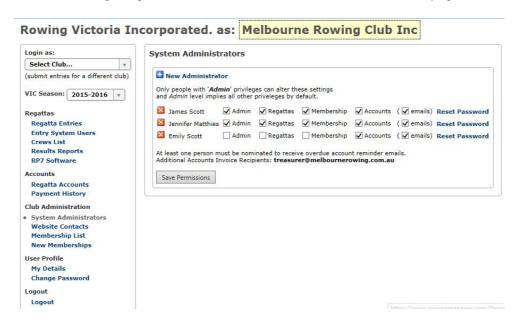


Updating Club / School Rowing Manager Administrators

Select **System Administrators** from the left hand menu bar, the **New Administrator** to add additional administrators.

You can limit what functions each administrator can do by selecting/deselecting the tick boxes as shown in the following image. You can also delete administrators from this page.



You can check a new administrators email address and send them login details via the **Reset Password** beside their name.

Click on Save Permissions to save the changes.

Restricting Administrators Privileges

Clubs and Schools can restrict what administrators can do by ticking/unticking the privileges options.

Admin: Selecting Admin gives ALL privileges as shown in the following image.

Melbourne Rowing Club Inc

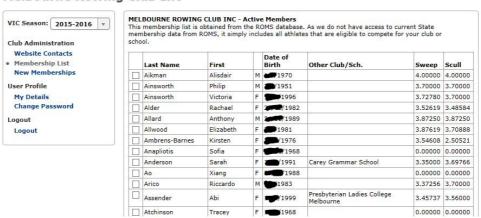


Regattas: Selecting just Regattas gives access to the following functions.



Membership: Selecting just Membership gives access to the following functions.

Melbourne Rowing Club Inc



Accounts: Selecting just Accounts gives access to the following functions.

Melbourne Rowing Club Inc

