

## Australian Championships

Tournament Chief Umpire Manual



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### Acronyms

**NEC** – Softball Australia National Events Coordinator

**NUC** – National Umpire Committee (4 x NUIC, 7 x NUS, TPC)

**NUIC** – National Umpire In Chief (Communications, Development, Operations, Technical)

**NUS** – National Umpiring Staff (7 members)

SDU - State Director of Umpiring

TCS - Tournament Chief Statistician

**TCU** – Tournament Chief Umpire

TD - Softball Australia Technical Delegate

**TMC** – Tournament Management Committee

**TPC** – Softball Australia Technical Projects Coordinator

WBSC - World Baseball Softball Confederation

WBSC-SD - WBSC Softball Division

### **Version Control**

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### 1. Introduction

- 1.1. This manual has been prepared to assist appointed Tournament Chief Umpires (TCU) and Assessors.
- 1.2. This manual guides and directs appointees for core roles and responsibilities as a TCU and Assessor.

### 2. Resources

- 2.1. The following resources are available to the TCU and Assessors to assist in the execution of their role:
  - The Rules for Australian Championships (where applicable), Championship Regulations (where applicable) documents.
  - The Softball Australian Assessors Manual.
  - Support and assistance from the NUICs, the NUC and the National Events Coordinator (NEC).
  - Softball Australia and Host State personnel in a general sense.

### 3. Primary purpose of the role of TCU

- 3.1. The TCU is charged with the responsibility to ensure all aspects relating to the umpiring of this championship will be done correctly in a fair and sportsmanlike way.
- 3.2. Be responsible for the management of the umpires both on and off the field.
- 3.3. Be responsible for disciplinary action in the case of any misdemeanour.
- 3.4. Be responsibility for the safety of participants. Ground inspections, applying Softball Australia policies (Lightning Policy, Concussion & Heat Guidelines).
- 3.5. Conduct an umpires meeting prior to the commencement of the championship/event.
- 3.6. Attend the Technical Meeting and provide rule clarification to all teams.
- 3.7. Be the principle liaison between the umpires, the Technical Delegate (TD) and the host State.
- 3.8. To attend all Tournament Management Committee (TMC) meetings.
- 3.9. Assist in the restructure of a draw.
- 3.10. Appoint umpires for all games in the championship/event in consultation with the Assessors.
- 3.11. Notify the umpires where possible, of their game appointments at least one day prior to the games and by 4pm during the championship/event.
- 3.12. Oversee and or conduct practical assessment of all umpires and where applicable provide umpires with their assessment. Copies of the Assessment notes must be forwarded to NUIC Development.
- 3.13. Submit a report to the NUIC Operations on the umpiring aspects of the championship (TCU Championship Report Form).
- 3.14. As a member of the Tournament Management Committee attend any Tribunal meeting.

While situations and circumstances may differ from championship to championship and venue to venue, the roles of the TCU remains relatively unchanged.

### 4. Pre-event Requirements

4.1. Communication Teleconference with Softball Australia Event Manager, Host State, TCS and TD.

Prior to championships, Softball Australia chairs a teleconference to ensure all contingencies will be catered for.

Attendees include Softball Australia chairperson, Softball Australia TD, TCU, TCS and a representative of the Host Association.

Information discussed pertaining to the umpires could include:

- Umpires have sufficient transport vehicles for airport pick-ups and during the championship.
- Accommodation is suitable and has been booked.
- The Host Association has adequate office space for debriefs and if necessary computer, printer and photocopier that is required.
- Planning the Technical Meeting as to who will be take responsibility for what areas of discussion.
- Match balls are available.
- Discuss weather, diamonds, sun effects and times of the day, draws.
- Opening and Closing Ceremonies.

#### 4.2. NUC and all TCUs meeting

A teleconference will take place at least 1 month prior to the event conducted by the NUC with all TCUs and Assessors.

Some of the items discussed will include:

- Umpire standards.
- Grounds, any issues that may arise.
- Discuss the TMC members, how the interaction should be, responsibilities etc.
- Australian Championship rules and regulations.
- TCU's role in leadership.
- TCU to discuss all issues at a tournament, e.g. personality issues, possible crew issues.
- TCU role in providing feedback to the Deputy/Assessors both positive and negative where necessary.

#### 4.3. Communication with the umpiring crew

The TCU is responsible to email all relevant championship information such as accommodation, a copy of the draw, time and place of technical and umpire meetings and ground transport to the umpires. Include your contact details along with all crew mobile phone numbers.

### 4.4. Documents

At any championship administration and paperwork is required. It is a good idea to have as much of this prepared, pre-filled or printed prior to championship, including:

- Australian Championship Regulations (Available on <u>Softball Australia Resources</u> page)
- Tournament Umpires Performance Ratings (Appendix 1)
- Candidate Practical Assessment spreadsheet (Appendix 2)
- Practical Assessment forms (Appendix 3)
- These forms can be downloaded from the <u>Softball Australia Umpiring Resources</u> page.

- Spreadsheet All Umpire Performance comments.
- Ejection forms (Appendix 4)
- Checklist for pre-championship diamond inspection (Appendix 5)
- TCU report notes can be made during the tournament (Appendix 6)
- Bat Check report table and Team list. Note: The TCU is required to keep a total
  of lost, damaged, used and unused balls for their report (Appendix 7)

#### 4.5. Ground Inspection

Host States will have inspected the diamonds one month prior to the championship and the NUIC Operations will provide the TCU with a copy of the report

At least 4 hours prior to the Technical meeting the TCU or nominated personnel will conduct the ground inspection using the official form and report any issues to the Host Association.

Any maintenance or repairs that require attention on the diamonds should be noted on the official Australian Championship Checklist for Playing Grounds (Appendix 5) Form and reported to the host and Tournament Convenor so that they can have it rectified before the championship commences.

A copy of the grounds report should also accompany your Championship Report.

#### 4.6. Travel and Ground Transport

Softball Australia manages all flight bookings and forwards a copy to individual umpires. The NUC Operations will supply the TCU with a complete list of all umpires. Any changes made to any flights by the individual umpire will bear the costs.

The NUC Operations portfolio with liaise with the TCU, Host State SDU to arrange all ground transport and NUC Operations will liaise with Softball Australia for all vehicle hire.

The Host State SDU in consultation with the TCU arranges airport transfers or pickups.

### 5. TCU Role During the Event

### 5.1. Line-up exchange and ball distribution

- Thirty minutes before each scheduled time slot, you shall meet team officials at a pre-arranged location to conduct the line-up exchange and ball distribution.
- When checking the line-up cards, ensure that the coach has signed the card and that player positions and uniform numbers are listed. If a DP is being used, check that the FLEX position has a player also listed.
- Once the line-up cards have been accepted, give each team a match ball and a
  copy of their opposition's line-up (third copy). Give a copy of each team's line-up
  to the TCS (second copy). The original copy (top copy) of each team's line-up is
  given to the plate umpire as the official game copy.
- For teams who have back-to-back games, single line-up cards can be given to the TCS to ensure their readiness for games.
- The TCS may ask to use the original (top) copies to make a photocopy of the lineup.
- Match balls are supplied and always remain the property of Softball Australia.

#### 5.2. Game times

All games will start at the scheduled time. There will be at least 20 minutes allowed between games, unless a team is playing consecutive games when there will be 30 minutes between games.

Where games are behind schedule, they may be rescheduled or transferred to another diamond at the discretion of the TMC. Should games have a delayed start, or diamonds change to keep the schedule running, it is important to promptly inform the teams, the umpiring crew and the statisticians of the rescheduled start time. This may mean a change to the umpiring crew.

#### 5.3. Tournament Management Committee

The TMC consists of the Softball Australia TD, TCU, TCS and the host Tournament Convenor. At the discretion of the TMC, additional personnel may be added (the grounds person may be consulted).

This committee will decide if games should commence, re-commence or delayed, be recorded as regulation or be abandoned.

If an issue arises which may affect financial or governance matters, the TMC must consult the Softball Australia NEC in the first instance or the Softball Australia Manager High Performance Pathways.

For umpire finance issues the TCU should contact the TPC and NUIC Operations.

#### 5.4. Inclement weather or suspensions for safety

If a game commences but the weather becomes inclement, or the umpires believe it is dangerous to continue play, the plate umpire may suspend the game. Once the game is suspended (for other than a shower of rain), the TMC is responsible for resuming games when appropriate to do so.

Lightning Strike Guidelines:

Softball Australia has policies in place for the management of games affected by lightning strikes. The principle applied is the 30/30 rule, which states that if there is less than 30 seconds between the 'flash' of lightning and 'bang' of thunder, all participants should retire to the clubhouse.

The game will resume (if appropriate) once 30 minutes has passed from the last sighting of lightning. Once the plate umpire suspends a game due to lightning, responsibility for the game has been handed over to the TMC. The Softball Australia Lightning Strikes Guidelines document can be found on the <u>Softball Australia Resources page</u>.

#### 5.5. Major disruptions

NOTE: Refer to "Additional information for Australian Championships: Rule 5 - Suspension of Play," available on the Softball Australia Resources page.

Should a championship suffer a major disruption (e.g. multiple days of rain), as TCU your role on the TMC will come into play. You must be present for any TMC meetings, as well as any manager's meetings that may be called.

You will be asked for input, especially if a re-draw is to occur, where games may be played later than initially scheduled, or more games per time slot may be scheduled. With this in mind, it is important to think about the implications for the crew, e.g. are there enough umpires to effectively staff the new draw? This feedback will be integral for the TMC and ultimately the Softball Australia TD to make a decision about any modification.

### 6. Assessors Role During the Event

The Assessors will:

- Assist the TCU in their duties throughout the Championship.
- Provide support, advice and encouragement to umpires during the championship/event.
- Advise the TCU of any issues arising from umpires and teams.
- Provide support and facilitate umpire training and assessments.
- Carry out Bat/Equipment inspections while the Technical Meeting is being conducted.
- Whilst umpiring games throughout the Championship, offering on-diamond assistance to the crew.
- Assist in the leadership and organisation of the championship and in absence of the TCU assuming their responsibilities.
- Lead pre-championship diamond inspections and report any issues back to the TCU.
- During the championship/event review the conditions of the diamonds and provide advice to the TCU.
- Provide input and feedback to participating umpires.
- Assist the TCU in allocating umpires to games.
- Manage game balls during the event and provide report to TCU at the conclusion of the championship.

### 7. Technical Meeting

The Softball Australia TD chairs the Technical Meeting. The TCU is required to attend and give direction to the team representatives relating to umpiring. Discuss prior to the meeting with TMC who will cover off each item, so some are not doubled up and some items missed. Items discussed but not limited to would include:

- Championship rules of note, especially new Championship Rules (esp. at junior tournaments)
- New Rules if applicable
- Any ground rules to be used at the championship
- Diamond warm up time and when allowed for the first time teams play on a diamond
- Equipment checks not already completed prior or during the Technical Meeting
- Warm up areas for the pitchers and catchers during the game
- Time allowed between games that may go overtime or for teams playing back to back games
- Where and when the team line-up cards are to be exchanged
- Answering any questions that are specific to the umpires or umpiring that may arise from the meeting
- The toss when necessary. Where there are an uneven number of rounds of competition in the round robin, one person from each team will report to the TCU at the conclusion of the Technical Meeting for the toss to decide the 'home team'. The first named team on the official draw will call the toss (see Championship Regulations).

#### 7.1. Bat checks

Bat checks for certification, cracks, burrs or dents should occur during the Technical meeting and be supervised by the Assessors and carried out by the umpiring crew. The Technical Bulletin and documentation for this procedure can be found at the end of this manual (See Appendix 7).

WBSC – SD bat lists will be supplied electronically to the TCU by NUIC Technical two weeks prior. It is important to have copies of the current bat lists available should a

bat be referred to you for a decision. If you have Internet access, use the following links for reference purposes:

- The WBSC SD bat list.
- The ASA bat list.

### 8. Umpires Meeting

The umpires meeting will take place after the Technical Meeting. The venue and time of this meeting is at the discretion of the TCU and would cover those items discussed at the Technical Meeting. At this meeting the TCU would also discuss other issues that relate specifically to the umpires, which could include:

- · Welcoming umpires to the championship
- Introducing any umpires who may be new to an Australian championship
- · Wish candidates best of luck
- Protest procedure
- Ejection procedure
- · Removal of illegal equipment
- Rules, such as illegal pitching and how it will be managed
- Allocations
- Daily transport
- Photos
- Closing ceremony

The TCU could also take this opportunity to delegate certain duties to certain members of the crew, for example:

- · Control of the match balls
- Shopping for the umpires' room if required
- Any role that does not necessitate the TCU or their assessors to manage
- The collection or handling of any monies for transport costs, photos etc

A photo of the umpires should be sent to Softball Australia and the NUIC Communications for the umpiring section of the website.

If for any reason an umpire arrives late for the championship, the TCU must inform them of what was discussed at the Umpires Meeting.

NOTE: For any issues relating to the Championship Rules, the TCU will consult with the NUIC Operations and Softball Australia TPC.

### 9. Managers Meeting

Team managers or other team representatives attend a managers meeting, chaired by the Softball Australia TD. It is held immediately after the completion of the rounds and prior to the finals series. This meeting will not be held if the TD considers it unnecessary.

This meeting will:

- Confirm the final placing of each team
- Confirm the draw for the final series
- Decide the home team for the next play off/final
- Deal with other matters relating to the championship, as necessary

The team that finished higher on the ladder will decide the 'home' team. The Home team will occupy the 3rd base dugout and field first.

### 10. Opening and Closing Ceremonies

Check with the Host Association what the format of the Opening and Closing Ceremonies, with the dates and times and what the procedures will be so that you can let your Umpires know what is expected of them.

### 11. Allocations

The allocations for rounds must be established before the championship. This is usually done a couple of weeks prior to the championship by a member of the umpire management group and then reviewed by the other members. This allows for any adjustments to be completed and finalised before arriving at the championship.

The National Umpires Allocation spread sheet template can be downloaded from the <u>Softball</u> <u>Australia Umpire Resources page</u>.

Where possible, allocations for the next day's play should be provided to the crew in the afternoon/early evening of each day. Obviously, there are times where this cannot occur, and if this is the case, keep the crew informed as to an approximate time when allocations will be provided. This may likely occur when returning to your accommodation.

#### Final series criteria

When preparing the allocations for the final series, the following points should be taken into consideration:

- The system that is to be used, e.g. 3, 4, 5 or 6 umpire system
- Level and quality of umpires and number of games officiated
- Pending international tournaments in the not too distant future for umpires on the crew
- Practise for WBSC umpires on the crew
- Value of the Softball Australia Accreditation Scheme should also be taken into account
- Umpires should not plate umpire their own state. This can be allowed however consideration to servicing the game, perception, pressure on individuals etc. should always be given
- Umpires can base umpire their own state if necessary, however give consideration in the allocations if there are other ways to balance these types of appointments.
- In preparation for international appointment, the umpire should be allocated finals based on the highest-level championship available prior to the appointment. This allows other umpires at other national championships to do their development.

The NUC has an Excel program that weights certain criteria to assess an umpire's suitability for an appointment to the final series. Contact the NUC for a copy of this program. A screen shot from the program and listing of the criteria can be found in Appendix 8.

### 12. Protests

If a protest occurs, a member of the protesting team must inform you of the protest. If one of the Assessors is present at the diamond, this person can hear the protest. If this occurs, the Assessor must inform the TCU that a protest has occurred and pass on all relevant details.

#### Protest protocol

12.1. Upon arriving at the diamond, approach the protesting coach and listen to the protest.

- 12.2. After hearing the protest, approach the umpire crew and ask for an explanation of the situation and ruling. You must consider all aspects of the protest and decide whether the play will stand or a change to the ruling be made.
- 12.3. Once you have made your decision, inform the umpires of what will occur then speak with the protesting coach, informing them of your decision and whether the protest has been upheld or dismissed. Even if the protest has been dismissed, it is a good idea to inform the non-protesting team of the outcome so that all participants understand the situation.
- 12.4. Following the game, it would be beneficial to discuss the situation with the crew. Allow the crew to talk about the situation and explain how the protest came about. Based on what is said, you may find that the umpire has either managed the situation effectively and needs to be reassured of this, or you may need to offer feedback as to how to better manage a similar situation should it occur again.

### 13. Tribunals

#### **Ejections**

NOTE: refer to "Additional information for Australian Championships Rules available on the <u>Softball Australia Resources page</u>.

When an ejection occurs, a written report must be provided to the Softball Australia TD. A copy of the Ejection Report Form can be found in Appendix 4.

As TCU, it will assist the umpire who has ejected the player or official for you to have the necessary paperwork ready. You may also wish to appoint an assessor or senior/experienced crewmember to sit with the umpire/s and offer any assistance to complete the report.

As TCU, you cannot assist with this, as you will be part of the tribunal.

Following the tribunal, it would be beneficial to sit and discuss the situation with the umpire who ejected the player/official. You may wish to include the entire crew in this discussion. Allow the umpire to talk about the situation and explain how the ejection came about. Based on what is said, you may find that the umpire has either managed the situation effectively and needs to be reassured of this, or you may need to offer feedback as to how better manage a similar situation should it occur again.

Should an ejection occur, check your upcoming allocation for following games. Putting the umpire on the same game may cause unnecessary stress, and you will need to judge this situation.

### 14. Post Event Requirements

14.1 Preparation for Championship Report

One of the post-championship duties that you must fulfil is that of the Championship Report. This report must contain information that has arisen involving umpires. This may include any unusual events, any umpires who withdrew or were withdrawn from the event and any recommendations for future championships. It is advisable to take note of any occurrences as they happen, as this will make completing the report easier. Encourage your Assessors to assist with this task and document all the information. A copy of the Championship Form can be found in Appendix 6.

### 14.2 The Umpire Rating Form

Umpires must be given an Umpire Rating Form. With the assistance of your Assessors, keep daily records on any feedback given to umpires, as this will make the completion of these forms much easier on the final days. See Appendix 1 for screenshots of these programs.

The umpire assessment and rating program can be downloaded from the <u>Softball</u> <u>Australia Umpiring Resources page</u>.

#### 14.3 Assessments

If Candidates are present at the Championship the TCU together with the appointed Assessors, have the responsibility for the assessment process. It is advisable to keep on top of the collation of results daily, utilising the NUC program which can be downloaded from the Softball Australia Umpiring Resources page.

Details of the available programs and associated forms are covered in the Before the Championship section of this manual.

If possible, you should aim to allocate candidates in a way that allows for a warm-up game and also allows for candidates to have suitable breaks (one game minimum) between assessment games, allowing for debriefs to be held and for candidate/s to recover from their games and have time for self-reflection and preparation.

**Note:** Where the championship is a three-day event, it may not be possible for candidate umpires to have a warm-up game.

#### 14.4 Feedback/debriefs

The TCU should aim to debrief candidates as soon as possible after each assessment game. Allow the candidate time to cool down, change and have their own crew debrief prior to the Assessment debrief.

It is also important to remember that it is not just candidates who will be seeking feedback – the majority of your crew will be seeking feedback, especially at the junior championships. This can be done in a formal debrief or an informal one-on-one chat. Be proactive in offering feedback, but also ensure that the feedback is wanted – ask to offer feedback, rather than assume that all umpires will want feedback after every game.

Details about debriefs, giving feedback and dealing with different personalities can all be found in the Assessor's Manual, on pages 20-24. Copies of this document are available from the NUC.

### 14.5 Crew notes

An Excel spreadsheet with a tab for all crew members should be created to record items discussed in debrief sessions. The columns on each tab should be set up in the following suggested order:

Category (using the name/category number from the assessment sheet)

- Date
- Game (teams that were playing)
- Crew (initials of umpiring crew, in on-diamond order)
- Situation

This will assist the management crew greatly when completing the umpire evaluation sheets.

This document must be sent to the NUC for future selection and development of umpires.

### 15. Final duties and post Championship

#### 15.1. Meeting with candidate/s

On the final day, or prior if necessary, the management crew will meet with each candidate. The candidate is informed whether they passed or failed their assessment. The candidate must be informed of the areas of the game that they are competent in, as well as the areas in which they need to improve.

#### 15.2. End of championship umpire meeting

This is a meeting to thank everyone for their time and effort. At this point, give the umpires their evaluation rating form and present awards to candidates if they cannot be presented at the closing ceremony.

#### 15.3. Final allocations

As soon as possible after the conclusion of the championship, the TCU must electronically send the final version of the allocations to all umpires.

#### 15.4. Tournament umpire's performance ratings and feedback sheets

Information in the umpire crew notes can be used to complete the umpires' performance ratings. Examples of these documents can be found in Appendix 1 with suggestions for how to fill in the umpire performance evaluation and comments. Once completed, the umpire should be given a copy of their Umpire Evaluation and feedback notes. These forms should be sent to the umpire, the NUC and cc SDU.

#### 15.5. Australian Championship Tournament Chief Umpire's Report

This form must be completed and returned to the NUIC Operations within 14 days after the conclusion of the championship. The report includes meetings, ground maintenance, protests, ejections, candidate results, etc. Additional information can be included as indicated in the report template, if necessary. This report can be found in Appendix 6.

#### 15.6. Australian Championship Umpires feedback

This form must be completed and returned to NUIC Operations and Softball Australia TPC within 3 weeks of the championship. The TCU can ask the umpiring crew for their input before completing this form. Comments/suggestion relating to umpire facilities, the playing field, etc. are recommended. Softball Australia also encourages your comments/recommendations about the event if you believe they would be beneficial for future championships.

This form can be found in Appendix 9.

### 15.7. Confidential Report for UIC

A candid report on all umpires on and off diamond, for NUC viewing only, should be compiled and confidentially sent to the NUC. This report will assist in identifying future development requirements for assessors and any future development squad.

### Appendix 1

**Tournament Umpires Performance Rating** 

### **Screenshot of the Information Page**

|        | Tauranamanti                            | i     | 60       | 100   |                | nti     |           |
|--------|---|-------|----------|-------|----------------|---------|-----------|
|        | Tournament:                             |       |          |       |                |         |           |
|        | Location:                               |       |          |       |                |         |           |
|        | TCU:                                    |       |          |       |                |         |           |
|        | Dates:                                  |       |          |       |                |         |           |
|        |   |       | ř        | 1     | T and a second | 200 201 |           |
| Number | Umpire                                  | State | Plates   | Bases | Recommendation | Comment | State UIC |
| 1      |   |       |          |       | All Nationals. |         |           |
| 2      |   |       |          |       | All Nationals. |         |           |
| 3      |   |       |          |       | All Nationals. |         |           |
| 4      |   |       |          |       | All Nationals. |         |           |
| 5      | 3                                       |       |          |       | All Nationals. |         | 8         |
| 6      |   |       | 63       | 9     | All Nationals. |         | ,         |
| 7      |   |       |          |       | All Nationals. |         |           |
| 8      |   |       |          |       | All Nationals. |         |           |
| 9      |   |       | <i>i</i> |       | All Nationals. |         |           |
| 10     |   |       |          | ,     |                |         |           |
| 11     | 5 · · · · · · · · · · · · · · · · · · · |       |          | į     |                |         |           |
| 12     |   |       |          | 8 3   |                |         |           |
| 13     | 83                                      |       |          |       |                |         |           |
| 14     | 8                                       |       | 63       | 6,    |                |         |           |
| 15     | (a)                                     |       | 0        | 67 2  |                |         | 5         |
| 16     | \$                                      |       |          |       |                |         |           |
| 17     |   |       |          |       |                |         |           |
| 18     | ·                                       |       |          | ×     |                |         |           |
| 19     | 59                                      |       | *        | k     |                |         |           |
| 20     |   |       |          |       |                |         |           |

### **Screenshot of the Performance Evaluation Summary**

|          |  | name                  |                     |            |                    |                 |                        |                            |                   |                          |  |           |          |              |                      |              |           |                |                               |        |         |                |          |                 |               |                              |                |
|----------|--|-----------------------|---------------------|------------|--------------------|-----------------|------------------------|----------------------------|-------------------|--------------------------|--|-----------|----------|--------------|----------------------|--------------|-----------|----------------|-------------------------------|--------|---------|----------------|----------|-----------------|---------------|------------------------------|----------------|
| SOFTBALL | * In each category, place one of the following letters which best rates each umpire's performance at the Championship E = Excellent G = Good |                       |                     |            |                    |                 |                        |                            |                   |                          | Performance Rating Legend:  Excellent: The umpire does everything as well as can be done.  Good: The umpire clearly surpasses minimum requirements.  Satisfactory: The umpire meets minimum requirements.  Unsatisfactory: Performance does not meet minimum requirements. |           |          |              |                      |              |           |                |                               |        |         |                |          |                 |               |                              |                |
|          | PRE-TOURNAMENT RESPONSIBILITIES  | CO-OPERATION WITH TCU | OFF FIELD BEHAVIOUR | APPEARANCE | PHYSICAL CONDITION | PRE-GAME DUTIES | BETWEEN INNING CONDUCT | CO-OPERATION WITH PARTNERS | POST GAME CONDUCT | MENTAL/PHYSICAL REACTION | WORKING WITH TEAMS   | AWARENESS | ATTITUDE | ADAPTABILITY | REACTION TO PRESSURE | DECISIVENESS | JUDGEMENT | RULE KNOWLEDGE | FIELD POSITIONING BEFORE PLAY | HUSTLE | SIGNALS | BASE MECHANICS | ROTATION | PLATE MECHANICS | PLATEMOVEMENT | CALLING OF BALLS AND STRIKES | OVERALL RATING |
| ire      | 4  | m.                    | ڼ                   | +          | r,                 | m               | 4                      | ıń                         | 6.                | 7.                       | œ  | 6         | 10.      | Ξ            | 12.                  | 13.          | 14.       | 15.            | 16.                           | 17.    | 18.     | 19.            | 20.      | 21.             | 22.           | 23.                          |                |
|          | G  | G                     | G                   | G          | G                  | G               | G                      | G                          | G                 | G                        | G  | G         | G        | G            | G                    | G            | G         | G              | G                             | G      | G       | G              | G        | G               | G             | G                            | G              |
|          | G  | G                     | G                   | G          | G                  | G               | G                      | G                          | G                 | G                        | G  | G         | G        | G            | G                    | G            | G         | G              | G                             | G      | G       | G              | G        | G               | G             | G                            | G              |
|          | G  | G                     | G                   | G          | G                  | G               | G                      | G                          | G                 | G                        | G  | G         | G        | G            | G                    | G            | G         | G              | G                             | G      | G       | G              | G        | G               | G             | G                            | G              |
|          | G  | G                     | G                   | G          | G                  | G               | G                      | G                          | G                 | G                        | G  | G         | G        | G            | G                    | G            | G         | G              | G                             | G      | G       | G              | G        | G               | G             | G                            | G              |
|          | G  | G                     | G                   | G          | G                  | G               | G                      | G                          | G                 | G                        | G  | G         | G        | G            | G                    | G            | G         | G              | G                             | G      | G       | G              | G        | G               | G             | G                            | G              |
|          | G  | G                     | G                   | G          | G                  | G               | G                      | G                          | G                 | G                        | G  | G         | G        | G            | G                    | G            | G         | G              | G                             | G      | G       | G              | G        | G               | G             | G                            | G              |
|          | G  | G                     | G                   | G          | G                  | G               | G                      | G                          | G                 | G                        | G  | G         | G        | G            | G                    | G            | G         | G              | G                             | G      | G       | G              | G        | G               | G             | G                            | G              |
|          | G  | G                     | G                   | G          | G                  | G               | G                      | G                          | G                 | G                        | G  | G         | G        | G            | G                    | G            | G         | G              | G                             | G      | G       | G              | G        | G               | G             | G                            | G              |
|          | G  | G                     | G                   | G          | G                  | G               | G                      | G                          | G                 | G                        | G  | G         | G        | G            | G                    | G            | G         | G              | G                             | G      | G       | G              | G        | G               | G             | G                            | G              |
|          | G  | G                     | G                   | G          | G                  | G               | G                      | G                          | G                 | G                        | G  | G         | G        | G            | G                    | G            | G         | G              | G                             | G      | G       | G              | G        | G               | G             | G                            | G              |
|          | G  | G                     | G                   | G          | G                  | G               | G                      | G                          | G                 | G                        | G  | G         | G        | G            | G                    | G            | G         | G              | G                             | G      | G       | G              | G        | G               | G             | G                            | G              |
|          | G  | G                     | G                   | G          | G                  | G               | G                      | G                          | G                 | G                        | G  | G         | G        | G            | G                    | G            | G         | G              | G                             | G      | G       | G              | G        | G               | G             | G                            | G              |
|          | G  | G                     | G                   | G          | G                  | G               | G                      | G                          | G                 | G                        | G  | G         | G        | G            | G                    | G            | G         | G              | G                             | G      | G       | G              | G        | G               | G             | G                            | G              |
|          | G  | G                     | G                   | G          | G                  | G               | G                      | G                          | G                 | G                        | G  | G         | G        | G            | G                    | G            | G         | G              | G                             | G      | G       | G              | G        | G               | G             | G                            | G              |
|          | G  | G                     | G                   | G          | G                  | G               | G                      | G                          | G                 | G                        | G  | G         | G        | G            | G                    | G            | G         | G              | G                             | G      | G       | G              | G        | G               | G             | G                            | G              |
|          | G  | G                     | G                   | G          | G                  | G               | G                      | G                          | G                 | G                        | G  | G         | G        | G            | G                    | G            | G         | G              | G                             | G      | G       | G              | G        | G               | G             | G                            | G              |
|          | G  | G                     | G                   | G          | G                  | G               | G                      | G                          | G                 | G                        | G  | G         | G        | G            | G                    | G            | G         | G              | G                             | G      | G       | G              | G        | G               | G             | G                            | G              |
|          | G  | G                     | G                   | G          | G                  | G               | G                      | G                          | G                 | G                        | G  | G         | G        | G            | G                    | G            | G         | G              | G                             | G      | G       | G              | G        | G               | G             | G                            | G              |

### **Screenshot of the Individual Umpire Evaluation**

|  |  | 4                                    | SOFTBALL  |  |                             |  |  |  |  |
|--|--|--------------------------------------|---|--|-----------------------------|--|--|--|--|
|  |  | UMPIRE                               | EVALUATION  | N  |                             |  |  |  |  |
| V - 23   |  |                                      |   |  |                             |  |  |  |  |
| Umpire:<br>State:                                |  | 0 Tournament: 0 0 Location: 0        |   |  |                             |  |  |  |  |
| State Director:                                  |  | 0                                    | Dates:  | 0  |                             |  |  |  |  |
|  |  |                                      | TCU:  | 0  |                             |  |  |  |  |
| Games: Plates                                    | 0  |                                      |   |  |                             |  |  |  |  |
| Bases  | 0  |                                      |   |  |                             |  |  |  |  |
| egend Key:                                       |  |                                      |   |  |                             |  |  |  |  |
| Excellent  | Exceptional Performance                  |                                      | Good  | Performance surpasses the n                                    | ninimum requirements        |  |  |  |  |
| Satisfactory                                     | Performance meets the minimurequirements | im                                   | Unsatisfactory  | Performance does not meet n<br>game evaluation notes           | ninimum requirements. Refer |  |  |  |  |
| A son of   | Evaluation                               | 5 55                                 | Caucas  |  | Detine                      |  |  |  |  |
|  | Evaluation                               | Submitting forms                     | Cover<br>s; providing photos, travel                    | Cal .  | Rating                      |  |  |  |  |
| A PRE TOURNAMENT RESPO                           | NSIBILITIES                              | communications                       | with the NUIC - Operation                               | ns and TCU.  | Good                        |  |  |  |  |
| CO-OPERATION WITH TCU                            |  | Co-operation an<br>Assessors         | d communication during t                                | he tournament with the TCU and                                 | Good                        |  |  |  |  |
| O. OFF FIELD BEHAVIOUR                           |  |                                      | cooperation with the crew,<br>ns; general behaviour and | and team officials; appropriate attitude.                      | Good                        |  |  |  |  |
| APPEARANCE                                       |  |                                      | nent; grooming; physical p                              | 276537677  | Good                        |  |  |  |  |
| PHYSICAL CONDITION                               |  | Stamina; moven                       | nent; fitness for standard o                            | of play.   | Good                        |  |  |  |  |
| B. PRE-GAME DUTIES                               |  | Crew discussion official statisticia | ; field and equipment che<br>in and assigned officials  | Good   |                             |  |  |  |  |
| . BETWEEN INNING CONDUC                          | т  | maintaining diar                     | nand control; dignity & pro                             |  | Good                        |  |  |  |  |
| . CO-OPERATION WITH PART                         | NERS                                     |                                      | n-field support; involvemen<br>during diamond coverage  |  | Good                        |  |  |  |  |
| 5. POST GAME CONDUCT                             |  | from crew and a                      | ssessors.   | cussions; receptive to feedback                                | Good                        |  |  |  |  |
| . MENTAL/PHYSICAL REACTI                         | ON                                       | situations.                          |   | given situation; dead ball                                     | Good                        |  |  |  |  |
| . WORKING WITH TEAMS                             |  | mannerisms; att                      | itude.  | tions and changes; discussions;                                | Good                        |  |  |  |  |
| . AWARENESS                                      |  | obstructions/gat                     | 05.   | ans, keeping field clear of                                    | Good                        |  |  |  |  |
| 0. ATTITUDE                                      |  | management.                          | ires; players, coachers, st                             | Good   |                             |  |  |  |  |
| 1. ADAPTABILITY                                  |  | within the game                      |   | g situations and circumstances                                 | Good                        |  |  |  |  |
| 2. REACTION TO PRESSURE                          | i i                                      | does not escalar                     |   | nal control; resolves issues and                               | Good                        |  |  |  |  |
| 3. DECISIVENESS                                  |  |                                      |   | ose; control and difficult calls.                              | Good                        |  |  |  |  |
| 4 JUDGEMENT                                      |  | pitches                              |   | ons; check swing assist; illegal                               | Good                        |  |  |  |  |
| 5. RULE KNOWLEDGE                                |  | Application; intel                   |   | ase); correct use of the ready                                 | Good                        |  |  |  |  |
| 16. FIELD POSITIONING BEFO                       | RE PLAY                                  | position.                            | MILOSOCIA HINARIA CONTRA                                | ase); correct use of the ready                                 | Good                        |  |  |  |  |
| 7. HUSTLE  |  | coverage; move                       | ment between innings.                                   |  | Good                        |  |  |  |  |
| IB. SIGNALS                                      |  | - 12                                 |   | ropriate speed and clarity,<br>; inside/outside theory; button | Good                        |  |  |  |  |
| 9. BASE MECHANICS                                |  | hooking; tracks                      | ball; secondary positions.                              | ositioning; fly ball coverage;                                 | Good                        |  |  |  |  |
| 20. ROTATION                                     |  | releasing partne                     | rs on reverse rotation.                                 | inkes; calling llegal pitch; mask                              | Good                        |  |  |  |  |
| 1. PLATE MECHANICS                               |  | removal; timing                      | of mavement to set position                             |  | Good                        |  |  |  |  |
| 22. PLATE MOVEMENT<br>23. CALLING OF BALLS AND S | TRIKES                                   | foul fly coverage                    |   |  | Good                        |  |  |  |  |
| D. COMMENTS                                      | HININES                                  | somaistency and                      | a accuracy or stree zone.                               | 6  | Good                        |  |  |  |  |
| )  |  |                                      |   |  |                             |  |  |  |  |
| E. FUTURE TOURNAMENT                             | RECOMMENDATION                           | 101                                  | Tr.   | 100  |                             |  |  |  |  |
| All Nationals.                                   |  |                                      |   |  |                             |  |  |  |  |

### **Comments and suggestions for evaluation forms**

Points to remember when completing the comments section at the end of the evaluation forms:

- Comments are designed to identify specific strengths and weaknesses, while boosting the umpire's self esteem.
- Aim to phrase the final comments in a positive, constructive fashion so the umpire feels that their effort has not gone unnoticed. You can be specific without being blunt.
- If the umpire worked a game or games in the final series, make mention of that allocation in the comment.

Following is a list of comments that could be used in completing the evaluation form. Some comments will require specific situations to be explained for clarity. Some comments below are very brief and can be combined with others to add appropriate detail for each umpire's specific performance.

- Work on your timing as this led to unnecessary issues with coaches and affected your ondiamond presence.
- Confidence and assuredness in calls will be enhanced as you execute more vocal control.
- Work on developing a wider voice range.
- Good conduct on and off the field excellent attitude.
- Pressure situations were handled well.
- Calls should fit closeness of pitch or play.
- Good blend of verbal and mechanics on close plays looks professional.
- Good team umpire, who works well with partners.
- Work on becoming more confident when speaking to coaches. This will improve your demeanour.
- A slow start to the championship, but you improved steadily as the week progressed.
- Wait to see the full play before you make your calls.
- Good rapport with everyone on and off the field. A true team member that supported fellow umpires when not working.
- Co-operative, positive attitude.
- Accepted constructive comments favourably.
- Move into the diamond, away from home plate to observe play and make calls.
- Remember to watch the ball a play cannot happen without the ball.
- Let the ball take you to the play.
- Capable of advancing and improving on finer points of the game.
- Enhance your present skills by being more receptive to the evaluation process.
- Moving into position quicker allows for a more studied look at the developing play.
- Keep working at your positioning and hustle you will improve in time.
- Verbal communication with your partner during play coverage is important and encouraged.
- Applying and enforcing rules without hesitation safeguards against confusion and keeps the game moving.
- Excellent knowledge, application and enforcement of rules.
- Good alertness. Picked up on [EQUIPMENT/SITUATION] quickly.
- Good, crisp signals with clear tone and voice control.
- Capable of making difficult calls consistently.
- Good style and execution of base positioning and mechanics.
- Good style and execution of plate positioning and mechanics.
- Concentrating on your field position in relationship with the ball and potential play will enhance your judgement.
- Judgement may be jeopardized with the teams when you appear indecisive or uncertain.
- Utilise patience with your good judgement use the set position to delay or hesitate your call.
- Positioning your body further in the slot will enable you to see more of the plate.
- Good game control good style on the diamond very decisive calls.
- Strong hustle into position, ahead of the play, to make best possible call.
- Good game control, kept players hustling and game moving.
- Hustling players keeps the game moving and under control.
- To ward off potential problems, communicate with coaches between innings.

- Handled pressure situations well.
- Cooperative willing to learn, open to suggestions.
- Keeping explanations concise, yet still thorough, in demanding situations should improve with experience.
- Listening attentively increases your chances of succeeding in keeping the game moving without incident or embarrassment.
- Letting coaches have their say first demonstrates you are more approachable.
- Aim to be more receptive to constructive comments.
- Ensure you consider other team members' points of view.
- It was good to see you modify your approach to game management.
- It is refreshing to see an umpire who has such enthusiasm and love of umpiring.

#### Comments for successful candidates

- Congratulations on achieving your Level X. Further advancement will be achieved by consolidating your performance in the areas discussed during your debriefs. Particularly focus on [SITUATION].
- Good overall performance. Congratulations on achieving your Level X.

#### Comments for unsuccessful candidates or poor performances

- More preparation is required with [AREA OF ASSESSMENT]. Positive improvements were
  displayed throughout the championship. Look forward to seeing you on the park in the future.
- Continue to work on the areas highlighted in your debriefs. Work closely with your mentor or State Director of Umpiring on these aspects for improvement.

### Appendix 2

**Candidate Practical Assessment Spreadsheet** 

### **Screenshot of Candidate Information Screen**

|            | CAN      | <b>DIDAT</b> | E INFO       | DRMAT          | TION           |                   |  |
|------------|----------|--------------|--------------|----------------|----------------|-------------------|--|
| NAME       | for<br>I | į            | EXAM FO      | R LEVEL :      | 2 -            | PRINT             |  |
| STATE      | 2        |              |              | VI             | VI             | 1                 |  |
| TOURNAMENT |          |              | View<br>Game | View<br>Result | View<br>Result | Game Sheet        |  |
| VENUE      |          |              | Sheet        | Sheet          | Summary        |                   |  |
| GAMES      | 2122     | 100          | P2023        |                |                | Desuit Chase      |  |
| Base 1     | DATE     | TEA          | AMS          | POSITION       |                | Result Sheet      |  |
| Base 2     |          |              |              |                |                |                   |  |
| Base 3     |          |              |              |                |                | Result<br>Summary |  |
| Plate 1    |          |              |              | PLAT           | E              |                   |  |
| Plate 2    |          |              |              | PLAT           | E              |                   |  |
| Plate 3    |          |              |              | PLAT           | E              |                   |  |
|            |          |              |              |                |                |                   |  |
|            |          |              |              |                |                |                   |  |
|            |          |              |              |                |                |                   |  |

### **Screenshot of Candidate Performance Evaluation Sheet**



Practical Assessment Document



### CANDIDATE PERFORMANCE EVALUATION SHEET

| NAME  |                                 |   |                         | DATE  |    |    |      |          |     |
|---|---------------------------------|---|-------------------------|-------|----|----|------|----------|-----|
| TOURNAMEN   |                                 |   |                         | VENU  | E  |    |      |          |     |
| GAMES   | Base 1                          | V                                       |                         |       |    |    |      |          |     |
|   | Base 2                          | V                                       |                         |       |    |    |      |          |     |
|   | Base 3                          | V                                       |                         |       |    |    |      |          |     |
|   | Plate 1                         | V                                       |                         | PLATI |    |    |      |          |     |
|   | Plate 2                         | V                                       |                         | PLATI |    |    |      |          |     |
|   | Plate 3                         | V                                       |                         | PLATI | E  |    |      |          |     |
| GENERAL   |                                 |   |                         | B1    | B2 | В3 | P1   | P2       | P3  |
| 1. APPEARA  | NCE                             |   |                         | 4     | 4  | 4  | 4    | 4        | 4   |
| 2. PHYSICAI   | L CONDITION                     |   |                         | 4     | 4  | 4  | 4    | 4        | 4   |
|   | E DUTIES                        |   |                         | 4     | 4  | 4  | 4    | 4        | 4   |
| ***********   | N INNING CONDUCT                |   |                         | 4     | 4  | 4  | 4    | 4        | 4   |
|   | ATION WITH PARTNE               | RS                                      |                         | 4     | 4  | 4  | 4    | 4        | 4   |
|   | ME CONDUCT                      |   | .,                      | 4     | 4  | 4  | 4    | 4        | 4   |
|   | ML COMBOOT                      |   | *********************** | ات    |    |    | ت    |          |     |
|   |                                 | SECTION TOTAL                           | /30                     | 24    | 24 | 24 | 24   | _24_     | _24 |
| GAME CONTR  | <u>OL</u>                       |   |                         |       |    |    |      |          |     |
| 7. MENTAL/I   | PHYSICAL REACTION               |   |                         | 4     | 4  | 4  | 4    | 4        | 4   |
| ********************  | S WITH TEAMS                    |   |                         | 4     | 4  | 4  | 4    | 4        | 4   |
| 9. AWAREN   | ******************              |   |                         | 4     | 4  | 4  | 4    | 4        | 4   |
| 10. ATTITUDE  | ****************                |   |                         | 4     | 4  | 4  | 4    | 4        | 4   |
| 11. ADAPTAE   | ******************************* |   |                         | 4     | 4  | 4  | 4    | 4        | 4   |
| *********************   | N TO PRESSURE                   |   |                         | 4     | 4  | 4  | 4    | 4        | 4   |
| 13. DECISIVE  |                                 |   |                         | 4     | 4  | 4  | 4    | 4        | 4   |
| 13. DEGISIVE  | INESS                           | *************************************** |                         | ات    | 4  | 4  | 4    | 4        |     |
| 100000000000000000000000000000000000000                         |                                 | SECTION TOTAL                           | /35                     | 28    | 28 | 28 | _28_ | 28       | _28 |
| JUDGEMENT A   |                                 |   |                         |       |    |    |      |          |     |
| <ol><li>14. JUDGEME</li></ol>                                   | ******************************* |   |                         | 4     | 4  | 4  | 4    | 4        | 4   |
| 15. RULE KN   | OWLEDGE                         | *************************************** |                         | 4     | 4  | 4  | 4    | 4        | 4   |
|   |                                 | SECTION TOTAL                           | /10                     | 8     | 8  | 8  | 8    | 8        | 8   |
| POSITIONING   | AND CALLS                       |   |                         |       | _  |    |      | _        |     |
| <ol><li>16. FIELD PO</li></ol>                                  | SITIONING BEFORE F              | PLAY                                    |                         | 4     | 4  | 4  | 4    | 4        | 4   |
| 17. HUSTLE  |                                 |   |                         | 4     | 4  | 4  | 4    | 4        | 4   |
| 18. SIGNALS   |                                 |   |                         | 4     | 4  | 4  | 4    | 4        | 4   |
| 19. BASE ME   | CHANICS                         |   |                         | 4     | 4  | 4  | 4    | 4        | 4   |
| 20. ROTATIO   | ******************************* | **************************************  |                         | 4     | 4  | 4  | 4    | 4        | 4   |
|   |                                 | SECTION TOTAL                           | /25                     | 20    | 20 | 20 | 20   | 20       | 20  |
| PLATE WORK  |                                 |   | 1,200                   |       |    |    |      |          |     |
| 21. PLATE ME  |                                 |   |                         |       |    |    | 4    | 4        | 4   |
| 22. PLATE MC  |                                 |   |                         |       |    |    | 4    | 4        | 4   |
| ***********   |                                 | EQ                                      | ADE OUT OF :-           |       |    |    |      |          | F   |
| zs, Calling   | OF BALLS AND STRIK              | ES SC                                   | ORE OUT OF 10           |       |    |    |      |          |     |
|   |                                 | SECTION TOTAL                           | /20                     |       |    |    | _8_  | _8_      | 8   |
| ref: National Umpire<br>Practical Assessme<br>Revised July 1998 |                                 | Pac                                     | ge 1 of 1               |       |    |    | ASF  | / PE 001 | i   |

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### Appendix 3

**Candidate Practical Assessment Work Sheets** 

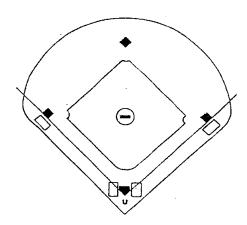
| CANDID   | ATE:                     | DATE:        |              | VENUE: |   |
|----------|--------------------------|--------------|--------------|--------|---|
|          |                          |              |              |        |   |
| TEAMS:   | vv                       |              | _ ASSESSORS: |        |   |
|          |                          |              |              |        |   |
|          | 1                        |              |              |        |   |
| Category | COMMENTS:                |              |              |        |   |
|          |                          |              |              |        |   |
|          |                          |              |              |        |   |
|          |                          |              |              |        |   |
|          |                          |              |              |        |   |
|          |                          |              |              |        |   |
|          |                          |              |              |        |   |
|          |                          |              |              |        |   |
|          |                          |              |              |        |   |
|          |                          |              |              |        |   |
|          |                          |              |              |        |   |
|          |                          |              |              |        |   |
|          |                          |              |              |        |   |
|          |                          |              |              |        |   |
|          |                          |              |              |        |   |
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|          |                          |              |              |        |   |
|          | -                        |              |              |        |   |
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|          |                          |              |              |        |   |
|          |                          |              |              |        |   |
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|          |                          |              |              |        |   |
|          |                          |              |              |        |   |
|          |                          |              |              |        |   |
|          |                          |              |              |        |   |
|          |                          |              |              |        |   |
|          |                          |              |              |        |   |
|          |                          |              |              |        |   |
|          |                          |              |              |        | _ |
|          |                          |              |              |        |   |
| -        |                          |              |              |        |   |
|          | Comments on Strike Zone: |              |              |        |   |
|          | <u> </u>                 |              |              |        |   |
|          |                          |              |              |        |   |
|          |                          |              |              |        |   |
|          |                          |              |              |        | 1 |
|          |                          | X = Called S | Strika       |        |   |
|          |                          |              |              |        |   |
|          |                          | O = Not Ca   | lled Strike  |        |   |
|          |                          |              |              |        |   |
|          | -                        |              |              |        |   |

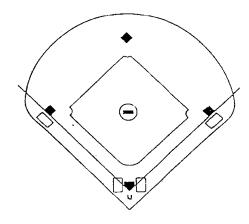
| Game<br>Plate: |  |     |   |   |   |                |   | Date:       |         |             |        |      | _ Time:                             |   |   |               |   |
|----------------|--|-----|---|---|---|----------------|---|-------------|---------|-------------|--------|------|-------------------------------------|---|---|---------------|---|
|                |  |     |   |   | _ |                |   |             |         |             |        |      |                                     |   |   |               |   |
| First: _       |  |     |   |   | _ |                |   | PLATE       | # 1 2   | 2 3 E       | BASE # | 1 2  | 3                                   |   |   |               |   |
| Secon          | d:                                     |     |   |   | _ |                |   |             |         |             |        |      |                                     |   |   |               |   |
| Third:         |  |     |   |   | _ |                |   | Teams       | ::      |             |        |      |                                     |   |   |               |   |
|                |  | ī   | Г |   | r | ī              |   | <del></del> | _       | <del></del> | ī      | ī    |                                     | Ī |   | <del>г—</del> | _ |
| GENE<br>1.     | APPEARANCE                             | P   | 1 | 2 | 3 | <b>GAM</b> 12. | E CONTROL  REACTION TO PRESSUR          |             | 1       | 2           | 3      | 19.  | FIONING AND CALLS  BASE MECHANICS   | P | 1 | 2             | 3 |
|                | Uniform                                |     |   |   |   |                | Demeanour / Poise                       |             |         |             |        |      | Safe / Out calls                    |   |   |               |   |
|                | Grooming                               |     |   |   |   |                | Remaining in control                    |             |         |             |        |      | Angles                              |   |   |               |   |
|                | Equipment                              |     |   |   |   | 13.            | DECISIVENESS                            |             |         |             |        |      | Distances                           |   |   |               |   |
| 2.             | PHYSICAL CONDITION                     |     |   |   |   |                | Use of voice                            |             |         |             |        |      | Consistency                         |   |   |               |   |
|                | Prepared                               |     |   |   |   |                | Strength of purpose                     |             |         |             |        |      | Timing of calls                     |   |   |               |   |
|                | Movement                               |     |   |   |   |                | In control                              |             |         |             |        |      | Inside / Outside Theory             |   |   |               |   |
| 3.             | PRE GAME DUTIES                        |     |   |   |   | JUDG           | EMENT AND RULES                         |             |         |             |        |      | Button Hooking                      |   |   |               |   |
|                | Pre Game Manager's Meeting             |     |   |   |   | 14.            | PRESSURE CALLS                          |             |         |             |        |      | Pulled Foot call                    |   |   |               |   |
|                | Crew discussion                        |     |   |   |   |                | Safe / Outs                             |             |         |             |        |      | Lead off calls                      |   |   |               |   |
|                | Team Equipment check                   |     |   |   |   |                | Fair / Foul                             |             |         |             |        |      | Tag up responsibilities             |   |   |               |   |
|                |  |     |   |   |   |                | Assistance with Check                   |             |         |             | 1      |      |                                     |   |   |               |   |
| 4.             | BETWEEN INNING CONDUCT                 |     |   |   |   |                | Swings                                  |             |         | +           | +      |      | Finding ball on tags                |   |   |               |   |
|                | Correct side of diamond                |     |   |   |   | 15.            | RULE KNOWLEDGE                          |             |         |             | -      |      | Calling Illegal Pitch               |   |   |               |   |
|                | Position on line                       |     |   |   |   |                | Application                             |             |         | -           | -      | 20.  | ROTATION                            |   |   |               |   |
| 5.             | CO-OPERATION WITH PARTNERS             |     |   |   |   |                | Interpretation                          |             |         |             |        |      | Communication                       |   |   |               |   |
| Э.             | CO-OFERATION WITH FARTNERS             |     |   |   |   | POSIT          | FIELD POSITIONING                       |             |         | 1           | T      |      | Use of correct system               |   |   | $\vdash$      |   |
|                | Crew Signals                           |     |   |   |   | 16.            | BEFORE PLAY                             |             |         |             |        |      | Watching the ball                   |   |   |               |   |
|                | On field support                       |     |   |   |   |                | Pre Pitch Position                      |             |         |             |        |      | Movement on outfield hits           |   |   |               |   |
|                | Covering partners                      |     |   |   |   |                | Timing of movement to<br>ready position | '           |         |             |        |      | Holding Zones                       |   |   |               |   |
| 6.             | POST GAME CONDUCT                      |     |   |   |   |                |   |             |         |             |        | PLAT | E WORK                              |   |   |               |   |
|                | Leaving the field                      |     |   |   |   | 17.            | HUSTLE                                  |             |         |             |        | 21.  | PLATE MECHANICS                     |   |   |               |   |
|                | TCU Comments                           |     |   |   |   |                | Base coverage                           |             |         |             |        |      | Stance/Set                          |   |   |               |   |
|                | Crew discussion                        |     |   |   |   |                | Fly ball coverage                       |             |         |             | 1      |      | Mask removal                        |   |   |               |   |
| CANA           | E CONTROL                              | · · |   |   |   | l              | Between Innings                         |             |         | +           | 1      |      | Safe / Out calls                    |   |   |               |   |
| 7,             | MENTAL / PHYSICAL REACTION             | Ι   | l |   |   | 18.            | SIGNALS                                 |             | +       | +           | +      |      | Timing of movement to set position  |   |   |               |   |
| ŕ              | Dead Ball situations                   |     |   |   |   |                | Play Ball                               |             |         |             |        |      | Use of slot and GPA                 |   |   |               |   |
|                | General Responsiveness                 |     |   |   |   |                | Strike                                  |             |         |             |        |      | Timing of calling balls and strikes |   |   |               |   |
| 8.             | WORKING WITH TEAMS                     |     |   |   |   |                | Foul Tip                                |             |         |             |        |      | Timing of giving count              |   |   |               |   |
|                | Substitutions                          |     |   |   |   |                | Dead Ball                               |             |         |             |        |      | Holding Play                        |   |   |               |   |
|                | Handling of Coaches / Players          |     |   |   |   |                | Fair Ball                               |             |         |             |        |      | Flinch                              |   |   |               |   |
|                | Mannerisms                             |     |   |   |   |                | Foul Ball                               |             |         |             |        |      | Check Swing                         |   |   |               |   |
|                | Appeals / Protests                     |     |   |   |   |                | Routine Out                             |             |         |             |        |      |                                     |   |   |               |   |
|                | Working with catchers                  |     |   |   |   |                | Routine Safe                            |             |         |             |        | 22.  | PLATE MOVEMENT                      |   |   |               |   |
| 9.             | AWARENESS                              |     |   |   |   |                | Overhand Out                            |             |         |             |        |      | Initial movement away from plate    |   |   |               |   |
|                | Objects / Team<br>Equipment/Situations |     |   |   |   |                |   |             |         |             |        |      |                                     |   |   |               |   |
|                | Passed balls                           |     |   |   |   |                | Delayed Dead Ball                       |             |         |             |        |      | Avoiding catcher                    |   |   |               |   |
|                | Non involved personnel                 |     |   |   |   |                | Infield Fly                             |             |         |             |        |      | Trailing batter runner              |   |   |               |   |
| 10.            | ATTITUDE                               |     |   |   |   |                | Vocals                                  |             |         |             |        |      |                                     |   |   |               |   |
|                | Common sense situations                |     |   |   |   |                | Sell calls                              |             | $\perp$ |             |        | 23.  | Calling of balls and strikes        |   |   |               |   |
| 11.            | ADAPTABILITY                           |     |   |   |   |                |   |             |         |             |        |      | Consistency                         |   |   |               |   |
|                | Changed circumstances                  |     |   |   |   |                |   |             |         |             |        |      |                                     |   |   |               |   |

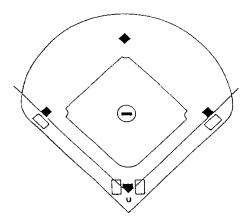
### **Assessment sheet**

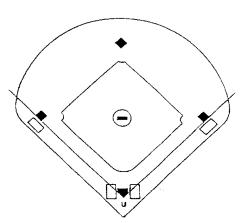
### Situations not covered elsewhere and further comments

| Plate    |      |      |      |
|----------|------|------|------|
|          | <br> | <br> | <br> |
|          |      |      |      |
|          |      |      |      |
| 1st Base |      |      |      |
|          | <br> | <br> | <br> |
|          |      |      |      |
|          |      |      |      |
| 2nd Base |      |      |      |
|          | <br> | <br> | <br> |
|          |      | <br> | <br> |
|          | <br> | <br> | <br> |
|          |      |      |      |
|          |      |      |      |
| 3rd Base |      |      |      |
|          |      | <br> | <br> |
|          | <br> | <br> | <br> |
|          |      |      |      |









### **CANDIDATE PERFORMANCE EVALUATION SHEET**

### **ASSESSED BY**

|   | 1/-    |     |       |       |          |                 |
|---|--------|-----|-------|-------|----------|-----------------|
| ournament   | Venu   | ae  |       |       |          |                 |
| eams  | Doci+i | ion | Plate |       | 1st Race | 3 <sup>rd</sup> |
| Base  | PUSILI | UII | riale | ••••• | 1 0026   | 5               |
| GENERAL   |        |     |       |       |          |                 |
| 1. APPEARANCE                                     | 5      | 4   | 3     | 2     | 1        |                 |
| 2. PHYSICAL CONDITION                             | 5      | 4   | 3     | 2     | 1        |                 |
| 3. PRE GAME DUTIES                                | 5      | 4   | 3     | 2     | 1        |                 |
| 4. BETWEEN INNING CONDUCT                         | 5      | 4   | 3     | 2     | 1        |                 |
| 5. CO-OPERATION WITH PARTNERS                     | 5      | 4   | 3     | 2     | 1        |                 |
| 6. POST GAME CONDUCT                              | 5      | 4   | 3     | 2     | 1        |                 |
| Section total                                     | · ·    | •   | ŭ     | _     | ·        | Score           |
|   | /30    |     |       |       |          |                 |
| SAME CONTROL                                      |        |     |       |       |          |                 |
| 7. MENTAL / PHYSICAL REACTION                     | 5      | 4   | 3     | 2     | 1        |                 |
| 8. WORKING WITH TEAMS                             | 5      | 4   | 3     | 2     | 1        |                 |
| 9. AWARENESS                                      | 5      | 4   | 3     | 2     | 1        |                 |
| 10. ATTITUDE                                      | 5      | 4   | 3     | 2     | 1        |                 |
| 11. ADAPTABILITY                                  | 5      | 4   | 3     | 2     | 1        |                 |
| 12. REACTION TO PRESSURE                          | 5      | 4   | 3     | 2     | 1        |                 |
| 13. DECISIVENESS                                  | 5      | 4   | 3     | 2     | 1        |                 |
| Section total                                     |        |     |       |       |          | Score           |
|   | /35    |     |       |       |          | -               |
| UDGEMENT AND RULES                                |        |     |       |       |          |                 |
| 14. JUDGEMENT                                     | 5      | 4   | 3     | 2     | 1        |                 |
| 15. RULE KNOWLEDGE                                | 5      | 4   | 3     | 2     | 1        |                 |
| Section total                                     |        |     |       |       |          | Score           |
|   | /10    |     |       |       |          | -               |
| POSITIONING AND CALLS                             |        |     |       |       |          |                 |
| 16. FIELD POSITIONING BEFORE PLAY                 | 5      | 4   | 3     | 2     | 1        |                 |
| 17. HUSTLE  | 5      | 4   | 3     | 2     | 1        |                 |
| 18. SIGNALS                                       | 5      | 4   | 3     | 2     | 1        |                 |
| 19. BASE MECHANICS                                | 5      | 4   | 3     | 2     | 1        |                 |
| 20. ROTATION                                      | 5      | 4   | 3     | 2     | 1        |                 |
| Section total                                     | Ŭ      | •   | Ŭ     | _     | •        | Score           |
| SSIOTICA  | /25    |     |       |       |          |                 |
| PLATE WORK  | ,20    |     |       |       |          |                 |
|   | E      | 4   | 2     | 2     | 4        |                 |
| 21. PLATE MECHANICS                               | 5      | 4   | 3     | 2     | 1        |                 |
| 22. PLATE MOVEMENT                                | 5      | 4   | 3     | 2     | 1        |                 |
| 23. CALLING OF BALLS AND STRIKES .SCORE OUT OF 10 |        |     |       |       |          |                 |
|   |        |     |       |       |          |                 |
| Section total                                     |        |     |       |       |          | Score           |

### **Candidate Umpire Conversion Chart**

| General             | 1-10 | 11-15 | 16-18 | 19-21 | 22-23 | 24-26 | 27-28 | 29-30 |
|---------------------|------|-------|-------|-------|-------|-------|-------|-------|
|                     | 1    | 3     | 5     | 6     | 7     | 8     | 9     | 10    |
| Game Control        | 1-12 | 13-17 | 18-20 | 21-23 | 24-26 | 27-29 | 30-32 | 33-35 |
|                     | 6    | 8     | 10    | 12    | 14    | 16    | 18    | 20    |
| Judgment / Rules    | 1-3  | 4     | 5     | 6     | 7     | 8     | 9     | 10    |
|                     | 6    | 8     | 10    | 12    | 14    | 16    | 18    | 20    |
| Positioning / Calls | 1-7  | 8-10  | 11-13 | 14-16 | 17-18 | 19-21 | 22-23 | 24-25 |
|                     | 10   | 12    | 15    | 17    | 19    | 21    | 23    | 25    |
| Plate Work          | 1-8  | 9-10  | 11-12 | 13    | 14    | 15    | 16-17 | 18-20 |
|                     | 10   | 12    | 15    | 17    | 19    | 21    | 23    | 25    |

### Strike Zone

| Level | Below Average | Average | Above Average |
|-------|---------------|---------|---------------|
| 2     | 4             | 5       | 6             |
| 3     | 5             | 6       | 7             |
| 4     | 6             | 7       | 8             |
| 5     | 6             | 7       | 8             |
| 6     | 7             | 8       | 9             |

### Pass Marks

Note: Candidates <u>must</u> achieve a pass on at least two of their plates to be considered for accreditation.

Required average marks for Plates and Bases

|       | LEVEL 2 | LEVEL 3 | LEVEL 4 | LEVEL 5 | LEVEL 6 |
|-------|---------|---------|---------|---------|---------|
| PLATE | 74      | 77      | 80      | 82      | 82      |
| BASE  | 57      | 59      | 61      | 61      | 61      |

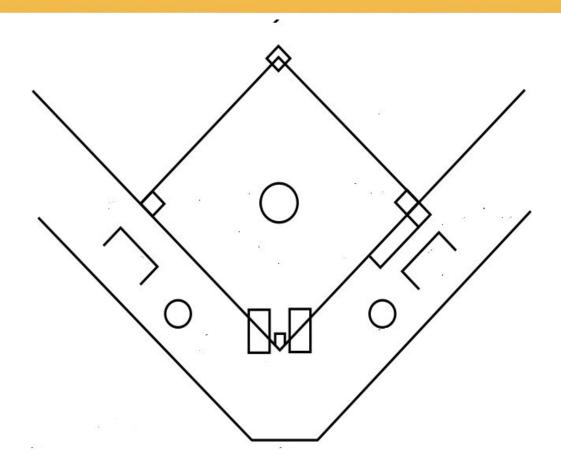
### Appendix 4

Umpire's Report of Player/Official Ejected from the Game

# Australian Fastpitch Championship Umpire's Report of Player/Official Ejected from the Game

Please complete this form and hand to TCU immediately following the game and to Softball Australia Technical Delegate prior to the tribunal Player/Official details Name of player/official: Team: Position: Game details Championship: Game: Starting Date: time: Runners: Inning: Count: Game status: Top S 0 1<sup>st</sup> 2<sup>nd</sup> 3<sup>rd</sup> В **Bottom Ejection details** Reason for ejection: **Technical offence** Conduct offence Illegal re-entry Unsportsmanlike conduct Using altered bat ☐ Verbal abuse ☐ 2<sup>nd</sup> offensive charged conference Equipment abuse Using communication device Dissent Rough play Other \_\_\_\_ **Fighting** Inciting Immediately after the game Other \_\_\_\_ Events leading up to ejection:

| Action by player/official resulting in ejection: |            |
|--|------------|
|  |            |
|  |            |
|  |            |
| -  |            |
|  |            |
|  |            |
|  |            |
| -  |            |
|  |            |
|  |            |
|  |            |
|  |            |
|  |            |
|  |            |
|  |            |
|  |            |
| Conduct of player/official following ejection:   |            |
|  |            |
|  |            |
|  |            |
|  |            |
|  |            |
|  |            |
|  |            |
|  |            |
|  |            |
|  |            |
|  |            |
|  |            |
|  |            |
|  |            |
|  |            |
|  |            |
| Name of umpire/s making                          |            |
| report:  | Signature: |
|  | Signature: |
|  | Signature: |



### Appendix 5

Australian Championship Checklist for Playing Grounds
Risk Management – Ground Inspection



# Australian Championship Checklist for Playing Grounds

Risk management is a procedure to reduce potential legal liability. It is a proactive system which attempts to address potential problem areas before they actually lead to reactively defending legal proceedings. The aim is a safer environment and 'legally safer' operational procedures. The education of all people involved, their acceptance of the importance of risk management, and open communication of ideas is vital to a risk management plan's success.

The following checklist must be reviewed by ground staff, the host SDU and the TCU before every Softball Australia event, and continue to be reviewed throughout the duration of the event to assist in managing any risks to participants.

Care also needs to be taken to ensure that any other hazard likely to impact on players or other participants is identified and measures put in place to mitigate any risks that might arise.

| Event:  | Date: |       |       |       |       |         |
|---|-------|-------|-------|-------|-------|---------|
| Item  | Dia 1 | Dia 2 | Dia 3 | Dia 4 | Dia 5 | Comment |
| Fences  |       |       |       |       |       |         |
| Protruding wire or other sharps   |       |       |       |       |       |         |
| Holes balls could go through  |       |       |       |       |       |         |
| Bottom rail not too high for ball to go under                                 |       |       |       |       |       |         |
| Temporary fences (if used)  | 1     | l     | l     | l     |       |         |
| Securely in place   |       |       |       |       |       |         |
| No metal obtrusions   |       |       |       |       |       |         |
| High enough to stop fielder falling over the fence                            |       |       |       |       |       |         |
| Padding on star pickets or similar posts                                      |       |       |       |       |       |         |
| Banners   | •     | •     |       | •     |       |         |
| Temporary or soft material - not inside fences                                |       |       |       |       |       |         |
| Permanent 'solid' banners inside fences – securely fastened, no sharp corners |       |       |       |       |       |         |
| Trees   |       |       |       |       |       |         |
| Not in playing area. Note if overhang playing field.                          |       |       |       |       |       |         |
| Playing Surface   |       |       |       |       |       |         |
| Infield   | 1     | I     | l     | I     | I     |         |
| Grass   |       |       |       |       |       |         |
| Dirt  |       |       |       |       |       |         |
| Solid base  |       |       |       |       |       |         |
| Batter's boxes – solid base   |       |       |       |       |       |         |
| Pitchers circle – solid. If rubber mat – not                                  |       |       |       |       |       |         |
| slippery.   |       |       |       |       |       |         |
| No potholes   |       |       |       |       |       |         |
| Outfield  |       |       |       |       |       |         |
| Grass   |       |       |       |       |       |         |
| Dirt  |       |       |       |       |       |         |
| No potholes   |       |       |       |       |       |         |
| Uneven surface  |       |       |       |       |       |         |
| Watering fixtures not protruding  |       |       |       |       |       |         |
| Warning track   |       |       |       |       |       |         |

| Line marking   |           |      |           |                       |
|--|-----------|------|-----------|-----------------------|
| Pitcher's circle   |           |      |           |                       |
| Batters' boxes<br>Rope/horse hair in batters' boxes corners  |           |      |           |                       |
| Coaches boxes, marked and in correct position  |           |      |           |                       |
| 1st and 3rd foul line to the fences  |           |      |           |                       |
| 3' running track   |           |      |           |                       |
| 5' diameter on deck circles adjacent to bench  |           |      |           |                       |
| Foul ball poles  |           |      |           |                       |
| Inline with fair foul line extended upwards outside fence  |           |      |           |                       |
| Bases  |           |      |           |                       |
| Securely fastened  |           |      |           |                       |
| In correct position  |           |      |           |                       |
| Correct height from ground   |           |      |           |                       |
| Safety base of alternate colour  |           |      |           |                       |
| If base plate type construction – clean and securely in place  |           |      |           |                       |
| Plates   |           |      |           |                       |
| Non slip material  |           |      |           |                       |
| Home plate – not above ground level  |           |      |           |                       |
| Securely held  |           |      |           |                       |
| Pitchers plate – at correct distance   |           |      |           |                       |
| Dugouts  |           |      |           |                       |
| Note whether gates – or no gates   |           |      |           |                       |
| If there are gates, ensure they can be latched   |           |      |           |                       |
| Bull pens  |           |      |           |                       |
| Note access to and from bullpens   |           |      |           |                       |
| If non existent provide area away from<br>spectators for pitchers to warm up or allow<br>in foul territory in outfield                 |           |      |           |                       |
| Stand  |           |      |           |                       |
| Note whether ball can come back into field of play after contacting the stand or other fixture outside the playing field. Ball returns |           |      |           |                       |
| Declaration  before the ever I declare that I have reviewed this chec potential risks.   |           |      | /e been/w | ere taken to mitigate |
| Signed:  |           | Date | e:        |                       |
| Tournament Chief Umpir   | re        |      |           |                       |
| Email: Richard.costantino@softball.org.  | <u>au</u> |      |           |                       |

\_\_\_\_\_

# Appendix 6 Tournament Chief Umpire's Report



## Australian Championship Tournament Chief Umpires Report

This form should be completed by the Tournament Chief Umpire and returned to the NUC by the predetermined due dates.

| Championship:                           |
|---|
| From:                                   |
| Venue:                                  |
|   |
| Umpire Allocations (attach allocations) |
|   |
|   |
| Technical Meeting                       |
|   |
| Umpire Briefing                         |
|   |
|   |
| Umpire Ground Transport                 |
|   |
|   |
| Umpire Facilities                       |
|   |
|   |
| Liaison Officer                         |
|   |
|   |
| Ground Maintenance                      |
|   |
| Weather                                 |
|   |
| Playing Schedule                        |
|   |
|   |

| Player/Coach Ejections  |
|-------------------------|
|                         |
|                         |
| Protests                |
|                         |
| Championship Balls      |
|                         |
| Playing Equipment       |
|                         |
|                         |
| Injury/illness          |
|                         |
|                         |
| Toss for Finals         |
|                         |
|                         |
| Performance Evaluations |
|                         |
| -                       |
| Candidate Results       |
|                         |
|                         |
| Crowd Control           |
|                         |
|                         |
| Complaints              |
|                         |
|                         |
| Thanks                  |
|                         |
|                         |

| Any other relevant feedback |  |  |
|-----------------------------|--|--|
|                             |  |  |
|                             |  |  |

#### **Technical Bulletin**

Subject: Softball Australia Championship WBSC-SD Bat Certification

Verification Procedure, TB 2017-1 Revised v3.4

Date: 22 August 2019

Softball Australia only approves softball bats tested and certified for Batted Ball Speed (BBS) by WBSC-SD or USA Softball for Championship play.

The previous Bat Performance Factor (BPF 1.2) is no longer allowed to be used; the procedure set out in this document will be used to check bats prior to an Australian Championship.

International university studies have proven that a BBS above 100 MPH reduces defensive players reaction time which can result in injury.

Below is an excerpt from the Australian Championship Rules:

Approved and Non-Approved Bats and Batted Ball Speed (BBS) Test Certification

#### All bats used in Australian Championships shall comply with:

- A bat will be approved for use in Australia if it is listed on the current WBSC-SD Certified Bat List.
   Or
- Any bat not listed on the WBSC-SD Certified Bat List will be considered approved for use in Australia if it is listed on the current USA Softball Approved Bat List.
- All participants of the game not just the umpires, as the practicality of checking bats with separate lists prior to all games at all levels is not feasible.
- It is of utmost importance that players, coaches, parents, team managers and administrators, understand they play an important role in this requirement.

Note 1: Bats are continually being retested to ensure they comply with the International standards Note 2: The WBSC-SD BBS standard is 161 KPH (100 MPH); the USA Softball standard is 157.7 KPH (98 MPH)

Note 3: If a bat cannot be indentified due to the manufacturer's logo and model number being worn away, then the bat should be rejected.

The current BBS registered markings for certification are applied to the bats at manufacture.













- Team management and players should ensure their team bats are checked prior to the championship and only bring bats that are on the certified lists to the tournament.
- Any bat that cannot be identified or the manufacturer's model number is covered will be removed.
- The bats will be checked at either the technical meeting or prior to the first game for each team. The coach, manager and players should ensure all bats are presented for certification checking.

Any bat that does not pass certification checking is then held by the Tournament Chief Umpire (TCU) until the tournament is completed.

The Australian Championship rules currently allow for bats to be checked prior to the tournament at the technical meeting, reducing time prior to the game allowing players and coaches to better prepare for the game. This procedure is already being used at International Championships.

Non-certified bats have been found in games following the initial inspection procedure either being mistakenly or deliberately not being presented for checking. This has resulted in a more formal process being implemented, with defined penalties for non-compliance, to protect participants specifically and the sport in general.

#### Procedure for all Australian Championships.

- 1 All bats will be brought to the technical meeting by each team.
- 2 Bats will be checked against the WBSC-SD certified bat list and then, if required, against the USA Softball certified list.
- 3 Certified bats will be stamped or labelled with the Softball Australia logo.
- 4 If a bat cannot be positively identified due to the manufacturer's name, logo or model number being worn away or otherwise illegible the bat will be rejected.
- Any bat that does not comply, will have a label "non certified" (or similar) with reason applied that includes the team name and kept until the end of the tournament.
  - 5.1 Note: It will be each team's responsibility to collect equipment at the end of the tournament.
- 6 Any non-certified bats discovered during pre-game equipment checks will be taken to the TCU prior to the game commencing. The TCU will check these bats and will either certify the bat and return it to the team or retain the bat until after the tournament.
  - 6.1 Note: Umpires will still check all bats and helmets prior to every game for certification labels, dents, cracks, etc.
- 7 Coaches are responsible for ensuring all bats are checked and certified.
- 8 If a non-certified bat is detected or reported to the umpire at any point during a game, it will be treated the same as any protest and heard immediately. The bat will then be checked against the certification lists.

If the bat is proven to be non-certified:

- 8.1 On the first occasion:
  - 8.1.1 If prior to the batter completing their turn at bat, the batter will be called out, the play will be nullified if applicable, and the batter will be ejected from the game.
  - 8.1.2 If after their turn at bat, the Batter Runner will be called out, any advance of runners will be nullified, any out made during the play remains out, and the Batter Runner will be ejected from the game.
- 8.2 On the second occurrence by any player of the same team during the championship the effects of 8.1.1 and 8.1.2 above will result and the Head Coach will be ejected from the game.
- 9 Where available all bats will be checked with an approved bat compression tester: 9.1 As per TB-2017-2.1

#### References:

The World Baseball Softball Confederation-SD bat list is on the http://www.wbsc.org web site <a href="http://www.wbsc.org/softball/softball-bat-list/">http://www.wbsc.org/softball/softball-bat-list/</a>

The USA Softball bat list is available at

http://www.teamusa.org/usa-softball/play-usa-softball/certified-usa-softball-equipment

Brooke Wilkins Technical Project Coordinator Softball Australia Leigh Evans Umpire in Chief – Technical National Umpiring Program Softball Australia

This is an Approved Softball Australia Technical Bulletin for use in Australia and is current as of 22/Aug/2019.

For the most current version, visit <a href="www.softball.org.au">www.softball.org.au</a> and go to resources, technical bulletins.

## Appendix 7 Bat Check Technical Bulletin, Report Table, and Team List

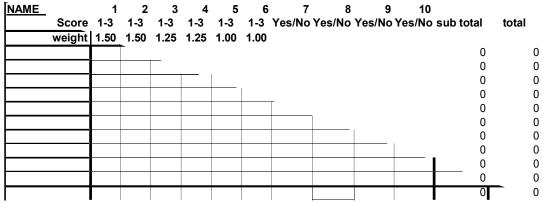
| TEAM   | Total<br>Number<br>Bats | Number<br>bats Failed | Failed Make & Model number | series | Reason |
|--------|-------------------------|-----------------------|----------------------------|--------|--------|
| Team 1 |                         |                       |                            |        |        |
| Team 1 | 6                       | 100                   |                            |        | 3      |
| Team 1 | - 13                    |                       |                            |        |        |
| Team 1 |                         |                       |                            |        |        |
| Team 1 |                         |                       |                            |        |        |
| Team 1 |                         |                       |                            |        |        |
| Team 1 |                         |                       |                            |        |        |
| Team 1 |                         |                       |                            |        |        |
| Team 1 | 8                       |                       |                            |        | 8      |
| Team 1 | 9                       |                       |                            |        |        |
|        |                         |                       |                            | 18     | *      |
| Total  | 3                       |                       |                            |        |        |

| Bat checks ACT No of bats presented | Bat checks  QLD  No of bats presented | Bat checks TAS No of bats presented |
|-------------------------------------|---------------------------------------|-------------------------------------|
| Bat checks VIC No of bats presented | Bat checks NSW  No of bats presented  | Bat checks SA No of bats presented  |
|                                     | Bat checks WA I No of bats presented  |                                     |



Screenshot of Final Series Weighting Criteria – Program available from the NUC

| 1.<br>2.<br>3.<br>4.<br>5. | Preparation for imminent International appointment Support of National Umpire Program Accreditation level Development of individual umpires Performance at tournament/respect from teams and | % Weight<br>0-30%<br>0-30%<br>0-25%<br>0-20%<br>0-20% |
|----------------------------|--|---|
| 6.                         | coaches Participation in Men's or Women's Program  | 0-5%  |
| 7.                         | Ensuring umpire is capable of appointment  | yes/no  |
| 8.<br>9.                   | Not umpiring own state (see note 1 & 2) Umpire crew matches game requirement   | yes/no<br>yes/no                                      |
|                            | Support for the local state program at state of championship   | yes/no  |



After points analysis, take into account items 7-10.

Columns 1 - 6 score between 1 and 3 based on criteria above. %/Weight = A decision needs to be calculated on percentage in each category 1-10 totalling 100%. This is then used in weight row of excel sheet between 1 and 1.50 to load subtotal into final score.

Appendix 9
Umpires Feedback Report



### Australian Championship Umpires Feedback

This form should be completed by the Tournament Chief Umpire with input from other umpires at the event and returned to the NUC by the predetermined due dates.

| Event:              | TCU:  | Date: |      |
|---------------------|---|-------|------|
| Umpire facilities   | Were suitably equipped changing facilities available for use by the umpires?  Additional comments:                | ☐ Yes | □ No |
| Official facilities | Were adequate office facilities provided for the use of the   | ☐ Yes | □ No |
|                     | Tournament Chief Umpire?  Additional comments:  | _     | _    |
|                     | Was a private meeting area for the Tournament Chief Umpire available?  Additional comments:                       | ☐ Yes | □ No |
| Playing field       |   |       |      |
|                     | Were the playing fields of a suitable standard for a national event?  Additional comments:                        | ☐ Yes | ☐ No |
|                     | Were the playing fields well maintained for the duration of the event?  Additional comments:                      | ☐ Yes | □ No |
| Preparation of han  | dbook   |       |      |
|                     | Was a copy of the handbook sent to the Tournament Chief Umpire one week prior to the event?  Additional comments: | Yes   | □ No |
| Entry passes        | Was free entry provided to umpires for the event?  Additional comments:   | ☐ Yes | □ No |

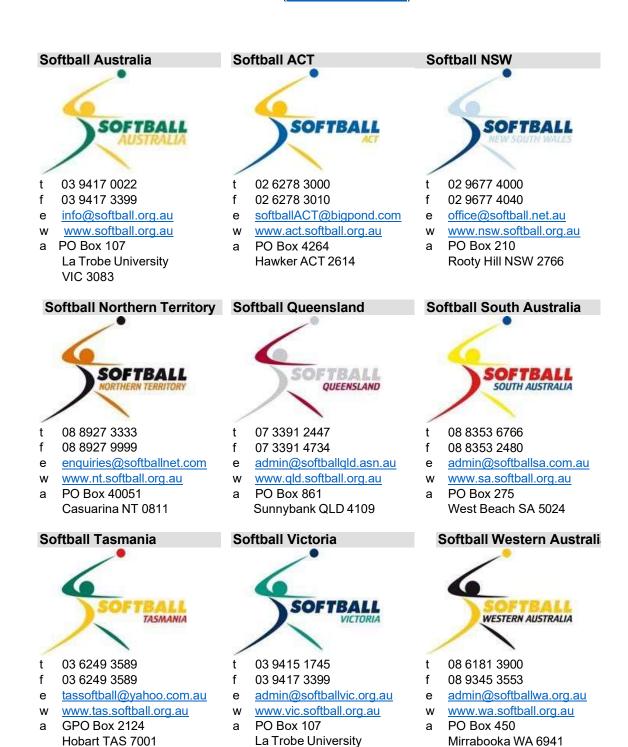
| Comments/recommendations on this event/for future events |
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### **Australian Umpire Development Pathway**

|                                    | Prerequisites   | Assessment   | Opportunities   |
|------------------------------------|---|--|---|
| Level 0 Local affiliate            | Nil   | As per local assocation rules  | Local games, gala days, school knockouts<br>Coloured Shirt Program                                      |
| Level 1 Local affiliate            | Minimum 1 year umpiring Play by the Rules online course Signed Umpires' Code of Conduct   | 55% on Open Rules Assessment or 65% on<br>Basic Rules Assessment<br>Practical - Level 1 competency checklist           | State Championships as per state regulations Pan Pacs and Australian Masters                            |
| Level 2 State affiliate            | Minimum 2 years umpiring Level 2 clinic Accreditation registration through Softball Australia   | 65% on Open Rules Assessment or 80% on Basic<br>Rules Assessment<br>Practical - U14 State level or equivalent standard | State Championships as per state regulations International Friendship Series U14 National Championships |
| Level 3 State affiliate            | Minimum 3 years umpiring Level 3-4 clinic Accreditation registration through Softball Australia   | 75% on Open Rules Assessment Practical - U16 State level or equivalent standard  | State Championships as per state regulations National Junior Championships                              |
| Level 4 State affiliate            | Minimum 4 years umpiring Level 3-4 clinic Accreditation registration through Softball Australia   | 80% on Open Rules Assessment Practical - Open State level or equivalent standard                                       | State Championships as per state regulations National Junior Championships                              |
| Level 5 National                   | 5 years umpiring Advanced umpire clinic Development plan with nationals application Accreditation registration through Softball Australia         | 85% on Open Rules Assessment Practical - National Junior Championships (U16 Girls or Boys, or U18 Women)               | National Open Championships<br>Australian Development Squad   |
| Level 6 National                   | Minimum 6 years umpiring Advanced umpire clinic Development plan with nationals application Accreditation registration through Softball Australia | 85% on Open Rules Assessment<br>Practical - U18 Men or Open Women<br>Championships                                     | Oceania WBSC Certification Clinic<br>International Exchange Program<br>Australian Development Squad     |
| WBSC<br>Certified<br>International | Minimum 7 years umpiring WBSC Certification clinic Development plan with application Accreditation registration through Softball Australia        | 85% on WBSC Rules Assessment Practical - Championships approved by WBSC  | World Championships<br>WBSC-endorsed events   |

Individual experience may vary. Other tournaments may be used for assessments where appropriate.

Additional umpiring resources, including information on umpiring courses and accreditation, can be found on the Softball Australia website (www.softball.org.au)



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