

## Membership Registration Steps

The following information provides a detailed breakdown of the steps required to Renew or Register for VNSW members. To register for a VNSW membership for 2023 - 2024 season, please follow the link that best applies to you.

### **Returning Member: Renewing Member**

*Members who wish to renew membership, please follow these steps*

1. Please click on the "Returning Member" button
2. Follow the prompts of the membership process
3. Please choose your membership option
4. Ensure you choose the appropriate membership category. If you require assistance, please contact your club or visit the VNSW members section website.
5. Please note: If your details are incorrect or do not match your profile when renewing, you will receive an error message
6. Renewal: If your membership has expired, the system will allow you to renew it

### **Returning Member: Adding Club to profile**

*To add a club to your profile, please follow these steps*

1. Please click on the "Returning Member" button
2. Follow the prompts of the membership process
3. Select the correct membership category when working through this process. For instance, if you have a Full Membership currently, you will need to choose the same membership category when completing this process
4. Please note: Please ensure that you select the same membership you currently have. The system will recognise that you have already paid for your VNSW membership for the current season

### **Member Upgrades:**

*Members who wish to upgrade your membership, please follow these steps*

1. Sign in to your Revsport Profile
2. Select the "Upgrade" option on the left-hand side of Profile summary
3. Follow the prompts of the membership upgrade process
4. If you require assistance, please contact your club
5. Please note: If you have a Full Membership, there is no need to upgrade
6. Upgrading: Should you wish to upgrade your membership at any time, you will only be charged the difference if it exceeds your current membership level

### **New Members:**

*For New members, please follow these steps*

1. Please click on the "New Member" button
2. Follow the prompts of the membership process
3. Please note: Those registering as U/18 members should select U/18 membership categories
4. Please note: Members who register as an adult will only be presented with the categories that apply to adults