

HIRE CHARGES

Room Hire:

1 st hour	\$100
2 nd hour	\$90
3 rd hour	\$80
4 th hour	\$80
5 th hour	\$80

Given that PCSC is a volunteer-based Club, total hire time permissible is 5 hours including setup and cleaning.

Regular users, community organisations & club members by negotiation.

Use of the kitchen \$100.00

Cleaning: there will be a charge of \$50 per hour for excess cleaning if the club is left in an unsatisfactory state

Alcohol: Port Cygnet Sailing club is licensed, so all alcohol is to be purchased through the bar. We have a small range of white wine, red wine, champagne, beer, cider, pre-mixed drinks and soft drinks.

An initial **deposit of \$200** is required at the time of booking & a **refundable bond of \$250** must be paid prior to the event. This will be returned following a satisfactory inspection. Balance owing must be paid prior to the event.

Method of Payment:

Cash/ Cheque/Money order

Direct Debit to PCSC Inc- Bendigo Bank BSB: 633 000 Account No:145 601 647

EQUIPMENT AVAILABLE:

- Urn
- Fridge
- BBQ
- Dishwasher
- 12 large tables (seat 6 comfortably)
- Large wooden table
- Chairs (metal legs) 24
- Chairs (plastic) 51 (Total chairs 75)
- Plates Dinner 100
- Plates bread & butter 100
- Bowls 100
- Mugs (old) 41
- Mugs (new white) 60
- Cutlery 100
- Champagne and wine glasses

Obligations of the Hirer:

1. To pay the hire charge in the manner and time agreed
2. To leave the facility in a satisfactory and clean condition
3. To return any furnishings that have been moved to their original position
4. To remove all rubbish
5. To not remove anything belonging to the club'
6. To do no damage to the facility, its furniture and furnishings, accessories & environs and to report to the PCSC any loss or damage to the property and pay for its repair or replacement
7. Not to permit smoking in the facility or within 3 metres of any entrance
8. To abide by fire and emergency protocols
9. To create no nuisance either by way of noise or otherwise so as to inconvenience adjoining owners or occupiers
10. Not to carry out any illegal activities within or on the PCSC property

Acknowledgement and Indemnity by the hirer

The Hirer acknowledges that at the date of commencement of the hire, the facility is in such condition as to render it completely suitable for the intended purpose.

In signing this application, the Hirer agrees to abide by the obligations listed above.

The Hirer indemnifies the Flag Officers, Committee & Members of the PCSC Inc from and against all actions, suits, claims & demands of whatsoever nature arising out of or in any way touching or concerning the hiring of the facility.

Signed on behalf of the PCSC Inc

Signed on behalf of the Hirer

Date

Application Form for hiring the PCSC Club Rooms

Group or Person's name

Type of function

Main Contact

Phone

Postal address (for return of bond)

Date clubhouse is required

Hours of expected use

Anticipated number of participants/guests

Equipment required

Bar ☐ Kitchen ☐ BBQs ☐ Crockery/glasses/cutlery ☐

Other:

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Total cost quoted & agreed

Hire confirmed on

\$200 Deposit received

Balance Owing

Received

Bond Required \$250

Bond received on

Bond returned on

Any additional information

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Signed by Club Member: **Date:**

Signed by Hirer: **Date:**