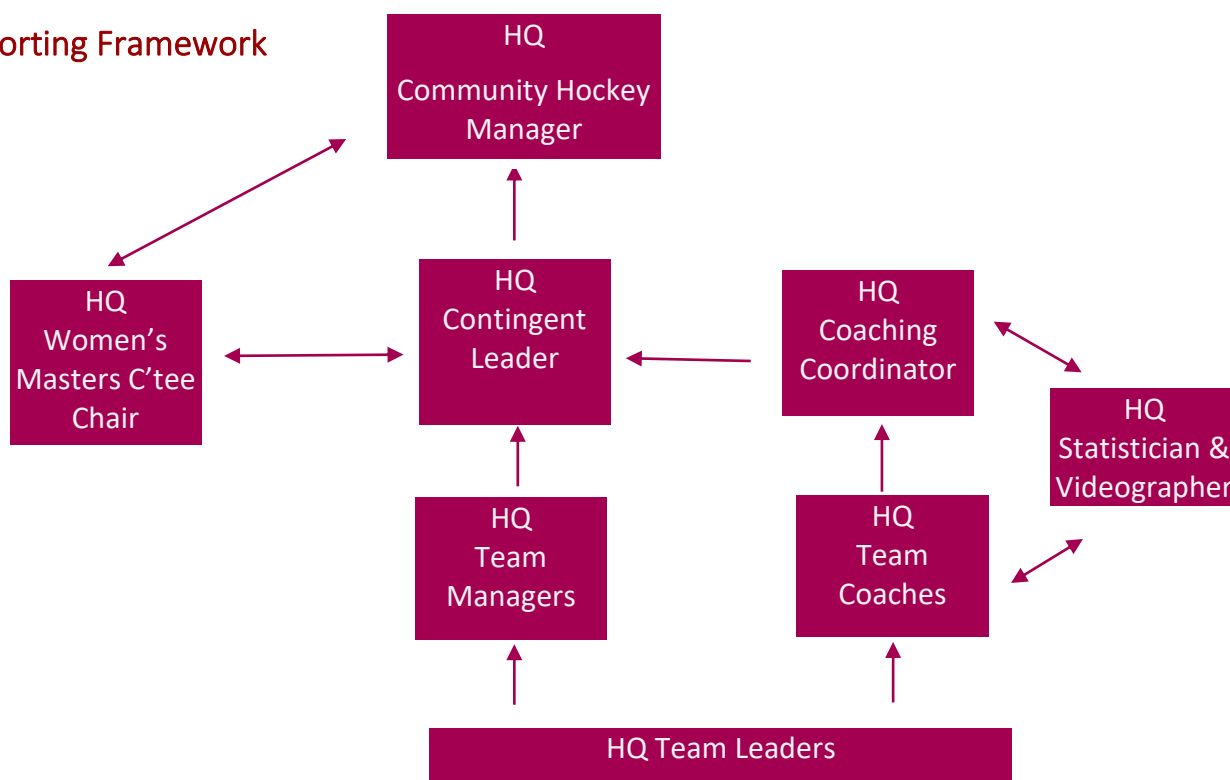
WOMEN'S MASTERS COACHING COORDINATOR POSITION DESCRIPTION

Purpose

To provide support for appointed Coaches, including inducting new Coaches into the culture of Masters hockey

- To co-ordinate pre-championship trainings
- To liaise with HQ Community Hockey Manager to create pathways for Coaches
- To contribute to and maintain HQ reporting framework / communication protocols
- To monitor and uphold HQ Codes of Conduct and #TeamQLD behaviour standards:
<http://hockeyqld.com.au/About-Us/TeamQLD>

Reporting Framework



Role

Pre-Championship

- Contact all appointed Coaches and Statisticians to offer support and source information
- Review all Coaching programs and any fitness test requirements included in program
- Organise a meeting of the available Queensland team Coaches and Statisticians during the State Championship or via ZOOM to provide developmental opportunities
- Encourage appointed Coaches and local Association Coaches to deliver coaching programs to selected players and shadow players
- Oversee pre-event training of Statisticians as per Statistician Position Description
- Liaise with Coaches to identify players and shadow players who are managing an injury in the lead up to the event
- Assist HQWMC with follow up to compulsory Pre-championship Injury Test (PIT) to ensure all players are not carrying an injury into the HA Championships
- Organise with HQWMC and Contingent Leader, massage therapist/sports trainers' program for HA Championships
- Establish coaching partnerships within Contingent for National Championships
- Liaise with HQ and team Coaches to finalise training requests and book any extra training sessions required
- Assist Selectors with replacement of withdrawing players and to establish Standby Players
- Distribute reporting documents to Coaches and Statisticians

During Championship

- Work closely with Contingent Leader to support #Team Qld goals
- With each team, where possible, attend one pre-match briefing, warm up and cool down; assist on bench; and attend any post-match briefing
- Discuss ideas and processes for players' feedback with Coaches
- Time permitting, assist Coaches with statistics and/or develop a program for Statisticians
- Provide feedback to Coaches
- Be available to discuss team issues with Coaches, including Contingent Leader and Team Manager

- Make regular contact with all Coaches and Statisticians
- Monitor player injuries and with the Coach, make decisions about calling in a Standby Player
- Assist Coaches with Code of Conduct issues which relate to on field performance of individuals and team
- Attend as many Qld games as possible, with the option of one REST DAY
- In the event of any misconduct or discord within the Contingent, refer the matter to Contingent Leader for advice and direction

Post Championship

- Provide a report to HQ within 14 days; the report is to be submitted to the Contingent Leader who will forward to Hockey Queensland Community Hockey Manager and Chair HQWMC within a further 7 days
- Meet with HQ, Contingent Leader and HQWMC Chair to debrief on the Championship
- Submit any unforeseen expenses prior to the HQ Women's Master Committee for approval
- Utilising the results of the players' survey, provide Coaches with feedback on their performance

Accommodation and Travel Arrangements

- The role of Coaching Coordinator is funded
- The Coaching Coordinator must join the Contingent at the Contingent Assembly date and time
- The Coaching Coordinator must stay in the Contingent accommodation