

# Athletics Tasmania By-laws



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## By Laws Amendment Register

DATE	DESCRIPTION	BY LAWS AMENDED
12 <sup>th</sup> November 2021	Inclusion of Tasmanian Para Records	By-Law 2.3a & 2.3b 2.5(a) and (b)
10 <sup>th</sup> August 2021	AOTY Awards – including an example for age group eligibility	By-Law 10.5(c)
February 3, 2023	Tasmanian Records – Cut-off & Shoe Regulations	By-Laws 2.5 & 2.6
April 17, 2023	Athletics Tasmania Awards – Changes to procedure & scope	By-Laws 10.4 – 10.7

# Athletics Tasmania By-laws

## 1. Rights to Privileges

- 1.1 Only persons who are Individual Registered Members as athletes in the relevant category:
- (a) may be recognised as having set a Tasmanian Record in any event recognised by the Association for that purpose.
  - (b) may represent Tasmania in events controlled by Athletics Australia, with the exception of All Schools Events.
  - (c) may be nominated for Tasmanian Athlete of the Year in the various categories.
  - (d) may participate in a Tasmanian Championship, win a State Championship Medal, or hold the title of State Champion. A State Championship Medal may however be awarded to any athlete competing in and placed in the first three in a state championship who is registered under the auspices of Athletics Australia and/or World Athletics.
  - (e) obtain points for the affiliated body of which they are members in any event held under the auspices of the Association.

## 2. Tasmanian Records

- 2.1 Tasmanian Records shall be maintained in the following categories for each gender:
- (a) Tasmanian Open
  - (b) Tasmanian Allcomers (Open)
  - (c) Under 20
  - (d) Under 19
  - (e) Under 18
  - (f) Under 17
  - (g) Under 16
  - (h) Under 15
  - (i) Under 14
  - (j) Under 13
- 2.2 With the exception of Tasmanian Allcomers records, a record must be set by a person currently registered as an athlete in the relevant category with the Association. The record must be achieved in valid conditions but may be set anywhere in the World in a competition under the jurisdiction of the Association, Athletics Australia or any national federation then recognised by World Athletics.
- 2.3 Tasmanian Allcomers records may be set by a person currently registered as an athlete in the relevant category with the Association or with any other member association of Athletics Australia or a member of any national federation then recognised by World Athletics. The record must be achieved in valid conditions in Tasmania in an event conducted under the jurisdiction of the Association.
- 2.3 a **Tasmanian Para Records shall be maintained in the following categories for each gender:**
- (a) Tasmanian Open**
  - (b) Under 20**
  - (c) Under 17**
  - (d) Under 15**
  - (e) Under 13**
- 2.3 b **A record must be set by a person currently registered as an athlete in the relevant category with the Association and has been classified and listed on the Athletics Australian Master List. The record must be**

achieved in valid conditions but may be set anywhere in the World in a competition under the jurisdiction of the Association.

- 2.4 Age is determined on the day on which the performance is achieved and in the case of a combined event held over more than one day, on the day on which it concludes.
- 2.5 Any performance set in valid conditions that is equal to, or better than, the listed Tasmanian record in the relevant category shall be considered by the Association Records Officer(s) as follows:
- (a) where it is made in a championship or international permit competition under the jurisdiction of the Association, Athletics Australia, World Athletics or any area association or national federation then recognised by World Athletics, without the need for any specific application other than notification by the athlete to the Records Officer(s) of the existence of the performance **within 14 days of the performance:**
- or
- i. **Notification from the athlete(s) to the Records Officer(s) in competitions or events where World Athletics Shoe Regulations aren't enforced (i.e. Junior Championships) will need a declaration from the athlete and appropriate official stating compliance with World Athletics Technical Rule 5.2, and World Athletics Shoe Regulations C2.1A**  
[https://www.worldathletics.org/download/download?filename=b723c6b6-7d1f-40ad-8b27-1d3f956c6c99.pdf&urlslug=C2.1A%20%E2%80%93%20Athletics%20Shoe%20Regulations%20\(effective%20from%2001%20January%202022\)](https://www.worldathletics.org/download/download?filename=b723c6b6-7d1f-40ad-8b27-1d3f956c6c99.pdf&urlslug=C2.1A%20%E2%80%93%20Athletics%20Shoe%20Regulations%20(effective%20from%2001%20January%202022)). **This notification can be via e-mail, and, or via an incomplete record application form with the applicable section(s) completed.**
- (b) in any other circumstances, upon the receipt from or on behalf of the athlete making the performance, of the application form at that time approved by the Association (and available on its website) **within 14 days of the performance.**
- 2.6 **Unless the EO resolves that special circumstances apply, no application or notification will be considered where it is received more than 14 days after the date of the performance.**
- 2.7 No record shall be approved other than by the Association's Records Officer(s).
- 2.8 The events for which records shall be recognised in each age group and category shall be as determined by the Board from time to time but shall at least include an event in which a state or national championship is contested in that age group.

### 3. Tasmanian Championships

- 3.1 Tasmanian Championships shall be conducted annually in each event set out in Appendix A to these By-Laws.
- 3.2 The EO shall approve Regulations for the conduct of each Championship.
- 3.3 The Board or the Executive on its behalf shall appoint a Technical Delegate and/or Competition Director for each State Championship who will assume overall responsibility for the meet. This person will have sole and final responsibility for the implementation of the Championships Regulations and any decisions relating thereto concerning the running of the competition.
- 3.4 Confirmation for Track and Field Championships - it is the responsibility of each athlete to confirm for each event in which they intend to compete no later than thirty (30) minutes before the scheduled starting time of the first round of the event as listed in the final timetable on the Association website. After close of confirmation for each event, heat allocations and lane draws will be conducted for those events requiring them. Draws for all events will be advised as soon as they become available. Where heats were provided for in the final timetable and subsequently, they are not required after confirmation, then in such cases the final will be held at the time scheduled for the heats – except in the open age group, where finals will always be held at the time scheduled for the final. The following Regulations apply to late confirmations:

- (a) athletes who are in line at the time confirmation closes for their event, will be able to confirm. Prior to closing off the event the judge in charge shall announce in the confirmation area only that the confirmation for the particular event is closing and calling on an athlete who have not yet confirmed to come forward.
- (b) athletes seeking to confirm at any later time, will be permitted to do so upon the payment of a late confirmation fee of \$2.00. Such athletes will be placed in the case of track events in any available lane. There will be no re-draws. In the case of field events, athletes will compete in their original position.
- (c) where a round was cancelled by virtue of there being insufficient confirmations to warrant it, only athletes confirmed at that time may compete in the next round (which will usually be the final). No late confirmations will be accepted in such circumstances.
- (d) where an event was cancelled by virtue of there having been no confirmations at confirmation time, late confirmations (upon the payment of the fee) will only be accepted where it remains practicable to restore the event to the programme.

## 4. Management and Administration of Tasmanian Championships

- 4.1 The Board, or the Executive on its behalf, shall make arrangements to ensure the proper conduct of each Tasmanian Championships meeting or event, national championships and events held in Tasmania and any other event conducted by the Association. It may conduct any such meeting directly either alone or in conjunction with another party, appoint a local organising committee to do so on its behalf or delegate same to a Member Branch or other Affiliated Body.
- 4.2 [FURTHER PROVISIONS TO BE INSERTED]

## 5. Committees, Commission and Working Groups

- 5.1 The EO shall appoint one or more selection committees to assist the Chairman of Selectors in the selection of representative athletes or teams of athletes and for such other purposes as it may determine.
- 5.2 Until otherwise determined such committees shall be appointed as follows:
  - (a) Track and Field
  - (b) Cross Country, Road and Mountain Running
  - (c) Race Walking – Road
- 5.3 The selection committees shall for each team develop and present to the EO for approval, a set of selection criteria.
- 5.4 Upon the finalisation of any selection, the Chairman of Selectors shall present the list of selected athletes to the EO for approval, after which the list of selected athletes shall be posted on the Association website and otherwise announced.
- 5.5 [BY-LAW RELATING TO COMMISSIONS TO BR INSERTED]
- 5.6 The Board may in its absolute discretion or at the direction of the Association in general meeting, establish a Working Group in accordance with Rule 33 for such purposes, in such manner and for such period of time as it deems appropriate.

## 6. Tasmanian Representative Teams

- 6.1 The EO shall appoint a State Team Manager who shall be responsible to the EO in association with the Association staff for the proper organisation and administration of all representative teams.

- 6.2 The EO shall cause to be made an annual call for expression of interest from those wishing to be considered as officials for representative teams.
- 6.3 In respect of each team the State Team Manager shall determine whether the appointment of officials is required and if so, make recommendations to the EO for the appointment of same from amongst those who have expressed interest or any other person whom he deems suitable for such a role.

## 7. Association Policies and Position Papers

- 7.1 The Board shall cause to be developed, approved, and published such policy documents, strategic plans, and position papers as it deems appropriate for the good governance and administration of the Association or as may be required by the Tasmanian Government or other funding agencies or by Athletics Australia or any other body with which it is affiliated.
- 7.2 Until otherwise determined such policy documentation shall include:
- (a) Member Protection Policy
  - (b) Anti-Doping Policy
  - (c) Risk Management Policy
  - (d) Privacy Policy
  - (e) Social Inclusion Policy

## 8. Affiliation

- 8.1 A Club seeking membership or renewal under Rule 5.1(a) shall:
- (a) be incorporated either in accordance with the Associations Incorporation Act or in some other manner acceptable to the Board.
  - (b) have appropriate constitutional documentation and shall provide same to the board at its request.
  - (c) have conducted an annual general meeting in the previous year and shall have an inactive office at least half of office bearers and committee members as required by its constitutional documents.
  - (d) in the case of renewals, shall have had in the previous Association year: at least ten Individual Registered Members under By-Law 9.1(a); and either at least an additional ten such members or twenty Individual Registered Members under By-Law 9.1(b) or combination thereof.
  - (e) in the case of a new application, shall have at least ten Individual Registered Members under By-Law 9.1(a); and either at least an additional ten such members or twenty Individual Registered Members under By-Law 9.1(b) or a combination thereof; none of whom shall be, or have been in the previous Association Year, a member of any continuing Full Member Club.
  - (f) shall be, or undertake to become, affiliated with the Member Branch (if any) which has jurisdiction over the telephone district in which the Club conducts its activities.
- 8.2 A Branch seeking membership or renewal under Rule 5.1(c) shall:
- (a) be incorporated either in accordance with the Associations Incorporation Act or in some other manner acceptable to the Board.
  - (b) have appropriate constitutional documentation and shall provide same to the Board at its request.
  - (c) have conducted an annual general meeting in the previous year and shall have in active office at least half of office bearers and committee members as required by its constitutional documents.
  - (d) in the case of a geographical branch, shall have at least two Full Member Clubs which have or have undertaken to affiliate with it and agrees to affiliate with it all Full Member Clubs operating

within the telephone district within which it has jurisdiction.

- 8.3 A Club or body seeking membership or renewal under Rule 5.1(b) shall:
- (a) either be incorporated in accordance with the Associations Incorporation Act or in some other manner acceptable to the Board or be an entity of such a body or have a clearly defined organisational and/or committee structure.
  - (b) have appropriate constitutional or operational documentation and shall provide same to the Board at its request.
  - (c) in the case of a constituted body or an entity thereof have conducted an annual general meeting in the previous year and have in active office at least half of office bearers and committee members as required by its constitutional documents or in other cases, have clearly identified officers or persons responsible for the conduct of the event(s).
  - (d) if the events proposed to be conducted by it have previously been conducted, that such conduct has been to the satisfaction of the Association and where not, that undertakings have been given to rectify identified deficiencies.
- 8.4 A Club or body seeking membership or renewal under Rule 5.1(d) shall:
- (a) either be incorporated in accordance with the Associations Incorporation Act or in some other manner acceptable to the Board or be an entity of such a body or have a clearly defined organisational and/or committee structure.
  - (b) have appropriate constitutional or operational documentation and shall provide same to the Board at its request.
  - (c) in the case of a constituted body or an entity thereof have conducted an annual general meeting in the previous year and have in active office at least half of office bearers and committee members as required by its constitutional documents or in other cases, have clearly identified officers or persons responsible for the conduct of the body's activities.
  - (d) if any events proposed to be conducted by it have previously been conducted, that such conduct has been to the satisfaction of the Association and where not, that undertakings have been given to rectify identified deficiencies.
- 8.5 The Board may seek any further information or impose any conditions on an application under this By-Law as it deems appropriate in the interests of the Association.

## 9. Registration

- 9.1 Until otherwise determined by the Board, Individual Member Registration will be offered in the following categories which may further be sub-categorised by age groups:
- (a) Individual athlete membership - Full Season All Disciplines – available to any person who turns twelve years or older in the calendar year of registration and which provides full access to rights and benefits as an individual member of the Association and the right to participation in all forms of competition both In Stadium and Out of Stadium.
  - (b) Individual athlete membership – In Stadium Competition - available to any person who turns twelve years or older in the calendar year of registration and which provides full access to rights and benefits as an individual member of the Association and the right to participation in all In Stadium competition only.
  - (c) Individual athlete membership – In Stadium Competition (Under 12) - available to any person who turns ten or eleven years of age in the calendar year of registration, and which provides full access to rights and benefits as an individual member of the Association and the right to participation in In Stadium competition only. Members registered under this category will not be permitted to compete in Tasmanian Championships, with the exception of relays in the U/14 age group.

- (d) Individual athlete membership – Out of Stadium Competition - available to any person who turns ten years or older in the calendar year of registration and which provides full access to rights and benefits as an individual member of the Association and the right to participation in all Out of Stadium competition only.
- (e) Individual athlete membership – Carnival Running - available to any person who turns fifteen years or older in the calendar year of registration and which provides full access to rights and benefits as an individual member of the Association and the right to participation in carnival running only.
- (f) Special event registration – available once per season for one day only to allow an athlete to compete in a memorial event. In the event of a Branch event, the hosting Branch shall determine prior to the event whether said athlete is eligible to be the named winner of the event.
- (g) Individual athlete membership – Restricted (joint with Tasmanian Masters)
- (h) Individual athlete membership – Overseas Residents – available to any person who has been a member of the Association at any time during the previous five years, who is residing or studying overseas for an intended period greater than 12 months and who turns 15 years or older in the calendar year of registration and which provides full access to rights and benefits as an individual member of the Association and the eligibility to participate in competition held outside Australia.
- (i) Individual official or administrator membership - available to any person who turns ten years or older in the calendar year of registration and which provides full access to rights and benefits as an individual member of the Association.
- (j) Individual coach membership – which shall be affected only by an applicant who is normally resident in Tasmania seeking registration as a recognised coach through the National Registration System. Upon payment of the relevant fee and acceptance by Athletics Australia, the coach automatically becomes a member of the Association.
- (k) Running Australia membership – any person who is within any Association Year running Australia member and who provides as part of their membership details a place of normal residence in Tasmania is deemed to be a member of the Association in this category or who wishes to take up Running Australia membership through the Association either directly or through a recreational running affiliate.
- (l) Recreational Runner (Newstead) (Available to children who have turned 5 or more but will not turn 10 or more in the calendar year) Every participant must be insured to enter Newstead Cross Country events. This fee includes Athletics Australia Insurance coverage of \$11, and the Newstead administration fee as set. Category to be reviewed prior to the end of 2019-20 registration year.
- (m) Individual athlete membership – One Club Centre Competition - available to any person who is older than the maximum age for registration with Little Athletics Tasmania at the date of registration and which only provides rights and benefits to participating in One Club Centre competitions conducted by centres affiliated with Little Athletics Tasmania.

## 9.2 The following general regulations will apply:

- (a) No athlete may compete in any club, branch, TAL or AT event without being registered; [Note: that special arrangements apply to bona fide public fun runs, that are specifically notified to AT by clubs and branches.]
- (b) Athletes who have not been registered with the Association during the previous three Association years may compete for up to two competition days during the track and field season (other than TAL events) without registering, upon payment to the applicable branch or club of a “Trialling Athlete” registration fee of \$10 (including GST) per competition. Athletes who are currently registered as Out of Stadium may compete upon one such occasion during the season upon the payment of the fee.
- (c) Current members of Tasmanian Little Athletics who are not currently or have not previously

been registered as a member of AT in any category as set out in bylaw 9.1, may compete in any branch competition until 30 November without effecting any form of AT registration but upon payment to the applicable branch or club on the first such occasion only of a "LAT Trialling Athlete" registration fee of \$5 (including GST) in order to access the required insurance.

- (d) Athletes who have not been registered with the Association during the previous three Association years may compete on one occasion in out-of-stadium competition without registering, upon payment to the applicable branch or club of a "Trialling Athlete" registration fee of \$10 (including GST) per competition. Any athlete seeking to compete in out-of-stadium competition on a second or subsequent occasion must be registered with AT regardless of whether they have previously been registered or not.
- (e) The exemptions contained in By-Law 9.2 (b), (c) and (d) shall not apply to Tasmanian Championships (other than all schools championships) in track and field, cross country, or road walking or in any national or international competition in any discipline without being registered with AT for that season.
- (f) Non-registered athletes may compete in individual Tasmanian Championships in road running (including 5km series, 10km series, half marathon and marathon) and mountain running by effecting a day registration upon payment of the relevant non-registered fee for that event. This will not have the effect of making such athletes fully eligible under bylaw 1.1 (d) for the purposes of that competition.
- (g) An administrator or official who also takes Individual Member Registration as an athlete is not required to separately register as an administrator or official.

### 9.3 The following regulations will apply to Individual Member Registrations:

- (a) Individual Members within By-Law 9.1 (a) and (g) must also be a member of a Full Member Club and the Member Branch (if any) of which that Club is affiliated.
- (b) Individual Members within By-Law 9.1 (d), (h) and (i) may also be a member of a Full Member Club and the Member Branch (if any) of which that Club is affiliated.
- (c) Any Individual Member who in accordance with By-Law 9.3 (d) chooses not to take membership of a Full Member Club will be designated "Unattached". In the case of such an athlete Individual Member, whose place of normal residence is in the 62 or 63 phone districts will be required to become a member of the relevant Member Branch.
- (d) Individual Members within By-Law 9.1 (e) will be deemed to be members of the Member Branch responsible for Carnival Running.

9.4 Members of the Tasmanian Masters Association (TMA) shall have the option to take full membership of the Association in addition to their TMA membership. Under this option, any TMA member may take Individual Member Registration and register, either as a member of the TMA Club or as a member of another Full Member Club. Such registration results in the full benefits of AT membership being extended to the athlete and applies to both Out of Stadium and Full Season membership to the relevant extents. Any TMA member wishing to compete in out-of-stadium competition conducted by AT, any of its branches or the TRWC must take out at least of Stadium membership of AT. The following specific arrangements will apply to any other TMA Member, who will be deemed to have Individual Member Registration under By-Law 9.1(g):

- (a) TMA shall pay per head fee (to be agreed annually between the Board and TMA) for each TMA member who has not taken out a current full-season membership with AT.
- (b) This option is only available to TMA members who have attained their 35th birthday. Athletes not yet 35 years must register as full members of AT in order to receive any benefits including those of a restricted member.
- (c) Restricted membership entitles TMA members to:



- athlete insurance cover for training and competition under the national insurance plan
- compete in branch track and field athletic competition only (subject to any competition fee levied by the applicable branch)
- score points in branch competition as determined by the applicable branch.
- compete in any “masters only” event conducted by the Tasmanian Athletic League (subject to any entry fee payable for such events)

Restricted membership does not entitle TMA members to enter or compete:

- in AT events, state, or national championships
- in any TAL event which is not restricted to masters only athletes
- in any AA event including grand prix or Tour events or national championships
- in any event conducted by another AA member association
- or to be selected in any state or national team.

TMA members wishing to access any of these benefits must take out the applicable full membership of AT.

## 9.5 Social Membership

[By-law to be inserted]

## 10. Association Honours and Awards

In addition to Life Membership, the Association recognises the following honours and awards:

- 10.1 Merit Award – may be made by the Association to any person to recognise outstanding service to athletics in Tasmania:
- (a) there is no restriction on the number of Merit Awards that may be made each year.
  - (b) a person nominated for the award shall have recorded at least twelve (12) years of service to athletics, however, it is not necessary that this service be continuous.
  - (c) a person nominated may have served as a competitor, official, administrator, coach or another capacity, or any combination of these, during the period of service.
  - (d) a nomination must be received in writing on the appropriate application form and under such terms and conditions as are set down by the Association from time to time.
  - (e) the application for nomination should be detailed, including relevant dates, and the contribution made by the nominee to the sport and should also list any outstanding achievements over and above regular service to athletics.
- 10.2 Special Award – may only be made by the Association to any person who would not be eligible for Life Membership or for a Merit Award but who has assisted or served athletics in Tasmania in an outstanding manner:
- (a) there is no restriction on the number of Special Awards that may be awarded each year.
  - (b) a person nominated will normally not have been a member of the Association but may have assisted or served the sport in any capacity.
  - (c) a nomination must be received in writing on the appropriate application form and under such terms and conditions as are set down by the Association from time to time.
  - (d) the application for nomination should be detailed, including relevant dates, and the contribution made by the nominee to the sport and should also list any outstanding achievements over and above regular service to athletics.
- 10.3 President’s Appreciation Award – one or more awards may be made in any year at the discretion to recognise quality service to the Association over the preceding year.

- 10.4 Coach Recognition Awards – shall be each year in the following categories: **Nominations will be sought from clubs and branches, but any nominations will be accepted. Nominations should be submitted in writing.**
- (a) The Max Cherry Memorial Award for Coach of the Year – **For enabling outstanding athlete performance in open junior or para. The winner of this award is to be nominated for the Athletics Australia awards in the relevant category for coaching.**
  - (b) Emerging Coach Award – **To recognise outstanding contributions from a coach who has been registered for only a few years, typically less than 5.**
  - (c) Service to Coaching Award – **For recognition for long service to coaching in Tasmania, would generally only be awarded to any person once and for contributions other than evidenced through elite results.**
- 10.5 Officials Recognition Awards – This shall be each year in the following categories: **Nominations will be sought from clubs and branches, but any nominations will be accepted. Nominations should be submitted in writing.**
- (a) **Noel Ruddock Memorial Award for Official of the Year – Operating across all levels of competition from grassroots up to and including international competition.**
  - (b) **Domestic Official of the Year – Limited to an official who does not officiate outside of Tasmania.**
  - (c) **Service to Officiating – For recognition for long service to officiating in Tasmania and would generally only be awarded to any person once.**
- 10.6 Athlete of the Year Awards – shall be made each year in the following categories for each gender (**except Para Awards - subject to 3 or more athletes in each category**):
- Open
  - Under 20
  - Under 18
  - Under 16
  - Under 14 (Emerging Talent Award)
  - Sprints and Hurdles
  - Middle and Long Distance Running and Walking
  - Jumps and Combined Events
  - Throws
  - Open Para
  - Junior Para (U18)
  - Out of Stadium for distances 10km and above and to include road walking, road championships, half, and full marathons.

**Discretion allowed by the selection committee to combine genders so that a single award is given in categories with few nominees. This is mainly intended to avoid cases of a single nominee.**

The following procedures will apply:

- (a) **The Nomination Panel to develop a list of criteria for nominating athletes based on performances over the last year of competition. The panel is to provide Member Clubs and the AT Executive Officer with the criteria and a list of athletes who meet the criteria for each award category for review and return by a defined date. Clubs may nominate additional athletes or add additional information to the nominations. The panel will then finalise the list of nominated athletes to present to the independent Panel of Selectors.**
- (b) **athletes may be nominated in one age category only. This must be the age group of the athlete as at 31 December following the applicable Association Financial Year end (for example, where the financial year ends 31 March 2021, the age groups will be determined as at 31 December 2021).**
- (c) **athletes of any age may be nominated in the event categories provided that the performances for which they are nominated are achieved where applicable with standard event specifications**

- relating to the open age group. Athletes may be nominated in more than one event category as well as in their applicable age category.
- (d) nominations should relate to achievements and contributions made during the applicable Association Financial Year but include any Australian Championships and other national and international competitions relating to that year held in the month thereafter.
  - (e) nominations should not be restricted to achievements made by the athlete in the age group for which they are eligible. Achievements made in any other age group shall be considered relevant and will be taken into account.
  - (f) athletes must be registered within Tasmania at the time the results were achieved for such results to be considered.
  - (g) the selection of the recipients shall be made by a Selection Panel nominated by the AT Executive Officer. Members of the Panel will have expertise in athletics statistics, media, or high performance.
  - (h) the AT Executive Officer reserves the right to remove any nomination where it is of the view that the nominee is either ineligible or the nomination would not be in the interests of athletics in Tasmania. The AT Executive Officer will advise in writing the Nomination Panel and the nominee's registered club, the reason such a decision was made.
  - (i) all other nominations shall be submitted to the Selection Panel for consideration. Where more than four nominations are made in any category, the Nomination Panel may reduce the list for final consideration.
  - (j) the Selection Panel shall take into account all relevant and validated achievements and contributions made by the nominees during the relevant period as provided in the nominations, as well as any other achievements or contributions of which it is otherwise aware.
  - (k) the Panels shall submit to the AT Office by a defined date, the names of the final list of considered nominees in each category and the winners. The Selection Panel should make every effort to select only one winner in each category. Where it is of the opinion that there should be joint winners, it may submit no more than two such names as winners.
  - (l) where any question as to process or otherwise arises during nomination or selection, the matter shall be referred to the AT Executive Officer, who shall appoint an independent referee to adjudicate.

The following criteria will apply:

a. Event group award nominations

- Open state champion in applicable an event achieving a World Athletics points score of 600 or more.
- State Open record or higher.
- Top 6 placing in an Open event at an Australian Championships.
- Performances eligible for inclusion in the all-time Tasmanian rankings.
- Performances outside of the State Championships achieving a World Athletics points score of 800 or more.
- Any other performances nominated by clubs.

b. Age Group award nominations

- Top 6 placing in an eligible event at an All Schools or Australian Championships.
- State record or higher.
- Any other performances nominated by clubs.
- (Para only) Performances at State Championships that achieve an MDS of at least 60.

10.7 Athletics Tasmania Awards Timeline – to be used as a guide.

- (a) Two weeks after the conclusion of the national championships, the Awards and Recognition Committee are to provide a consolidated list of all the athletes to be nominated using the

- proposed automatic selection criteria to the AT office.
- (b) Upon review, this list is to be circulated to clubs who will have 2 weeks to return the list. They may:
    - Nominate additional athletes who have not already been nominated.
    - Submit more information for someone who is already nominated.
    - Check with athletes if there is any concern for which they wish not to be nominated.
    - Nominate any coaches and/or officials that they would like to see recognized.
  - (c) The Awards and Recognition committee will then meet to finalise a shortlist of nominees for each category. Their role is to check information is correct, and consistent and lists are trimmed to a reasonable number of nominees, usually 4 for each category.
  - (d) The finalized shortlist is then provided to the Selection Committee for the determination of the final winner in each category.

## 11. Area Competition Committees

- 11.1 The Association may appoint area committees in such areas that a Member Branch does not have jurisdiction, as it shall deem appropriate to co-ordinate athletic competition to be conducted by the Association in such areas.
- 11.2 An area competition committee shall present the Board by no later than 30 November in each year in relation to road running, road walking and cross-country competition, and 30 June of each year in relation to track and field competition, their proposals for competition for the ensuing season, together with a budget for the conduct of same, which shall include all costs in respect of the provision of competition venues and equipment.
- 11.3 An area competition committee shall comprise a chairman appointed by the Board on the recommendation of the clubs which are affiliated bodies in each such area, and two delegates from each such club, and such other persons appointed by the Board in its absolute discretion.

## 12. Tribunals

- 12.1 Where under the Rules or these By-Laws or for any other purpose the Association is required or determines it appropriate for a Tribunal to be formed, it shall in the absence of any other specific provisions be established and operate in accordance with this By-Law.
- 12.2 [Further provisions to be inserted]

## 13. Transfers

Where pursuant to Rule 6.4 an athlete is required to lodge transfer documentation with the Association the following procedures shall be applied:

- 13.1 The athlete shall make an application to join their proposed new club using the *Club Transfer Application Form* approved by the Executive from time to time. All transfer applications must be made using this form and passed to the new club which will then request a transfer release via the online system. The new club must email the transferring club and to [membership@tasathletics.org.au](mailto:membership@tasathletics.org.au) the transfer request has been loaded. Email requests may be used between clubs and AT should the transfer not be able to be actioned online following receipt of the *Club Transfer Application Form*.
  - 13.2 Applications will normally be granted by the Association upon approval being received from the Club from which the athlete is transferring.
  - 13.3 If the transfer is not approved within seven days of the request being submitted, the transfer will automatically be granted by the Association unless the transferring Club provides valid reasons for its refusal. Such reasons, in the absence of other unforeseen circumstances, would normally only be considered valid if the athlete is in debt to or in possession of property of the transferring Club of is in breach of any signed undertaking made with the Club.
  - 13.4 The Executive Committee on the recommendation of the Executive Officer will determine each case where approval is not granted and may approve the transfer subject to one or more conditions being met.
  - 13.5 Applications for transfer may only be made as follows:
    - (a) at any time prior to an athlete being registered and having competed in any new registration year.
    - (b) at any time prior to an athlete competing after 1 April in any registration year, irrespective of whether the athlete has been registered and or competed previously in that registration year.
    - (c) in any exceptional circumstances which at the discretion of the Executive would demand that a transfer be granted. Such circumstances as change of domicile, coaches, training squad or friendships would not normally alone be sufficient to justify the granting of such a transfer.
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