

Guiding Principles for Rostering Umpires and Volunteers

OVERVIEW

As a volunteer, an appointment to a position is not guaranteed following nomination. Appointment to a position is at the absolute discretion of Rowing Victoria which will determine appointments based on its understanding of the individual's best interests, the best interests of other Umpires and Volunteers, the best interests of Rowing Victoria and in the best interests of the sport of rowing. Rowing Victoria has no obligation to allocate a nominated volunteer to a position.

The Rowing Victoria office is responsible for the rostering of Umpires and Volunteers to regattas.

Overarching Principles

Delivering services to regattas is the first consideration; to ensure regattas are managed safely and fairly for all competitors, officials and volunteers.

The Principles that guide rostering umpires and volunteers at Rowing Victoria (RV) are:

Principle 1:

Rosters must ensure that there are sufficient and appropriately skilled and credentialled umpires and volunteers rostered to volunteer, in order to provide appropriate athlete care and to meet anticipated regatta service demands.

Principle 2:

Rosters must conform to relevant regulatory frameworks, including antidiscrimination, volunteer health and safety policy, child safety standards, and relevant RV code of conduct.

Principle 3:

Rostering processes should ensure volunteers are rostered fairly, while still providing appropriate flexibility to facilitate individual regatta hosts request for preferred umpires if available or required.

Principle 4:

Rosters must make appropriate provision for adequate Level 1 supervision, training, and completion of competency testing.

Principle 5:

RV must have appropriate governance structures in place to oversee roster planning, creation, approval, monitoring and reporting.

Principle 6:

Rostering practices in RV are based on co-operation between the RV General Manager of Operations, Umpires Panel and the regatta host (if necessary), in order to promote fairness in rostering and to deliver appropriate service to regattas.



Flow Chart for Rostering:

Staffing **Availability**

- All level 2 umpires register their interest via Rowing Manager
- Umpires specify if they wish to work a whole session(s) or just a half session(s) with any questions, notes or requests.

- RV GM Operations ensures their are adequate Level 2 Umpires and appropriate skills at each of the regattas based on agreed needs highlighted within the FOP manual.
- RV GM Operations checks to see if rostered umpires are compliant with "WWCC" and required accreditation.
- RV GM Operations ensures all rostered Umpires are fit for umpiring and if there is any limit to physical capability note on the roster.

Approved for publishing

- Prior to sign off ensure the overarching principles of rostering have been adhered to.
- RV GM Operations will ensure PoJ and regatta host secretary (if neccesary) is in agreement with the roster
- RV GM Operations will ensure all Level 2 Umpires receive an equitable allocation of shifts.
- Umpires Commission will ensure umpires are rotated to ensure competencies and skills are practised regularly.