



## 2021 All Schools Primary Cross-Country Championships - Symmons Plains

### COVID Safety and Operational Plan

This event has been conducted for the past 25 years as an opportunity for primary school students to participate in cross country.

In 2019, prior to COVID, 2469 primary school students participated from 145 schools across Tasmania which had seen yearly growth and the move to Symmons Plains to cater for the increase in event participants.

The Symmons Plains event site has existing infrastructure and some 240,000 square metres (including vehicle and bus parking areas) in which to conduct this event providing an extensive area in which to host students and spectators.

In prior years, schools would manage individual participation and travel as a school. This reduced the number of expected spectators although Symmons Plains had sufficient space to cater for parents/families to attend. Crowd estimates from previous years would be in the vicinity of 2750 - 3000 however post COVID there is likely to be a larger number of parents/guardians attending with students.

With this event being open for entry online for a week, we have received better than expected entry numbers which will require a Tier 3 application. Based on our operational plans, and the space within the venue at Symmons Plains, it is our view that up to 5000 people could attend and comply with the COVIDSafe events framework which is outlined in this Operational Event Plan



## 2021 All Schools Primary Cross-Country Championships - Symmons Plains

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## 2021 All Schools Primary Cross-Country Championships - Symmons Plains

### 1. Event Information

2021 Event date Tuesday 22<sup>nd</sup> June 2021

Venue Symmons Plains Raceway, Perth Tasmania

Parking

Main Entry Opens

All Buses/Coaches &

Vehicles from South 7.00am

Gate B Opens

Vehicles from the North

7.00am and will close if parking FULL or at 10.30am

Vehicles will be directed to Parking Area 4 or Overflow parking

### Timetable

Event No.	Call Room	Start Time	Distance	Laps	Age Group	Year Born
Event 1	11.10am	11:30 am	2000 m	1 x 2km lap	9 Years Boys	2012
		11:45am	9 years Boys Race Presentation			
Event 2	11.25am	11:45 am	2000 m	1 x 2km lap	9 Years Girls	2012
		12:00pm	9 years Girls Race Presentation			
Event 3	11.40am	12:00 pm	2000 m	1 x 2km lap	10 Years Boys	2011
		12:15pm	10 years Boys Race Presentation			
Event 4	11.55am	12:15 pm	2000 m	1 x 2km lap	10 Years Girls	2011
		12:30pm	10 years Girls Race Presentation			
Event 5	12.10pm	12:30 pm	3000 m	1 x 3km lap	11 Years Boys	2010
		12:45pm	11 years Boys Race Presentation			
Event 6	12.20pm	12:40 pm	3000 m	1 x 3km lap	11 Years Girls	2010
		1:00pm	11 years Girls Race Presentation			
Event 7	12.35pm	12:55 pm	3000 m	1 x 3km lap	12 Year Boys	2009
		1:15pm	12 years Boys Race Presentation			
Event 8	12.45pm	1:05 pm	3000 m	1 x 3km lap	12 Years Girls	2009
		1:25pm	12 years Girls Race Presentation			

## 2021 All Schools Primary Cross-Country Championships - Symmons Plains

### 2. Travelling to the Venue

#### 2.1 All School Buses/Coaches

All buses/coaches will enter Symmons Plains via the MAIN ENTRY

Bus/Coach Entry will open at 7am and will be directed to the designated bus/coach parking area adjacent to the pit buildings as shown in **BLUE**

Altus Traffic Management will manage this process.

Bus/coach parking for this designated area will open at 7am and close at 10.30am.

Buses/Coaches that arrive after 10.30am will be directed to Parking Area 4.



Please note -Buses parked adjacent to the Pit buildings will not be able to leave the venue until after the end of the last event at 1.30pm.



## 2021 All Schools Primary Cross-Country Championships - Symmons Plains

### 2.2 Vehicles (other than School Buses/Coaches)-

Travelling from the South

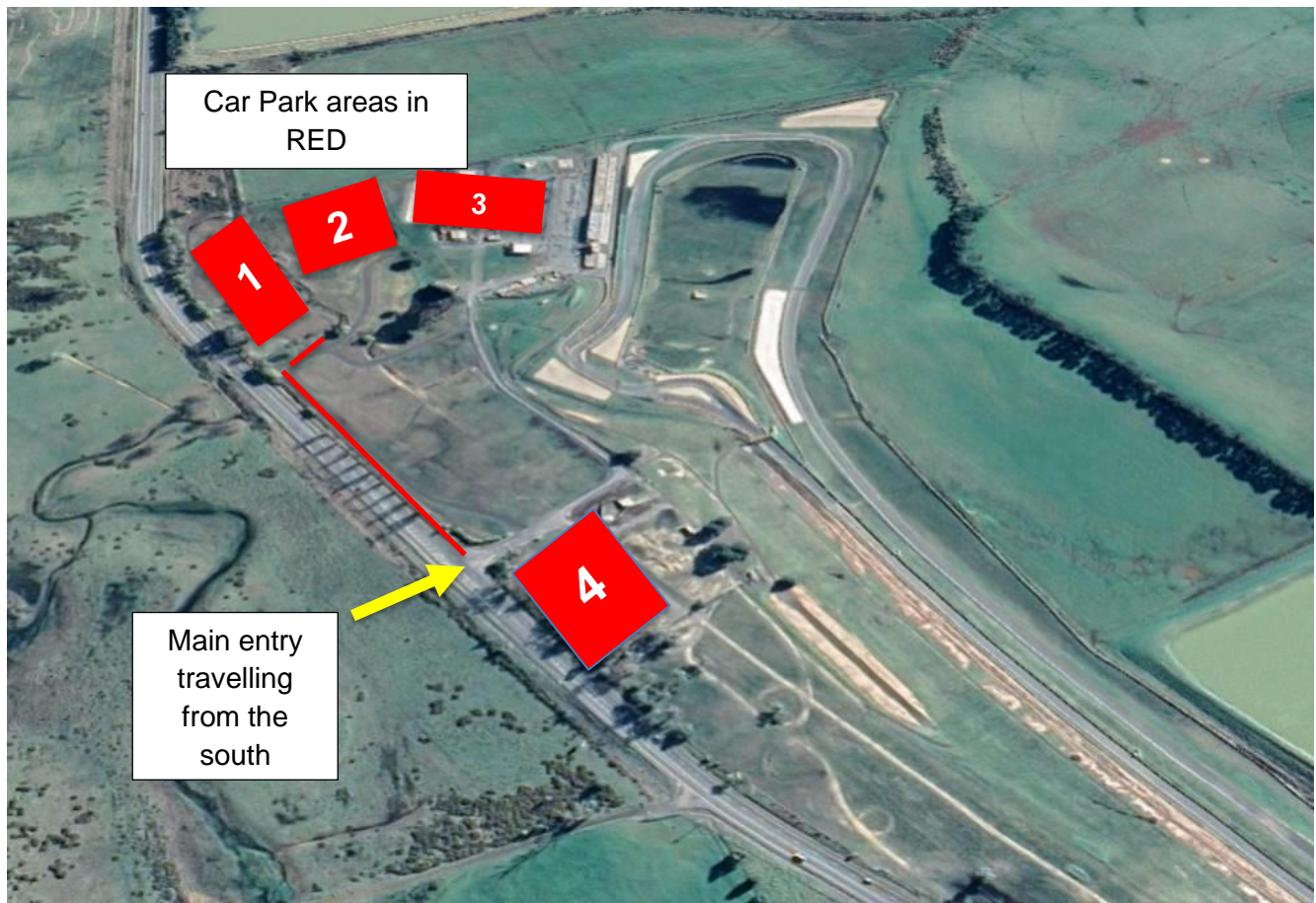
Vehicles will enter via the MAIN ENTRY and then be directed to car parking in areas 1, 2 or 3 as shown in **RED**.

Altus Traffic Management will manage this process.

Access will open at 7am and close at 10.30am for parking areas 1, 2 and 3.

Vehicles parked in these areas will not be able to exit the venue until after the last race at 1.30pm.

All vehicles that arrive after 10.30am will be directed to Car park 4 via the Main Entry.



Please note - vehicles parked in 1, 2 or 3 will not be able to exit the venue until after the end of the last event at 1.30pm.

## 2021 All Schools Primary Cross-Country Championships - Symmons Plains

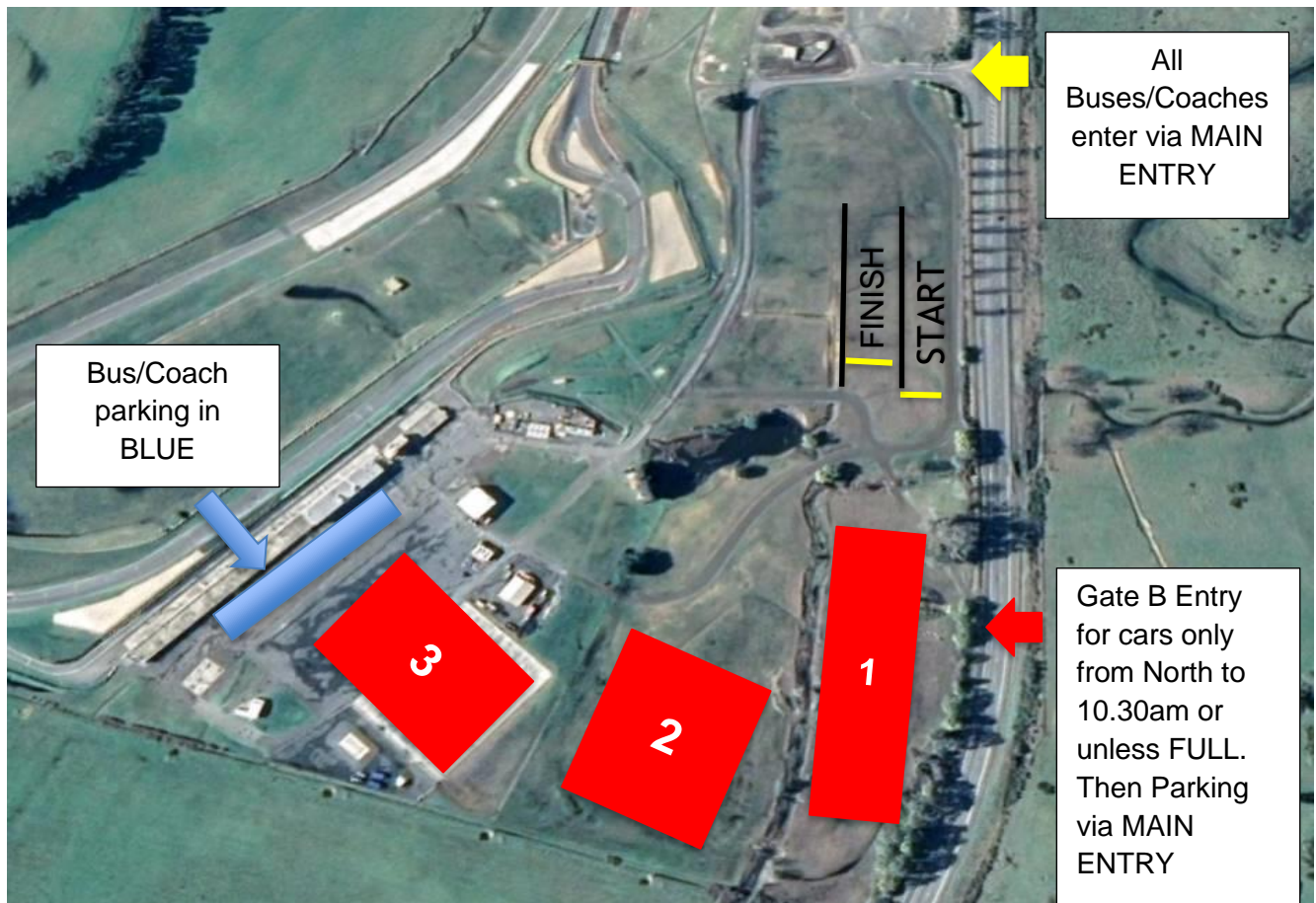
Travelling from the NORTH

Entry for vehicles coming from the North of Symmons Plains will enter via GATE B and will proceed to car park areas 1, 2 or 3 as shown in **RED** below.

Altus Traffic Management will manage this process.

Gate B will open at 7am and close at 10.30am or if Car parking Areas 1, 2 and 3 are FULL.

Patrons arriving after 10.30am will be directed to MAIN Entry and Parking 4 OR the overflow parking area located to the south of Symmons Plains.



Please note - once vehicles and buses are in the venue in Areas 1, 2 and 3 and Bus parking adjacent to the pit buildings, you will not be able to leave until after the end of the last event at 1.30pm.



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### 3. Event Venue Check in - Service Tasmania APP

All individuals must CHECK in using the Service Tas App below.

Check in can be done prior to entry and each vehicle will be asked upon entry to show their mobile device confirming that CHECK in has occurred.

**KEEP ON TOP OF COVID**

# You must check in

Open the Check in TAS app or  
your camera to scan the QR code

Athletics Tasmania Incorporated  
**Athletics Tasmania**  
Symmons Plains Raceway

Can't scan? Enter the code **191382** manually to check in.

Your details are secure, will be kept for 28 days and will  
only be used for official contact tracing purposes if required.

Download the app from

Download on the Mac App Store | GET IT ON Google Play

[www.checkin.tas.gov.au](http://www.checkin.tas.gov.au)

Tasmanian Government

### All Buses/Coaches.

Each School must provide a list of names of all persons (email and phone contact details). A copy of this contact list is to be provided for each bus to ADMINISTRATION area on arrival.

**All persons attending this event must CHECK in using the Event QR Code**



## 2021 All Schools Primary Cross-Country Championships - Symmons Plains

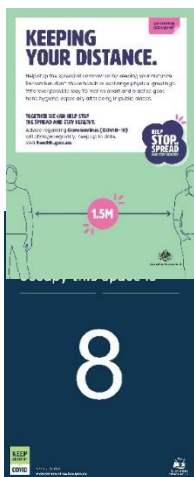
### 4. Individual/School Bib pack Collection

Individuals and schools bib packs are to be collected from Administration



**\*All individuals will be responsible for ensuring the timing bib is pinned on the front and the other bib on the back. Schools are required to make sure bibs are attached prior to competitors going to call room.**

### COVIDSafe Protocols - Administration (Bib Pack collection)



1. Hand sanitiser will be available prior to entry to Administration
2. Only one person per school group is asked to collect Bib Packs from administration
3. Please observe the physical distancing markers outside of administration.
4. Please observe the maximum number of people who can occupy all spaces.
5. Please be patient and we will make sure that all BIB packs are accessible for this event



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### 5. CALL ROOM

All competitors will be required to report to CALL ROOM 20 minutes prior to start time as shown in the table below.

Event No.	Call Room	Start Time	Distance	Laps	Age Group	Year Born
Event 1	11.10am	11:30 am	2000 m	1 x 2km lap	9 Years Boys	2012
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The Call Room is located in the compound shown below.



This is a fenced compound and only competitors will be allowed in the Call room.

#### COVIDSafe Protocols

1. Hand sanitiser will be available prior to entry to Call Room.
2. Call Room Event Staff must wear masks and observe physical distancing protocols
3. Competitors will be asked to enter call room over a dedicated PA system 20 minutes prior the start time of their event.
4. Call Room Manager will brief all competitors prior to their event and make sure that BIBs are attached on the front and back.
5. Competitors will be marshalled to the start line via a **dedicated route** segregated from the public.

**Call Room doors must remain open and a clearly defined separate entrance and exit in place.**

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### 6.Event Competition

The start line has been increased to 35m which will provide sufficient space to spread out although competitors will only be on the start line for a minimal period of time.

### 7.Medal Presentation

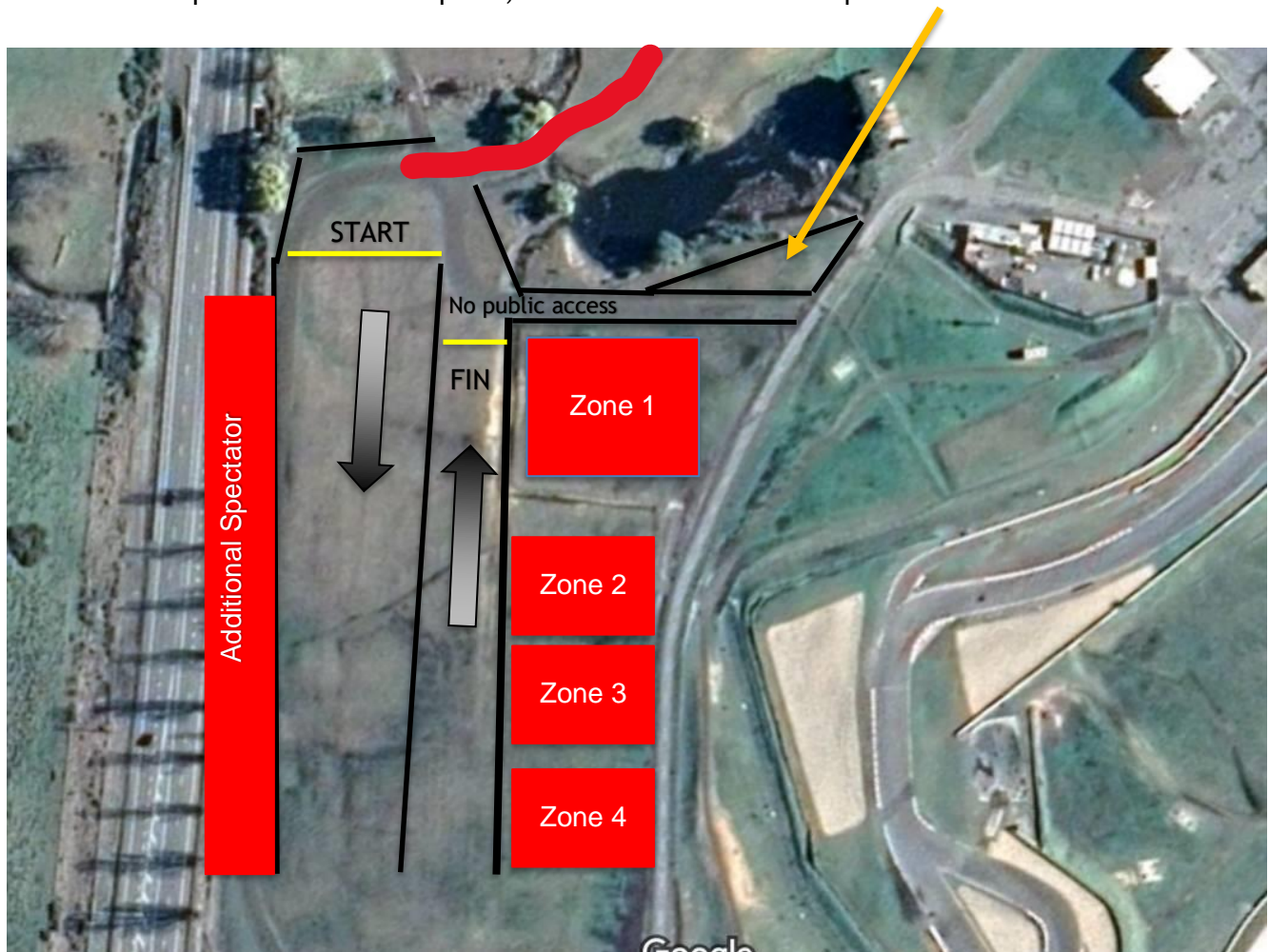
Medal presentations will be made after each event in a designated and fenced off area. Physical presentation of medals will not occur, and recipients will collect medals from the dais located on the map below.

#### Presentation Process

Only those individuals receiving medals will be permitted in the presentation zone. Hand sanitiser will be available within this area along with physically distance signage.

Announcements will be made recognising each performance and individuals will collect medals placed on the dais prior to the announcement.

As soon as the presentation is complete, individuals will leave the presentation zone.





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### 8. Designated Spectator and Schools Zones

There will be four designated spectator zones with schools given priority to Zone 1. Each Zone will clearly display density limits and be monitored by Event Staff.

Hand sanitiser will be available in each Zone. Patrons are reminded to maintain physical distancing at all times and regular public announcements will be made throughout the day re-enforcing physical distancing.

There are additional viewing areas for spectators around the venue and patrons are reminded when accessing these areas to

- Avoid queues and
- Maintain good hand hygiene and
- Observe physical distancing at all times.



Additional spectator zones will be available on the opposite side of the venue. Regular announcements will be made on physical distancing within each Zone including monitoring spectators within each Zone.



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### 9.EVENT SCHEDULING

The event location (Symmons Plains) requires schools and individuals to travel to attend.

The precinct plan provides for parking across four areas, however participants/schools are asked to enter three sections prior to 10.30am so that ingress roads will be closed around the event course and to provide clear and unfettered access for participants and spectators to move throughout the precinct safely.

Those participants who have entered and parked in areas 1 2 and 3 will not be able to exit until after the final event at 1.30pm.

There are two overflow car parks that can be accessed for those attending who wish to leave prior to 1.30pm.



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### 10. SIGNAGE

Version 1.0 (23 September 2020)

### Hand Washing Procedure

Thorough hand washing takes at least 20 seconds.

1. Wash with water and soap, ensure the back and front hand surface is covered.
2. Lather palms together.
3. Lather between fingers.
4. Rub on both front and back of thumbs.
5. Make sure to reach the back of your hands.
6. Lather wrists and rotate.
7. Rub hands under running water.
8. Dry hands thoroughly.

**KEEP ON TOP OF COVID** Keep up to date: [www.coronavirus.tas.gov.au](http://www.coronavirus.tas.gov.au)

Tasmanian Government

Coronavirus (COVID-19)

### KEEPING YOUR DISTANCE.

Help stop the spread of coronavirus by keeping your distance. Remember, don't shake hands or exchange physical greetings. Wherever possible stay 1.5 metres apart and practise good hand hygiene, especially after being in public places.

**TOGETHER WE CAN HELP STOP THE SPREAD AND STAY HEALTHY.** Advice regarding **Coronavirus (COVID-19)** will change regularly. Keep up to date. Visit [health.gov.au](http://health.gov.au)

**HELP STOP SPREAD AND STAY HEALTHY**

1.5M

Australian Government

Version 1.0 (23 September 2020)

### COVID-safe behaviours for the workplace

Follow this advice to protect yourself and others.

- Wash your hands frequently for at least 20 seconds. Use alcohol-based hand sanitiser if hand washing is not available.
- Cover coughs and sneezes with a tissue or the inside of your elbow. Dispose of used tissues immediately using a rubbish bin.
- Stay 1.5 metres away from other people.
- Clean and disinfect frequently touched surfaces, equipment and shared spaces.
- Stay home if you have cold or flu-like symptoms. Get tested for COVID-19.

**KEEP ON TOP OF COVID** Keep up to date: [www.coronavirus.tas.gov.au](http://www.coronavirus.tas.gov.au)

Tasmanian Government

Version 1.0 (23 September 2020)

### The maximum number of people who can occupy this space is

# 8

**KEEP ON TOP OF COVID** Keep up to date: [www.coronavirus.tas.gov.au](http://www.coronavirus.tas.gov.au)

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**KEEP ON TOP OF COVID**

### You must check in

Open the Check in TAS app or your camera to scan the QR code

Athletics Tasmania  
Symmons Plains Raceway



Can't scan? Enter the code **191382** manually to check in.

Your details are secure, will be kept for 28 days and will only be used for official contact tracing purposes if required.

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## 2021 All Schools Primary Cross-Country Championships - Symmons Plains

### COVID: Event Risk Assessment

#### Risk Assessment

The current COVID-19 situation is rapidly evolving as a global pandemic. Recent trends in Tasmania show COVID-19 are largely controlled, with no active cases identified.

In preparing this COVID-19 Risk Assessment, the following key overall determinations included.

- The current situation on the COVID-19 outbreak
- The geographical distribution and number of participants in each event
- The mitigation measures proposed

Characteristic	Risk Consideration	Weight	Mitigation Strategy
Situational Awareness	Understanding current regulations	Medium	Organisers to keep up to date with relevant local, national and global trends, including movement restrictions and preventative transmission methods.
Event emergency preparedness	Response measures in place	High	Comprehensive medical team in place, to deal with issues at event, along with allocated COVID-19 safety officer
Intrastate Participants	Can participants travel from across Tasmania	High	Follow regulations at the time of the event. Current indications show participants are likely to be free to travel within Tasmania
Working with partners and stakeholders	Utilising existing partnerships	Medium	Liaising with councils, government, sporting bodies, sponsors and event suppliers to ensure COVID-19 related messages are communicated
Communication	To participants	High	Using personal details provided in registration to communicate event protocols to participants
Contact Tracing	Of participants	High	All participants to provide email, phone number, address and emergency contact details when entering
Crowding	Of participants	High	Splitting of fields into waves of up to 1000 each, ensuring swift event starts and no waiting at post event.
Event Duration	How long with participants be gathered	Medium	With smaller starts, gathering groups will be easier and shorter.
Event resources	Nutrition and hygiene	High	Multiple sanitizing stations to be available. Changes to hydration stations.
Geographic Location	Venue	Medium	New site is large and open. Start, finish, assemble and post event precincts are all spread out. Separate indoor catering function.



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### IMPLEMENTATION

#### Crowd Control

Traditionally this event has seen 2400 competitors that are either managed by schools or individually. With the changing public perception and potential concerns, we have to plan for one parent accompanying each student and hence have applied for a Tier 3 application.

Ideally the event precinct at Symmons Plains has sufficient capacity (240,000m<sup>2</sup>) to cater for the maximum number for a Tier 3 Event however if less attend the risk profile decreases significantly.

The Operational Plan outlines covers traffic management, vehicle/bus entry, the administrative and competition process and designated areas have been created to manage crowd flow.

Spectators will not have access to the start/finish line. Spectators are permitted around the course, which will be clearly marked and appropriate barriers (crowd control and rope and step downs) in place

The start line will be 35m wide, with sufficient space for competitors to spread out, however based on the timing of each event and process from CALL ROOM, competitors time within this area is minimised before the start of each race.

Communications to participants around social distancing will include.

- COVID Event and Operations Plan
- Athlete and Schools Pre-Event information
- Website
- Event signage throughout the event precinct
- Social media and
- On the day announcements using the PA system

The Event Delivery Team volunteers and staff will assist in the management of physical distancing measures and adequate signage will be located through all event area with COVID safety messaging and reminders to physically distance. Reoccurring announcements through all event areas will be made to remind people of the physical distancing requirements.

Hand Sanitiser stations will be located throughout all event sites and pre-event messaging through social media, the event website, media, athlete and event information will remind participants to the COVID safety requirements.

#### Catering

External catering will be brought in to service the patrons within the venue. All caterers will provide a COVIDsafe process document.

A COVIDSafe Plan has been developed to support external caterers to safely provide services to event patrons, maintain a safe workplace, prepare for a suspected or confirmed case of coronavirus (COVID-19) on the day and be compliant with all public health and COVIDsafe directions.



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An allocated Safety Officer will be on site to monitor all COVIDsafe work practises across the day to make sure all processes are adhered to.

Additional rope lines will be used to manage queues along with signage to observe physical distancing. Queue management will ensure that pedestrian traffic flow is maintained to minimise 'pinch points'.

### Event precinct Cleaning

All high traffic areas will be cleaned regularly by Event Delivery Team and volunteers. The Event will engage with dedicated cleaners to manage the toilet facilities within the precinct.

Hand sanitiser will be available, and signage placed around the precinct.

### Social Distancing

Approved Government issues posters and signage.

As this event is pre-entry, participant information will be collected plus

- individuals attending by vehicle will need to CHECK in via the APP prior to venue entry
- schools bringing coaches/buses will be required to provide a copy of the manifest
- event team completed training and compliance with COVID Safe plan
- contractors and volunteers briefed with instructions under COVID Safe plan

Regular announcements to comply with physical distancing.

Event staff actively reminding patrons of compliance.

### Medical

Ambulance Private will be onsite in the dedicated First Aid Room located to the north of the Pit buildings. They bring an all-wheel drive vehicle to manage any incidents around the venue precinct.

Two pit garages located next to the First Aid room will be a dedicated compound to be used as an isolation facility for any person presenting with COVID symptoms.

Access will be restricted to this compound and the appropriate PPE available if required.

Ambulance Private will manage any and all interactions with any person that presents and may be required to be isolated. Competition Manager will liaise via radio with Ambulance Private and provide contact information as required.

### Update and Review of Plan

Regular consultation and review of government regulations for events is completed and the event plan is designed to make amendments based on any amendments to the regulations.

### Communication

Competitors enter via an online portal and provide contact details. Where an entry is provided by a school, the respective school is to provide contact details which will be kept for 28 days.

This will include.

- COVID Event and Operations Plan
- Athlete and Schools Pre-Event information





## 2021 All Schools Primary Cross-Country Championships - Symmons Plains

- Website
- Event signage throughout the event precinct
- Social media and
- On the day announcements using the PA system

### Staff and Volunteers

All Event staff and volunteers will be provided with this plan and briefed prior to the Event and complete the necessary online training relating to their role on event day.

Each volunteer will be required to CHECK-IN via the Event QR Code

Throughout the event weekend, COVID-19 stickers and posters will be distributed around the event, encouraging people to remain vigilant and practise social distancing.