



**2024 INDOOR CLUB CHAMPIONSHIPS**  
**EVENT GUIDE**  
**(OPEN MEN & WOMEN – DIVISION 2)**

**V3 – 7/02/24**

*\*Any changes from previous versions will be made in red font\**



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## EVENT DETAILS

**Dates:** Friday 9<sup>th</sup> February – Sunday 11<sup>th</sup> February, 2024

**Venues:**

- Melbourne Sports Centres – Parkville (10 Brens Drive, Parkville, Victoria)
- Monash University – Recreation Hall (Monash Sport Building - 42 Scenic Boulevard, Clayton, Victoria)

## MEN'S POOLS

Open Men - Pool A
KBH Brumbies Hockey Club
PEGS Hockey Club
Toorak East Malvern Hockey Club
Camberwell Hockey Club
Altona Hockey Club

## WOMEN'S POOLS

Open Women - Pool A
Mentone Hockey Club
Hawthorn Hockey Club
Essendon Hockey
Toorak East Malvern Hockey Club
KBH Brumbies Hockey Club

Open Women - Pool B
Waverley Hockey Club
Yarra Hockey Club
Altona Hockey Club
Border Indoor Hockey
PEGS Hockey Club

## EVENT STRUCTURE

### OPEN MEN (DIV 2)

With 5 teams entered, there will be one Pool (Pool A) where each team will play each other once.

At the conclusion of the Pool matches, the bottom 3 teams will progress into Pool B, where the following classification matches will take place to determine final ladder rankings for places 3<sup>rd</sup> -5<sup>th</sup>:

- Classification Match 1 – 3<sup>rd</sup> Pool A vs 4<sup>th</sup> Pool A
- Classification Match 2 – 4<sup>th</sup> Pool A vs 5<sup>th</sup> Pool A
- Classification Match 3 – 5<sup>th</sup> Pool A vs 3<sup>rd</sup> Pool A

Then, the Gold Medal match will take place between the 1<sup>st</sup> and 2<sup>nd</sup> ranked teams in Pool A as such:



- Gold Medal Match – 1<sup>st</sup> Pool A vs 2<sup>nd</sup> Pool A

In the event that scores are level at the end of regular time in the Gold Medal Match, there will be a shoot-out to determine the winner. In all other matches, there will not be a shootout – the position will go to the higher ranked team on the ladder in their original pool.

### OPEN WOMEN (DIV 2)

With 11 teams entered into the Open Women’s Division 1 grade, there will be two pools where each team will play every team in their pool once, for a total of 4 matches in Pool A and 5 matches in Pool B.

At the conclusion of the Pool matches, the top 2 teams in each pool as determined based on the ladder results will progress as such:

- Semi-Final 1 – 1<sup>st</sup> Pool A vs 2<sup>nd</sup> Pool B
- Semi-Final 2 – 1<sup>st</sup> Pool B vs 2<sup>nd</sup> Pool A
- 3<sup>rd</sup> Place Play-off – Loser SF1 vs Loser SF2
- Gold Medal Match – Winner SF1 vs Winner SF2

In the event that scores are level at the end of regular time in the Gold Medal Match, there will be a shoot-out to determine the winner. In all other matches, there will not be a shootout – the position will go to the higher ranked team on the ladder **in their original pool**.

The rest of the teams will progress into Pool C and Pool D as such. Please note teams progressing into a new pool with a team from their original pool will **NOT** carry over their results and points against from their original pool against such teams.

Open Women - Pool C
3 <sup>rd</sup> Pool A
3 <sup>rd</sup> Pool B
4 <sup>th</sup> Pool B

Open Women - Pool D
4 <sup>th</sup> Pool A
5 <sup>th</sup> Pool B
5 <sup>th</sup> Pool A

The following classification matches will then take place:

#### Pool C Classification Matches:

- 3<sup>rd</sup> Pool A vs 3<sup>rd</sup> Pool B
- 3<sup>rd</sup> Pool B vs 4<sup>th</sup> Pool B
- 4<sup>th</sup> Pool B vs 3<sup>rd</sup> Pool A

#### Pool D Classification Matches:

- 4<sup>th</sup> Pool A vs 5<sup>th</sup> Pool A
- 5<sup>th</sup> Pool A vs 5<sup>th</sup> Pool B
- 5<sup>th</sup> Pool B vs 4<sup>th</sup> Pool A

After classification matches, the final standings in Pool C will determine finishing positions 5-7, while the final standings in Pool D will determine finishing positions 8-10.



## FIXTURE & RESULTS

Click [HERE](#) for a google sheet link to the Opens - Division 2 fixture\*. This will also be sent to clubs via email.

*\*Please note the fixture may be subject to change prior to the event start. In the event that it does change, this will be communicated to all teams involved.*

HV will be utilising **Altius** for all fixturing and results at the 2024 Indoor Club Championships. Fixtures will be uploaded in Altius in the week prior to the Event.

Once the Event is up and going, live scores and ladders can be accessed through Altius [HERE](#).

## EVENT RULES & REGULATIONS

### INDOOR MATCH PLAY RULES

The 2024 Indoor Club Championships will be played in accordance with the most current version of the FIH Rules of Indoor Hockey and the Hockey Victoria Rules & Regulations except as stated otherwise in the Event Guide.

Please click [here](#) for the 2023 FIH Rules of Indoor Hockey (the most up-to-date version).

Please click [here](#) for the 2023 FIH Rules Briefing to accompany the FIH Rules.

Please click [here](#) for the HV Indoor Event Regulations.

### ADDITIONAL RULES

1. The slider will be considered an illegal hit for the 2024 ICC Open Division 2 Event. If this shot is played by a player, it will result in a free hit to the defending team.

### MATCH TIMINGS

Each match will consist of 2 x 18-minute halves, 2 minutes for half-time and approximately 7 minutes between matches to complete change-over of teams.

### EQUIPMENT

HV have imposed a number of **compulsory** items for the Indoor Club Championships and these include:

- Cloth tape under stick to assist in protecting the surface at each venue
- Shin pads
- Mouth guard
- Non-marking shoes
- A **FULL** protective glove
- An Indoor Hockey stick



### EXAMPLE OF A FULL PROTECTIVE GLOVE



### NOT A FULL PROTECTIVE GLOVE - FINGER TIPS ARE EXPOSED



### FACEMASKS (FOR PENALTY CORNERS)

- In all age Junior age groups (Under 14, Under 16 and Under 18), it will be mandatory for all field players involved in defending a penalty corner to wear a facemask.
- In the Open Age Events it is highly recommended that a face mask is worn when defending a penalty corner.

### GOALKEEPERS

In Senior events, it is not mandatory for teams to have a goal keeper on the pitch.

### SENIOR GOALKEEPERS RECEIVING CARDS

In the Senior Events, if the Goalkeeper is carded, they will be removed from the field.

## TEAM MANAGER BRIEFING

The Team Manager Briefing will take place digitally. For the Open Men & Women Division 2 Event, all teams must have a representative in attendance.

The briefing will take place as follows:

**Date** – Monday, February 5<sup>th</sup>

**Time** – 7.00pm start

**Link to join** - [Click here to join the meeting](#)

## TEAM MANAGER CONTACT DETAILS

All competing teams must submit their team manager details through the following link [here](#).

This must be completed by **Friday 2<sup>nd</sup> February 5:00pm**.



## TEAMS & PLAYER ELIGIBILITY

Further information in relation to the memberships required to participate in the 2024 Indoor Club Championships can be found in *Appendix 1 – HV Memberships Information* in this document.

***Please ensure that you read the information relating to memberships carefully as all players, team managers, coaches and officials will need either a playing or non-playing membership to participate in the Event. There is specific information in provided on that page on the website/in Appendix 1 - Appendix 1 – HV Memberships Information.***

### FINALS ELIGIBILITY

To be eligible to participate in a classification or cross-over match(es) at the Indoor Club Championships, the following number of matches must be played by the individual:

**Open Men & Women** – 1 x match in the team’s original pool

## ENTERING TEAM LISTS

For the 2024 Indoor Club Championships, we will be utilising **Altius** as the competition management platform.

This will mean that Team Managers will be responsible for adding players to their teams in Altius prior to the Event and they will no longer be required to submit team lists to Hockey Victoria through JotForm prior to the Event.

**Players & Team Staff must be added to the team in Altius strictly by 9.00am Thursday morning prior to their Event commencing.** If players are not added by this time, they will not be able to participate in the Event.

To be able to add players and team staff, team manager details must be provided through the TM details link requested above. They will be set up as the team manager and be able to add players and other team staff.

There will be a “How to Guide” distributed to show Team Managers how to enter add players and team staff to their teams.

## TEAM STRUCTURE

To provide teams with maximum flexibility across the Event, HV will permit all teams to utilise up to fourteen players across the course of each Event. But, a maximum of twelve players can be named on a team sheet and utilised in any single match (for the round robin matches and any cross-over/classification matches).

Age group	Number of people
Players on the pitch	Six (6)
Max. Players on team sheet each match	Twelve (12)
Max. Players used across the event	Fourteen (14)
Max. Team Officials on Bench	Four (4)*
Max. people on bench during match	Ten (10)



\* For a team to have four (4) officials on the bench, these must be made up of the below;

- 1x Coach
- 1x Assistant Coach
- 1x Team Manager
- 1x Physiotherapist / Doctor / First Aid / Assistant Manager

## STARTING LINE-UPS

Before participating in every match, team managers will be required to submit their starting line up in Altius a minimum of 30 minutes prior to the commencement of the match.

Instructions will be shared with all team manager outlining how to complete this. Team managers can enter starting line ups on their phone, or there will be a device available at both venues that can be utilised – this will be located at the Tournament Directors desk.

## ASSISTANCE WITH TECHNICAL BENCHES

HV will be operating a Technical Bench with one appointed Technical Official and two Judges.

***Both Teams will be required to provide one person to act as a Judge on the matches they are competing in.***

The volunteer from each team that is acting as a Judge will be either responsible for operating the time clock, or entering details into Altius as the matches progresses. The appointed Technical Official will provide assistance with this on the day.

## FURTHER IMPORTANT INFORMATION

### UNIFORMS

All members of the team are to wear the same uniform. The only exception to this is the Goalkeeper who is to wear a smock which is a different colour to that of the playing shirt. **All playing shirts and Goalkeeper smocks must have a number on the back** and that number must match what is entered against the player in Altius.

In instances of a uniform clash (determined by Tournament Director) the second named team shall wear an alternate uniform. ***All teams must have an alternate playing shirt and alternate socks.***

### TEMPORARY SUSPENSIONS

Any player temporarily suspended will spend that time located at the Technical Bench.

Green Card: 1 minute

Yellow Card: Minimum 2 minutes

Red Card: No further participation in the match. Any further match suspensions will be at the discretion of the Tournament Director.

### FIRST AID

Injury ice will be available at the Technical Bench as well as near the Tournament Directors Desk. Teams are encouraged to have their own first aid attendant and/or kit at the Championships though as there will not be first aid staff provided by Hockey Victoria.





## CHANGEROOMS

There are change room facilities at both venues, but it should be noted that they are shared with other users of the facility, so Hockey Victoria does not have exclusive access to them for the Event.

Changerooms are not to be utilised for team meetings, only for participants to get changed or utilise the amenities.

## MEDIA & STREAMING

Hockey Victoria will be providing regular updates on social media and an event summary in the week following the Championships.

Photographs may be taken and used in the promotion of the event, but there will be no live streaming of the event. These photographs and the footage then may be used in the promotion of the Event.

If any participants do not wish to have their image used, they must contact Hockey Victoria a minimum of 5 business days prior to the Event to advise. The contact details for the relevant person at Hockey Victoria are provided below.

## MATCH & WARM UP BALLS

Hockey Victoria will be providing balls for teams to complete their warm ups with, so you will not be required to bring any balls with you to the event. Teams must pack up the warm up balls into the bag near the Technical Bench at the conclusion of the warm-up.

Hockey Victoria will also provide all **match balls**. **The first named team must return the match balls into the bag near the Technical Bench at the conclusion of the game.**

# VENUE ACCESS AND INFORMATION

## MSC PARKVILLE

**Address:** 10 Brens Drive, Parkville, Melbourne, VIC 3052

**Parking:** Parkville has over 300 car parking spaces available, with an additional 250 car parking spaces available in the overflow areas adjacent. Parking is currently free of charge

**Entry:** The Indoor Hockey Court can be entered via Entry B as seen on the below map.

**Food and Beverage:** A café can be accessed at the venue, located on Level 1 for food and beverages, but it is requested that teams do not set up in there and occupy tables.

**Spectators:** There are seats for spectators within the Indoor court, which can be used by family and friends of players playing in the match. Alternatively, there is a viewing deck overlooking the indoor court, located on Level 1 of the facility.

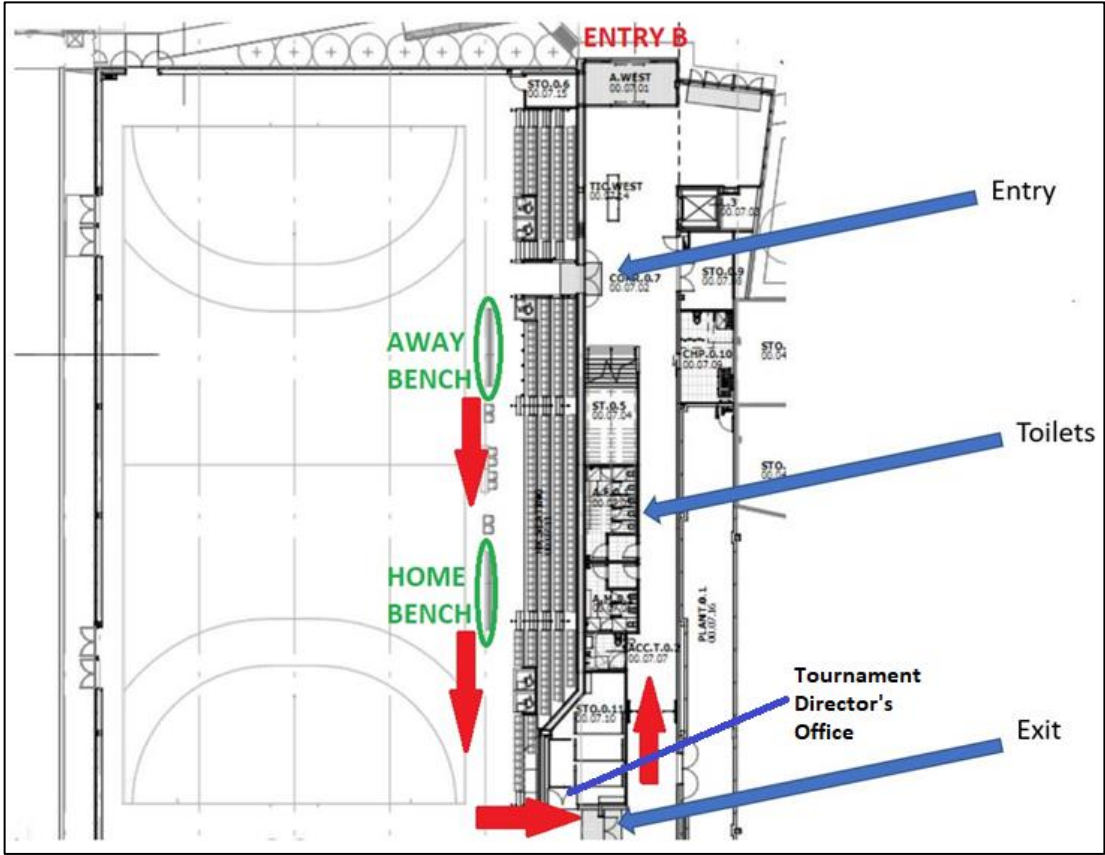


# GROUND LEVEL



Figure 1:  
Map of MSC  
Parkville  
(Ground Level)

Figure 2:  
Map of Indoor Court  
and other facilities.





## MONASH UNIVERSITY Recreation Hall

**Address:** Monash University Clayton Campus, 42 Scenic Blvd, Clayton 3186

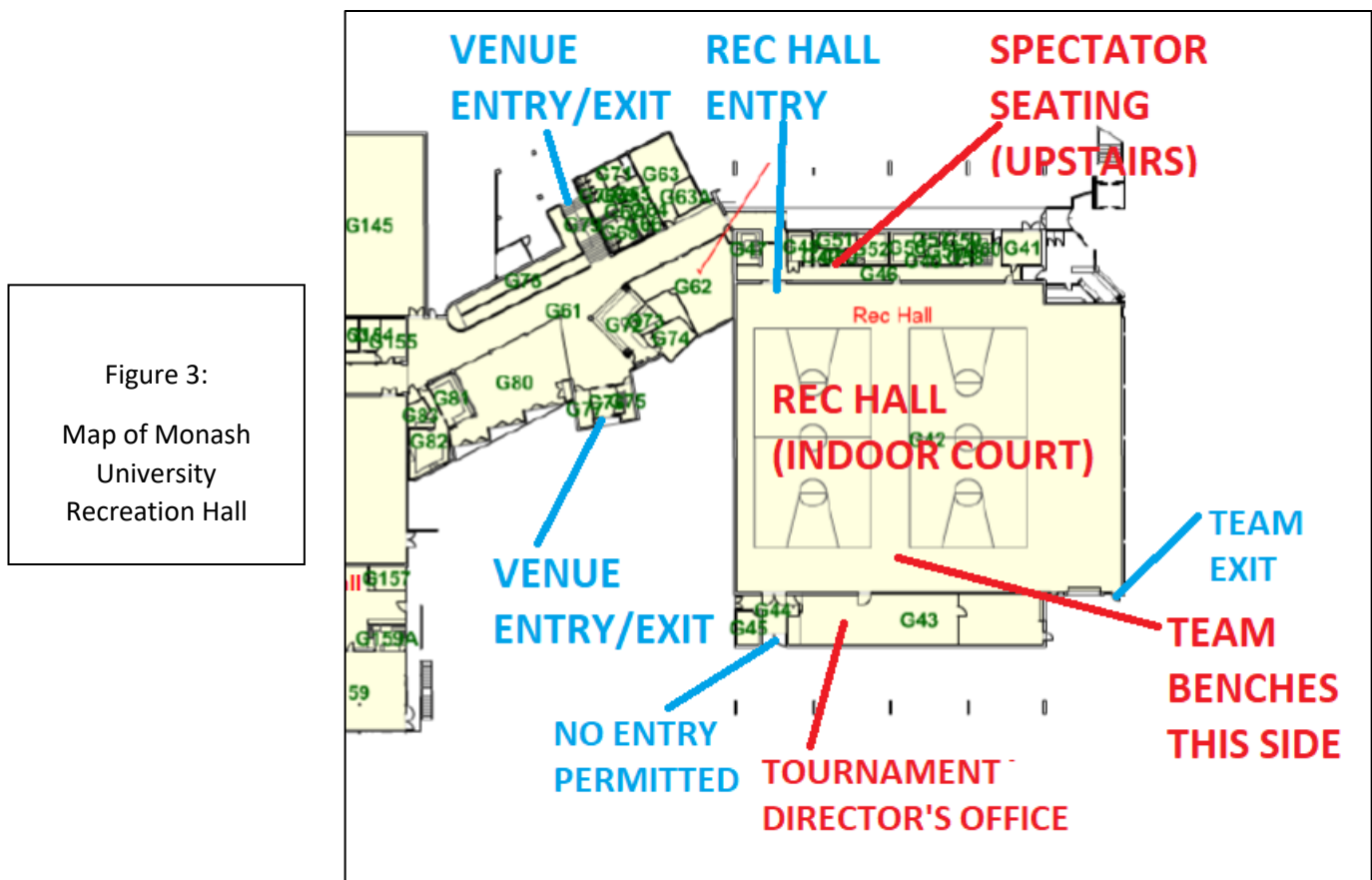
**Public Transport:** For a list of public transport routes, see the link [here](#).

**Parking:** Monash University has paid parking available, which can be paid via App or paid at a parking meter. For more information, please see the link [here](#).

**Entry:** The entrance to the Rec Hall is depicted in Figure 3 below.

**Food and Beverage:** A café can be accessed at the venue, for food and beverages, but it is requested that teams do not set up in there and occupy tables. There are also some other fast food restaurants and cafes located within the Monash Clayton campus.

**Spectators:** Spectators are allowed within the Rec Hall, however there is limited seating available. There is a viewing deck overlooking the indoor court, located one level above the Rec Hall.





## CONTACT DETAILS

### HOCKEY VICTORIA CONTACT

Should you have any further queries in the lead up to the Event, please do not hesitate to contact Charlie Perry.

Email: [cperry@hockeyvictoria.org.au](mailto:cperry@hockeyvictoria.org.au) or 0412501883

### EVENT OFFICIAL'S CONTACT DETAILS

<b>Role</b>	<b>Name</b>	<b>Email</b>
Tournament Director	Karen Lawrence	<a href="mailto:Karen@dkojb.com">Karen@dkojb.com</a>
Assistant Tournament Director	Stuart McCleary	<a href="mailto:stuart.mccleary@msd.com">stuart.mccleary@msd.com</a>
Assistant Tournament Director	Sue MacMillan	<a href="mailto:suemacmillan7@hotmail.com">suemacmillan7@hotmail.com</a>
Umpire Manager	Lachlan Avil	<a href="mailto:lachlan.avil@ronleigh.com.au">lachlan.avil@ronleigh.com.au</a>
Umpire Manager	Joshua May	<a href="mailto:joshua.mayday5@gmail.com">joshua.mayday5@gmail.com</a>



## **APPENDIX 1 – HV MEMBERSHIP INFORMATION**

### **Playing Registrations**

All players that compete in the ICC or JIC will need to hold a current Hockey Victoria Playing Membership.

1. Visit - <https://www.hockeyvictoria.org.au/competitions-events/register-now/>
2. Select the relevant Club, then a tab will open up the Clubs Registration Page
3. Click Renew (if you were a 2023 Member) or Register (if you did NOT play in 2023)
4. Enter in last name, D.O.B & select the relevant playing membership type
5. Select Register
6. Answer the registration questions.
7. Register membership

### **Dual Registrations – for those playing with a different club to their regular one**

The individual will need to register with their primary club (the one that they intend to play for in the 2024 Winter Competition Season). Once done, complete the below:

1. Visit - <https://www.hockeyvictoria.org.au/competitions-events/register-now/>
2. Select the relevant Club, then a tab will open up the Clubs Registration Page
3. Click Renew (if you were a 2023 Member) or Register (if you did NOT play in 2023)
4. Enter in last name, D.O.B & select the relevant playing membership type
5. Select Register
6. Answer the registration questions.
7. Register membership

### **Team Managers & Coaches**

If you are a Team Manager and/or Coach at the ICC or JIC, you will need to hold one of the following three membership types:

- Hockey Victoria Non-Playing Membership – if you do not intend on playing or officiating in any of the 2024 Hockey Victoria Competitions or Events.
- Hockey Victoria Playing Membership – if you intend to play in any of the 2024 Hockey Victoria Competitions or Events.
- Hockey Victoria Officiating Membership – if you intend to officiate at any of the 2024 Hockey Victoria Competitions or Events.

Once you have determined the appropriate membership type, please follow these steps:

- Visit - <https://www.hockeyvictoria.org.au/competitions-events/register-now/>
- Select the relevant Club, then a tab will open up the Clubs Registration Page
- Click Renew (if you were a 2023 Member) or Register (if you did NOT play in 2023)
- Enter in last name, D.O.B & select the relevant playing membership type
- Select Register
- Answer the registration questions.
- Register membership



## **Officials**

If you are officiating at the ICC or JIC, you will need to purchase a current Hockey Victoria Officiating Membership.

Please complete the following steps:

- Visit - <https://www.hockeyvictoria.org.au/competitions-events/register-now/>
- Select the relevant Club, then a tab will open up the Clubs Registration Page
- Click Renew (if you were a 2023 Member) or Register (if you did NOT play in 2023)
- Enter in last name, D.O.B & select the relevant playing membership type
- Select Register
- Answer the registration questions.
- Register membership

Officials that do not affiliate with a local club need to register via - <https://www.hockeyvictoria.org.au/registration/>

Outdoor Playing Members who are also Officials will need to select the below registration fees when registering with their club via <https://www.hockeyvictoria.org.au/competitions-events/register-now/>

- HV Adult Playing & Officials Registration (Aged over 19+) OR
- HV Youth Playing & Officials Registration (Aged 11 – 18)