

## Transfers

Club administrators can transfer individuals to or from another Club by selecting **Club Transfers** on the left hand menu bar.

The screenshot shows the website header for Rowing Victoria Incorporated, Regatta Season: 2015-2016. The user is logged in as Lynne Charge. The main menu is visible, and the Carrum Rowing Club page is active. The left sidebar contains a navigation menu with categories: Regattas, Accounts, Club Administration, and User Profile. The main content area is titled 'Regatta Entries' and includes instructions, close of entries, late entries, and regatta contacts information. There is an 'Options' section with a checkbox for 'access all past regattas in the 2015-2016 season'. Below this is a state selection bar with buttons for ACT, NSW, QLD, TAS, VIC, and WA. The current state is VIC, and the page displays 'Rowing Victoria Incorporated : 2015-2016 Regattas' with a table listing regattas. One entry is visible: '23/1/2016 2016 Ballarat Regatta' with 'Entries Close : 17/1/2016 @ 19:00 AEDT'. Links for 'Enter this Regatta' and 'Regatta Info/Web Page' are provided.

This will display the Club Transfer screen as shown below. Enter the name of the individual and search.

The screenshot shows the website header for Rowing Victoria Incorporated, Regatta Season: 2015-2016. The user is logged in as Lynne Charge. The main menu is visible, and the Carrum Rowing Club page is active. The left sidebar contains a navigation menu with categories: Regattas, Accounts, Club Administration, and User Profile. The main content area is titled 'Club Transfers' and includes a 'New Transfer Request' form. The form has a 'Name Search' field with a search icon. Below the search field is a table with columns: Name, From Club, and To Club. There is a 'Submit Request' button. Below the form is a 'Transfer Request History' section with a dropdown menu set to 'Pending'. Below this is a table with columns: Date, Status, Name, From Club, To Club, and SSO Action.

If the transfer is into your Club, all the necessary information is filled in as shown below. If the individual is transferring out, then you will be able to select the Club the individual is transferring too.



### Carrum Rowing Club

VIC Season: 2015-2016

Regattas  
[Regatta Entries](#)  
[Entry System Users](#)  
[Crews List](#)  
[Results Reports](#)  
[RP7 Software](#)

Accounts  
[Regatta Accounts](#)  
[Payment History](#)

Club Administration  
[System Administrators](#)  
[Website Contacts](#)  
[Membership List](#)  
[Membership Renewals](#)  
[New Member Request](#)  
[Bulk New Members](#)  
[New Memberships](#)  
 • [Club Transfers](#)

User Profile  
[My Details](#)  
[Change Password](#)  
[My User Account](#)  
[Logout](#)

**Club Transfers**

**New Transfer Request**

Name Search:

Name	From Club	To Club
Male [REDACTED]	Melbourne University Boat Club	Carrum Rowing Club

**Transfer Request History** Pending

Date	Status	Name	From Club	To Club	SSO Action
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The other Club will need to approve the transfer before it takes affect. If the transfer is interstate, then the affected state associations will also need to approve the transfer.



### Rowing Victoria Incorporated as: Melbourne University Boat Club

Login as:  
  
 (submit entries for a different club)

VIC Season: 2015-2016

Regattas  
[Regatta Entries](#)  
[Entry System Users](#)  
[Crews List](#)  
[Results Reports](#)  
[RP7 Software](#)

Accounts  
[Regatta Accounts](#)  
[Payment History](#)

Club Administration  
[System Administrators](#)  
[Website Contacts](#)  
[Membership List](#)  
[Membership Renewals](#)  
[New Member Request](#)  
[Bulk New Members](#)  
[New Memberships](#)  
 • [Club Transfers \(1\)](#)

User Profile

**Club Transfers**

**New Transfer Request**

Name Search:

Name	From Club	To Club
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**Transfer Request History** Pending

Date	Status	Name	From Club	To Club	SSO Action
13/1/2016	PENDING	Mario Laing	Melbourne University Boat Club	Carrum Rowing Club	Rowing VIC N/A

If the transfer is not approved or declined by the other club within **7 days**, assuming consent, Rowing Victoria reserves the right to complete the transfer.