



## Meeting Minutes

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|----------|--------------------------|
| Date     | Mon 18 Sep 2023 6:00PM   |
| Type     | Board Meeting            |
| Location | Your Home (Zoom Meeting) |

### Attendees

|                  |                  |                |
|------------------|------------------|----------------|
| Berdin, Lisa     | Bland, Roula     | Blyth, Lesley  |
| Burton, Billy    | Chock-Eng, Sandy | Evans, Nealy   |
| Gierlich, Andrea | Harkins, Scot    | Hayes, Barbara |
| Kang, Anne       | Lee, Annie       | Marchand, Anne |
| kitazumi, koichi |                  |                |

## Meeting items

### Item #1. Approval of previous meeting's minutes (raised by Barbara Hayes)

call to order 6:04 PM

#### Motion #1. approve August minutes

Moved by Roula Bland; seconded by Annie Lee

Carried? Yes

Votes: Lesley abstains.

### Item #2. Planning (raised by Barbara Hayes)

#### September

- Portland race Sept 9-10
- Recruitment of board candidates.
- Planning for End of Season event (expect October)
- San Diego race Sept 30 - Oct 1

#### October

- Sausage Pull Oct 7
- End of Season Event (exact date TBD?)
- Planning for 2024 budget (capital spending) Annie will send a meeting request.

#### November

- Recruitment of board candidates needs to repeat.
- Voting for board members - candidates ID'ed and statements sent out by November

- We need to make a concerted effort to have officers who are outside DB - how to do the recruiting. Ask what they could do. President / VP are the most critical roles.

### Item #3. Financial Report (raised by Annie Lee)

Delay report for right now, Annie will get it out with October's.

No big surprises for either spending or income.

Annie will need to follow up re: invoice for paddles.

Lesley is working on inventory for safety equipment - she's looking at where/what to spend. (when)

### Item #4. Coach's report (raised by Roula Bland)

Registered and paid for San Diego

4 divisions on 250's

2 divisions on the 500s

\$2950 to be reimbursed by paddlers

### Item #5. SUP/ OC Report (raised by koichi kitazumi)

#### OC6

Plan to remove Koa Va'a from water for 2 weeks after sausage pull to repair gunwale.

Schedule

- Sep 17 - end of summer potluck BBQ
- October 7 - Sausage pull
- January 7 - Bridge to Bridge
- OC2 in regular use - OC2 is now a part of regular practices to enable more people to register for practice

#### SUP & kayak

We received 2 (new?) kayaks from Ms. Cain via intro from Rich Barrientos. Thank you and donation letter sent. (with nonprofit and tax number) Need to be marked and labeled. Marine mgmt would like to build another rack to accomodate the increasing fleet.

Schedule

- Aug 23 - End of season obstacle course race and potluck
- Aug 26 - annual kayak adventure paddle
- Aug 27 - last group paddle session
- Fall session continue via adhoc planning
- October - inflatable SUPs put-away, hard boards wrapped

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Lisa - a lot of decisions are being made ad hoc by one person - Koichi is looking for a head coach but we don't know how that's going to be set up. WE need to have this structured.

## Item #6. Equipment Report (raised by koichi kitazumi)

### DB

- Aug 19 - Day of Play at Stan Sayers - 1 Champion dressed, 4 sails Thx to Annie and Sandy.
- 10p racer - Needs to come out but no location has been found yet. Email to champion has been sent 3 times about ordering a new gunwale, but no response.
- BUK bench 6 repair - when available, the boat can come to Lakewood for repair. Oct 8 date set tentative.
- All tills being refurbished by Billy one at a time
- All transoms being refurbished by Rudy, one at a time
- Bench painting still pending results of Buk repair (can be done on water, worst case, unscrew benches)
- Bottom of Std Champions - there's a lot of blistering, epoxy may not have been fully dry (mfg issue)

### Marina

- Coach boat - registration complete. Test run went well. Boat runs and handles well. Speed can be greatly enhanced with a motor trim plate. Removed trim plate from old boat, and will place on new boat. Plan is to try dry dock in Lakewood until needed in Leschi.
- Trailer and boat tabs - Annie and Koichi to review in October.
- Additional SUP racking needed for winter storage. Working with Marina on space and racking
- Lakewood access - In the midst of park early closures due to heavy violence and drug use, the City continues to push for public access to Lakewood. Marina Mmgt is against this as it would bring the same type of violence and vandalism that is currently happening at neighboring parks.

### Trailer

- Still looking for free space

as far as repairs for the fleet, we have good volunteer effort but is there somewhere we can pull the boats out and do repairs all at once? WE have funds - we may be able to have a committee to decide that. May have winter opportunities. We need to have a plan.

Flying Dragons has used space at the Center for Wooden Boats - we may be able to take the boats there on the water, and make a donation.

This needs to be a plan. We need either a date and commitment or for Koichi to request help. Billy - i would agree to be part of planning and helping with the repair work

## Item #7. Safety Report (raised by Lesley Blyth)

### Lights

- need at least one new set; one stern light missing, one bow light switch not working (need at least 2 for redundancy)
- Annie says: I'll order 2 sets of lights tonight
- batteries were replaced 2-3 weeks ago

### Safety kits

- those at Leschi were inventoried and minor replenishment is needed
- need two more complete kits : anticipating expansion to five boats on the water simultaneously on weekends next year, and redundancy

### Buckets

- need two more sets of larger buckets (2.6-3 gal/10L) and 3 new smaller buckets (5L/1 gal) : anticipating expansion and redundancy

CPR/AEDs/First Aid

- no progress

Safety assistants draft roles and responsibilities

- drafted; sent to board prior to meeting - needs to be deferred to Oct.

Upcoming activities

- arrange for a couple of Lakewood centric members to inventory safety equipment and report - Lesley would like an inventory, Lisa brings up rope/knife for safety in case we need to re-lash in an emergency.

- update DB capsized drill process based on feedback from drills this year

- pass on OC6 steers assessment requirements to Jason for formatting

#### Item #8. Membership Report (raised by Sandy Chock-Eng)

SAKE end of season party (Lesley)

- brief update on progress

#### Item #9. Business Arising (raised by Scot Harkins)

Well, really raised by Lisa Harkins.

When Starbucks sponsored us for Portland Race fees, we registered Mixed and Women crews and 2 specialty races (\$2200). The sponsorship was specifically for this race.

Later, we added 2 specialty crews in conjunction with SFD and another in conjunction with Survivor, at a cost of \$100 each. TSNW paid the fees for the Survivor/SAKE combo. SFD will be paying \$100 for their half of the specialty crews shared with SAKE. This leaves a balance of \$100 in race fees not yet recouped.

Lisa would like to ask SAKE to absorb this remaining \$100 so that the Portland race can be truly free for all of SAKE who participated. Splitting that \$100 over the 35 or so people who attended seems a little silly and is also quite a bit of administrative overhead.

#### Motion #1. Move to ABSORB COST

Moved by koichi kitazumi; seconded by Scot Harkins

Carried? Yes

Votes: PASSED unanimously

#### Item #10. End of Season Party - what's possible/what do we know? (raised by Lesley Blyth)

Also Anne M.

Has it been possible to find/book a venue for the times and dates we're looking at? In progress

Do we need a committee? No

Does planning conflict with the San Diego race? No

two venues that Roula has found (sit-down/catering/stage or AV setups), two that Lesley/Anne have looked at that are just social but not sit-down/awards/etc. Make this as an all-club social event.

Do we have awards or anything for the non dragon boat groups?

- Awards or ceremony may be a good way to introduce new paddlers to other parts of the club. - so that we don't have people only with their own people.
- What do those other groups want to give out/acknowledge? Can we do silly awards for each of those groups?

- Maybe just do the fun things? Maybe games so that people can mix?

To include the different groups - does this change the venue, some games like giant Jenga, cornhole - or everyone writes down something about themselves and everyone needs to search for the person (game has a structure) - Could do a little bit of both?

Three hour event plus setup and clean up? Long event.

- Typically - show up/mingle/eat/sit down and awards.
- Standup for hors d'oeuvres?
- Setup and cleanup will need to be done. usually 30 min for each end, unless we're doing something elaborate?
- We could just do the social for this time and then consider doing the awards for next year.
- Setup and cleanup can be hard and takes away of the fun - the one venue that does this may help - decision is to go with a more social event. (Parking?)
- Tacolisto is not open for the general public on the 15th and the 22nd - Pioneer Square - we could still do some awards even if it's not the same type of party?
- We do need to be sensitive to all parts of the club, not just DB.

Keeping the conversation about "what are we all about?" together, not a playing a specific sport - may be how to address. Need a few more details and then make a decision. Lesley can send in a week or so.

- How will decisions get made?
- How do we do the financial aspects of the transaction handled?

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Meeting set (and completed) for Sept 25, 6PM, keep this down to a short time. Plan for 15 min, schedule for 30. Barb will set up.

#### Item #11. Coffee Chat for potential new officers (raised by Barbara Hayes)

Possible recruiting tool so that people who might be interested in a board position and have an informal chat and ask questions, learn about roles. Just sitting around a table chatting. It would be an event - but not a formal one. Could do a couple? Maybe one at Lakewood? Sake proud at Leschi and then something on Sunday for the Lakewood?

Need to be careful that this isn't just another thing on the calendar.

Does this seem like a good idea?

When and where?

Additional thoughts?

Barb will come back to board with a proposal in email by 9/25.

#### Item #12. Head Coach for all paddling disciplines (raised by koichi kitazumi)

Koichi has been looking for a head coach for OC6 because there's a lot to do - especially given the number of races and the number of paddlers. We may need head coach definitions for the other disciplines as well (Roula is head coach for the club - so we may have dragon boat resolved).

- Do we need to separate head coach for the club from head coach for each sport?
- Are there tasks for the board regarding the search for the OC head coach?
- SUP/Kayak - do we need to formalize with a head coach at this point?

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We need to find someone who can be focused. It will take a few seasons before we could get a stroke that works - there are people who could help.

For now there is a head coach for the club and it's a board position. Longer term - we should probably need to have a coach for the disciplines - the bylaws have a single head coach for the whole club, and even DB may have multiple coaches - we need to define the structure and advance candidates.

Roula would like to see a meeting with all the involved parties - she'd like to understand what the coaching structure should be - what the communication should be, breakout groups that are self coaching, how do we run timeslots, which boats go to which races, how to build the structure. Koichi is leading right now.

That's a club structure thing - for leadership.

Koichi - there had been two groups - there are two boats for each race. Talking about the whole structure - how do we get different groups in different groups?

Group would need to include the structure of the stakeholders. Club practices vs stakeholder practices. Need a meeting with all OC paddlers/ coaches / to work out exactly how to break out the different sessions and subgroups.

Can we agree that we need to have a committee - Koichi, Lisa, Anne, Andrea? - We need a much broader group to make the decisions. Annie - need to have a zoomed out conversation with the planning. The small group is very in the moment rather than longer term. Get a larger group - and maybe some more neutral parties - possibly get a strategy on getting more boats so that we have more predictable growth.

Build a 203 year out structure.

Koichi can lead that meeting. Who will the invitations be extended to? Anyone on the OC6 roster should be open. Come together - talk about what the program should look like so can set goals and plan to get there. Scot would like to be part of that.

We may need to have someone less involved to facilitate so that we don't have one person trying to lead and run the conversation.

#### Item #13. New Business (raised by Barbara Hayes)

Committee to talk about new bylaws for a larger paddling club..

One word to change regarding safety officer in bylaws.

#### Motion #1. adjourn

Moved by Scot Harkins; seconded by koichi kitazumi

Carried? Yes

Votes: all approved,