



2024 INDOOR CLUB CHAMPIONSHIPS
EVENT GUIDE
(OPEN WOMEN – DIVISION 1)

V1 – 25/01/24

Any changes from previous versions will be made in red font



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EVENT DETAILS

Dates: Friday 2nd February – Sunday 4th February, 2024

Venues:

- Melbourne Sports Centres – Parkville (10 Brens Drive, Parkville, Victoria)

WOMEN'S TEAM ENTRIES

Open Women - Pool A
Altona Hockey Club
Footscray Hockey Club
KBH Brumbies Hockey Club
Toorak East Malvern Hockey Club
Mentone Hockey Club
Waverley Hockey Club

EVENT STRUCTURE

OPEN WOMEN (DIV 1)

With 6 teams entered into the Open Women's Division 1 grade, there will be one Pool (Pool A) where each team will play each other once, for a total of 5 matches per team.

At the conclusion of the Pool matches, the classification matches will be determined based on the ladder results and will progress as such:

- 5th Place Playoff – 5th Pool A vs 6th Pool A
- Semi Final 1 – 1st Pool A vs 4th Pool A
- Semi Final 2 – 2nd Pool A vs 3rd Pool A
- 3rd Place Play-off – Loser Semi-Final 1 vs Loser Semi-Final 2
- Gold Medal Match – Winner Semi-Final 1 vs Winner Semi-Final 2

In the event that scores are level at the end of regular time in the Gold Medal Match, there will be a shoot-out to determine the winner.

FIXTURE & RESULTS

Click [HERE](#) for a google sheet link to the Opens - Division 1 fixture*. This will also be sent to clubs via email.

**Please note the fixture may be subject to change prior to the event start. In the event that it does change, this will be communicated to all teams involved.*

**The fixture has been formulated taking into account the scheduling of teams last year*

HV will be utilising **Altius** for all fixturing and results at the 2024 Indoor Club Championships. Fixtures will be uploaded in Altius in the week prior to the Event.



Once the Event is up and going, live scores and ladders can be accessed through this link - <https://hockeyvictoria.altiusrt.com/>

EVENT RULES & REGULATIONS

INDOOR MATCH PLAY RULES

The 2024 Indoor Club Championships will be played in accordance with the most current version of the FIH Rules of Indoor Hockey and the Hockey Victoria Rules & Regulations except as stated otherwise in the Event Guide.

Please click [here](#) for the 2023 FIH Rules of Indoor Hockey (the most up-to-date version).

Please click [here](#) for the 2023 FIH Rules Briefing to accompany the FIH Rules.

These rules need to be read and understood by all participants for the Open Division 1 competition.

ADDITIONAL RULES

1. The slider will be considered an illegal hit for the 2024 ICC Open Division 1 Event. If this shot is played by a player, it will result in a free hit to the defending team.

MATCH TIMINGS

For the Open Men's & Women's Division 1 Event - each match will consist of 2 x 18-minute halves, 2 minutes for half-time and approximately 7 minutes between matches to complete change-over of teams.

EQUIPMENT

HV have imposed a number of **compulsory** items for the Indoor Club Championships and these include:

- Cloth tape under stick to assist in protecting the surface at each venue
- Shin pads
- Mouth guard
- Non-marking shoes
- A **FULL** protective glove
- An Indoor Hockey stick

EXAMPLE OF A FULL PROTECTIVE GLOVE



NOT A FULL PROTECTIVE GLOVE - FINGER TIPS ARE EXPOSED





FACEMASKS (FOR PENALTY CORNERS)

- In all age Junior age groups (Under 14, Under 16 and Under 18), it will be mandatory for all field players involved in defending a penalty corner to wear a facemask.
- In the Open Age Events it is highly recommended that a face mask is worn when defending a penalty corner.

GOALKEEPERS

In Senior events, it is not mandatory for teams to have a goal keeper on the pitch.

SENIOR GOALKEEPERS RECEIVING CARDS

In the Senior Events, if the Goalkeeper is carded, they will be removed from the field.

EVENT REGULATIONS (INDOOR)

Please click [here](#) for the HV Event Regulations (Indoor).

TEAM MANAGER BRIEFING

The Team Manager Briefing will take place digitally. For the Open Men & Women Division 1 Event, all teams must have a representative in attendance.

The briefing will take place as follows:

Date – Monday, January 29th

Time – 7.00pm start

Link to join - [Click here to join the meeting](#)

TEAM MANAGER CONTACT DETAILS

All competing teams must submit their team manager details through the following link:

<https://form.jotform.com/240098381674968>

This must be completed by **Friday 26th January 5:00pm**.

TEAMS & PLAYER ELIGIBILITY

Further information in relation to the memberships required to participate in the 2024 Indoor Club Championships can be found in *Appendix 1 – HV Memberships Information* in this document.

Please ensure that you read the information relating to memberships carefully as all players, team managers, coaches and officials will need either a playing or non-playing membership to participate in the Event. There is specific information in provided on that page on the website/in Appendix 1 - Appendix 1 – HV Memberships Information.



FINALS ELIGIBILITY

To be eligible to participate in a classification or cross-over match(es) at the Indoor Club Championships, the following number of matches must be played by the individual:

Open Women – 1 x match in the team’s original pool

ENTERING TEAM LISTS

For the 2024 Indoor Club Championships, we will be utilising **Altius** as the competition management platform.

This will mean that Team Managers will be responsible for adding players to their teams in Altius prior to the Event and they will no longer be required to submit team lists to Hockey Victoria through JotForm prior to the Event.

Players & Team Staff must be added to the team in Altius strictly by 9.00am Thursday morning prior to their Event commencing. If players are not added by this time, they will not be able to participate in the Event.

To be able to add players and team staff, team manager details must be provided through the TM details link requested above. They will be set up as the team manager and be able to add players and other team staff.

There will be a “How to Guide” distributed to show Team Managers how to enter add players and team staff to their teams.

TEAM STRUCTURE

To provide teams with maximum flexibility across the Event, HV will permit all teams to utilise up to fourteen players across the course of each Event. But, a maximum of twelve players can be named on a team sheet and utilised in any single match (for the round robin matches and any cross-over/classification matches).

Age group	Number of people
Players on the pitch	Six (6)
Max. Players on team sheet each match	Twelve (12)
Max. Players used across the event	Fourteen (14)
Max. Team Officials on Bench	Four (4)*
Max. people on bench during match	Ten (10)

* For a team to have four (4) officials on the bench, these must be made up of the below;

- 1x Coach
- 1x Assistant Coach
- 1x Team Manager
- 1x Physiotherapist / Doctor / First Aid / Assistant Manager



STARTING LINE-UPS

Before participating in every match, team managers will be required to submit their starting line up in Altius a minimum of 30 minutes prior to the commencement of the match.

Instructions will be shared with all team manager outlining how to complete this. Team managers can enter starting line ups on their phone, or there will be a device available at both venues that can be utilised – this will be located at the Tournament Directors desk.

ASSISTANCE WITH TECHNICAL BENCHES

HV will be operating a Technical Bench with one appointed Technical Official and two Judges.

Both Teams will be required to provide one person to act as a Judge on the matches they are competing in.

The volunteer from each team that is acting as a Judge will be either responsible for operating the time clock, or entering details into Altius as the matches progresses. The appointed Technical Official will provide assistance with this on the day.

FURTHER IMPORTANT INFORMATION

UNIFORMS

All members of the team are to wear the same uniform. The only exception to this is the Goalkeeper who is to wear a smock which is a different colour to that of the playing shirt. **All playing shirts and Goalkeeper smocks must have a number on the back** and that number must match what is entered against the player in Altius.

In instances of a uniform clash (determined by Tournament Director) the second named team shall wear an alternate uniform. **All teams must have an alternate playing shirt and alternate socks.**

TEMPORARY SUSPENSIONS

Any player temporarily suspended will spend that time located at the Technical Bench.

Green Card: 1 minute

Yellow Card: Minimum 2 minutes

Red Card: No further participation in the match. Any further match suspensions will be at the discretion of the Tournament Director.

FIRST AID

Injury ice will be available at the Technical Bench as well as near the Tournament Directors Desk. Teams are encouraged to have their own first aid attendant and/or kit at the Championships though as there will not be first aid staff provided by Hockey Victoria.

CHANGEROOMS

There are change room facilities at both venues, but it should be noted that they are shared with other users of the facility, so Hockey Victoria does not have exclusive access to them for the Event.

Changerooms are not to be utilised for team meetings, only for participants to get changed or utilise the amenities.



MEDIA & STREAMING

Hockey Victoria will be providing regular updates on social media and an event summary in the week following the Championships.

Photographs may be taken and used in the promotion of the event, but there will be no live streaming of the event. These photographs and the footage then may be used in the promotion of the Event.

If any participants do not wish to have their image used, they must contact Hockey Victoria a minimum of 5 business days prior to the Event to advise. The contact details for the relevant person at Hockey Victoria are provided below.

MATCH & WARM UP BALLS

Hockey Victoria will be providing balls for teams to complete their warm ups with, so you will not be required to bring any balls with you to the event. Teams must pack up the warm up balls into the bag near the Technical Bench at the conclusion of the warm-up.

Hockey Victoria will also provide all **match balls**. **The first named team must return the match balls into the bag near the Technical Bench at the conclusion of the game.**

VENUE ACCESS AND INFORMATION

MSC PARKVILLE

Address: 10 Brens Drive, Parkville, Melbourne, VIC 3052

Parking: Parkville has over 300 car parking spaces available, with an additional 250 car parking spaces available in the overflow areas adjacent. Parking is currently free of charge

Entry: The Indoor Hockey Court can be entered via Entry B as seen on the below map.

Food and Beverage: A café can be accessed at the venue, located on Level 1 for food and beverages, but it is requested that teams do not set up in there and occupy tables.

Spectators: There are seats for spectators within the Indoor court, which can be used by family and friends of players playing in the match. Alternatively, there is a viewing deck overlooking the indoor court, located on Level 1 of the facility.

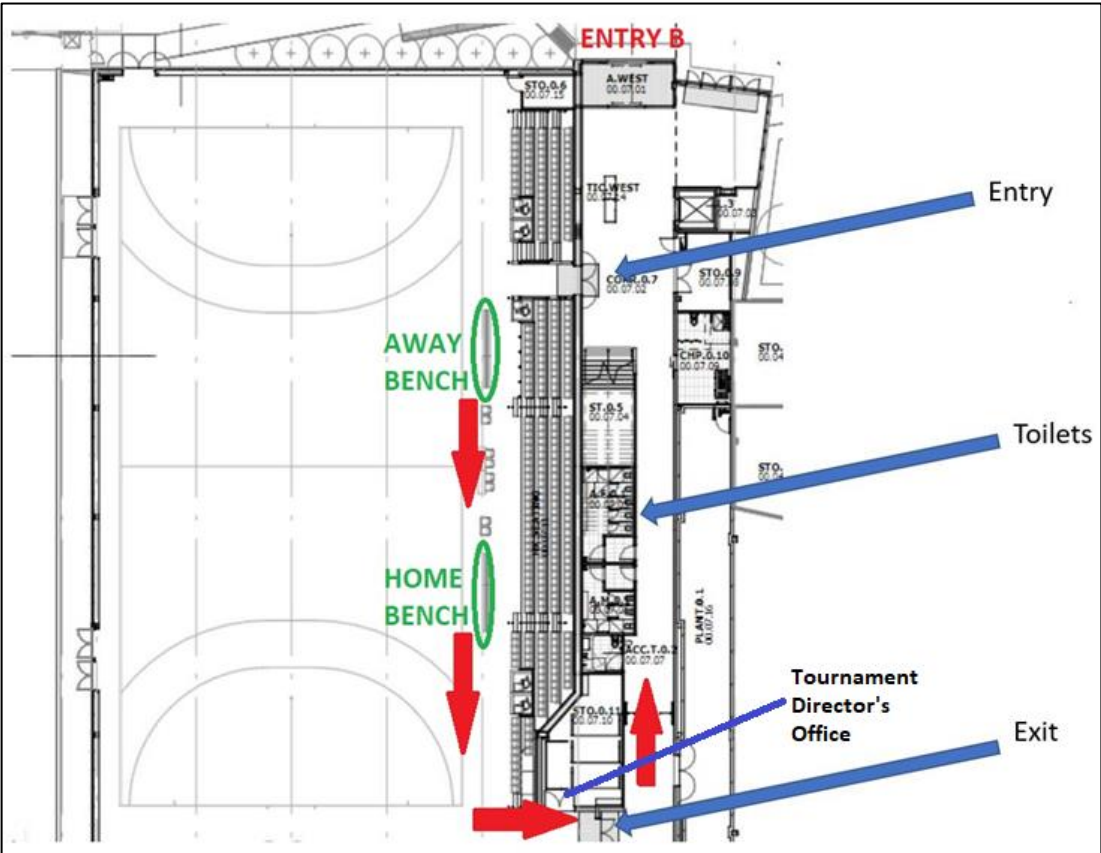


GROUND LEVEL



Figure 1:
Map of MSC
Parkville
(Ground Level)

Figure 2:
Map of Indoor Court
and other facilities.





CONTACT DETAILS

HOCKEY VICTORIA CONTACT

Should you have any further queries in the lead up to the Event, please do not hesitate to contact Charlie Perry.

Email: cperry@hockeyvictoria.org.au or 0412501883

EVENT OFFICIAL'S CONTACT DETAILS

Role	Name	Email
Tournament Director	Lyn Page	lynandkayla@gmail.com
Assistant Tournament Director	Lynette Delaney	wulagi12@gmail.com
Assistant Tournament Director	Taela Eggers	taela88@gmail.com
Umpire Manager	Ged Grimwade	gedalenko@hotmail.com
Umpire Manager	Jeremy Harris	jlh@harrisfamily.net.au
Assistant Umpire Manager	Steph Thompson	stephthompson3024@gmail.com



APPENDIX 1 – HV MEMBERSHIP INFORMATION

Playing Registrations

All players that compete in the 2023 Indoor Club Championships will need to hold a 2024 Hockey Victoria Playing Membership.

1. Visit - <https://www.hockeyvictoria.org.au/competitions-events/register-now/>
2. Select the relevant Club, then a tab will open up the Clubs Registration Page
3. Click Renew (if you were a 2023 Member) or Register (if you did NOT play in 2023)
4. Enter in last name, D.O.B & select the relevant playing membership type
5. Select Register
6. Answer the registration questions.
7. Register membership

Dual Registrations – for those playing with a different club to their regular one

The individual will need to register with their primary club (the one that they intend to play for in the 2024 Winter Competition Season). Once done, complete the below:

1. Visit - <https://www.hockeyvictoria.org.au/competitions-events/register-now/>
2. Select the relevant Club, then a tab will open up the Clubs Registration Page
3. Click Renew (if you were a 2023 Member) or Register (if you did NOT play in 2023)
4. Enter in last name, D.O.B & select the relevant playing membership type
5. Select Register
6. Answer the registration questions.
7. Register membership

Team Managers & Coaches

If you are a Team Manager and/or Coach at the 2024 Indoor Club Championships, you will need to hold one of the following three membership types:

- 2023 Hockey Victoria Non-Playing Membership – if you do not intend on playing or officiating in any of the 2023 Hockey Victoria Competitions or Events.
- 2023 Hockey Victoria Playing Membership – if you intend to play in any of the 2024 Hockey Victoria Competitions or Events.
- 2023 Hockey Victoria Officiating Membership – if you intend to officiate at any of the 2024 Hockey Victoria Competitions or Events.

Once you have determined the appropriate membership type, please follow these steps:

- Visit - <https://www.hockeyvictoria.org.au/competitions-events/register-now/>
- Select the relevant Club, then a tab will open up the Clubs Registration Page
- Click Renew (if you were a 2023 Member) or Register (if you did NOT play in 2023)
- Enter in last name, D.O.B & select the relevant playing membership type
- Select Register



- Answer the registration questions.
- Register membership

Officials

If you are officiating at the 2024 Indoor Club Championships, you will need to purchase a 2024 Hockey Victoria Officiating Membership.

Please complete the following steps:

- Visit - <https://www.hockeyvictoria.org.au/competitions-events/register-now/>
- Select the relevant Club, then a tab will open up the Clubs Registration Page
- Click Renew (if you were a 2023 Member) or Register (if you did NOT play in 2023)
- Enter in last name, D.O.B & select the relevant playing membership type
- Select Register
- Answer the registration questions.
- Register membership

Officials that do not affiliate with a local club need to register via - <https://www.hockeyvictoria.org.au/registration/>

Outdoor Playing Members who are also Officials will need to select the below registration fees when registering with their club via <https://www.hockeyvictoria.org.au/competitions-events/register-now/>

- HV Adult Playing & Officials Registration (Aged over 19+) OR
- HV Youth Playing & Officials Registration (Aged 11 – 18)